

City of Buckley
Planning Commission Minutes
September 25, 2017

Chairperson McPhail called meeting to order at 7:03 PM. The following members were present: Helmer and Harris. Garland and Frame were absent.

Helmer moved to approve the minutes of the August 7, 2017 and August 21, 2017 commission meetings. Harris seconded the motion and the motion carried.

Setbacks to marijuana facilities update

Thompson stated due to her illness the September 11, 2017 Public Hearing was cancelled and rescheduled for October 16, 2017. It has been reposted and republished.

Proposed revision to Chapter 20.01

Thompson stated we already have the appeals section in the Ordinance so we will work on the Pre-application section. Thompson stated anything dealing with fees, she has set them aside until later. There are three different descriptions in the code and she would like the commission to settle on one. They are pre-application meeting, pre-application conference and pre-application consultation. The commission decided on pre-application conference. Thompson stated the pre-application conference is a meeting that can be required for all projects. We cannot force an applicant to have a pre-application conference before they apply, if they don't have it before, we will have it after they apply. The reason for that is certain application's vest so denying their ability to apply, denies their ability to vest. The pre-app is to provide the applicant with all the information they need to give a complete application. The pre-app does not vest, only the application vests. Thompson then went through the pre-application process and the Commission discussed it and made changes as appropriate. Helmer asked if there is a time limit that they have to apply for the permit after the pre-app. Thompson stated right now there is not one. Discussion ensued. Thompson stated pre-apps are not vested so if they wait and something changes in the code, they would have to follow the current code when submitting for the actual permit. There was a brief discussion regarding the difference between long plats and short plats.

Helmer stated the in the Council packets our meetings are showing as the 9th and 23rd. We will get that corrected.

The next meeting will be October 2, 2017 at 7:00 PM.

With nothing further the meeting was adjourned at 7:45 PM.



Mark McPhail, Chairperson