

## City of Buckley

### Planning Commission Minutes

September 9, 2013

Chairperson Helmer called meeting to order at 7:00 PM. The following members were present: Harris, Howse and Wink. Also in attendance was City Planner Thompson.

Helmer stated he would like to introduce all the members to the new member Leslie Howse. They all introduced themselves and gave a little background of themselves.

#### **Public Participation Plan for the Comprehensive Plan Update**

Thompson stated there have been some changes made based on the comments from the last meeting. We have four open houses and three public hearings scheduled. There is section on web page for open houses so we can put all the information on there for both you and the public to refer to. Thompson stated if the Commission is okay with the document, she will take it to City Council tomorrow, it doesn't have to be approved by them just letting them know about it. Helmer stated he reviewed what was sent to the Commission and he didn't see anything significant that should be changed. Harris stated there is only one thing she found is under city officials, boards and commissions should include the Chamber of Commerce. Wink suggested doing announcements at the Soup Kitchen at the MPC. Helmer stated he would like to entertain a motion to forward this on with the so discussed changes on the Public Participation Plan to the City Council and City Officials. **Harris moved, Wink seconded to make that motion and the motion carried.**

#### **Park Plan – Introduction**

Recreations Services Director Ellen Boyd presented the City of Buckley Current Parks and Recreational Facilities and Future Sites. She asked the commission for comments to this. Harris had a question about the properties that are included in parks and open space, are they owned by the City or the State, or any of them privately owned. Boyd stated the only properties on here that are not owned by the City are the School District lands, and the leased DSHS land from the State. We can include lands that we have agreements or partnerships with. Boyd stated as far as existing parks, Thunderbird Park is listed in the Comprehensive Plan, however, Vanderhoof Park which is the park that is along the highway from Wally's to Main Street is not so we will add that into the plan. Boyd stated there is somewhat of a sense of urgency to update the Parks Element because doing so will align us for funding through the Washington State Recreation Conservation office. There are grants that the office allocates on the average of \$55 million every two years to agencies. The first round of

applications for this grant cycle will be due March of 2014. Wink had a question about the Miller Property; it was her understanding that it would be used for a park in some way. Now having the secondary portion of the house burnt down, her understanding is it is going to be flattened, so are they looking at any kinds of plans to move forward on that. Boyd stated it has been talked about to put park facilities on that property but we are waiting for funding. Boyd stated if there is any place you would like to see park facilities, they need to be on the plan because if they are not on the plan, we can't apply for funding. There was discussion about a piece of property outside the city limits, Thompson stated even though it is outside the city limits, if it is designated park use in our park plan within the Comprehensive Plan, we can annex those parcels.

There was a brief discussion as to when to have the open house and hearings. Boyd stated she is sending a survey out with the October utility bills so she is thinking the open house on October 19<sup>th</sup> which should give plenty of time to receive survey's back. The commission decided to have the Open House on Saturday October 19, 2013 at 9:30 PM.

#### **New/Old Business**

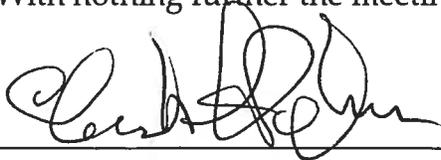
Website - Helmer asked if we will be listing a little more formally the City regular meetings? Thompson stated she hoped so.

Trail Plan - Thompson stated we are trying to get safer routes for the students to get from the City to the High School. One area she would like the Commission to look at is a trail along Spiketon Ditch, it basically goes from nowhere to nowhere through private property therefore she would like permission from the commission to have it removed from the map before it goes forward to the public hearing. **Harris moved to eliminate the Spiketon Ditch trail from the map. Wink seconded the motion and the motion carried.** There will be Public Hearing on September 30, 2013 at 7:00 PM.

Helmer has some concerns about him being Chair and not having a Vice-Chair elected. He feels the commission needs to elect a Vice-Chair per the Buckley Municipal Code. **Wink moved to appoint Laverne Harris as Vice-Chair. Howse seconded the motion and the motion carried.**

**Helmer moved to adjourn the meeting. Wink seconded the motion and the motion carried.**

With nothing further the meeting was adjourned at 7:40 PM.



Chuck Helmer, Chairperson