

City of Buckley

Planning Commission Minutes

September 21, 2020

Garland called meeting to order at 7:00 PM. The following members were present: Griffin, O'Neill, Viren, and Yonan. McPhail was absent. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

Griffin moved to approve the minutes of the August 17, 2020 Planning Commission meeting. Yonan seconded the motion. After roll call vote the motion carried.

Staff debrief on September 1, 2020 Council Study Session

Lewis briefed the Commission on the Council Study Session. There were several questions from a Council Member regarding the Landscaping Code. These questions were received last Thursday. Lewis did a response to the questions and those responses are in the packet. Lewis stated in getting prepared for the study session, staff discovered a few issues that he would like to get clarification from the Planning Commission on. The Council would like to bring this back to another Study Session before it goes to public hearing. Staff is recommending that tonight's public hearing on the Landscaping Code be postponed until the next meeting.

Public Hearing: Landscaping Code Updates

Garland stated he doesn't have any questions and based on the questions and issues for discussion, we will postpone the Public Hearing to October 19, 2020.

Lewis then went over the discussion items with the Commission that were presented from the Council. The Commission discussed these and made changes if they felt they were necessary. Garland stated he doesn't feel this needs to go back to another study session, we just need to move forward with it. This will go straight to Public Hearing on 10-19-20

Design Review #1: 719 Main St Façade Improvements

Lewis stated this design review did go to the Design Review Commission with a recommendation of approval with conditions. Lewis went over the application and conditions of approval with the Commission. There was a lengthy discussion. After

discussion, Yonan moved to approve Design Review DR-20-0008 for 719 Main Street subject to the conditions of approval in the staff report and recommendations by the Planning Commission. Griffin seconded the motion and upon roll call the motion carried.

Design Review #2: 139 N Pioneer St Sign

Lewis gave an overview of the review application. Staff's recommendation is for approval based on the conditions of approval. Yonan moved to approve Design Review DR-20-0007 subject to the conditions of approval in the staff report. Griffin seconded the motion and up roll call the motion carried.

New/Old Business – Updates, Calendar & Deadlines

Lewis went over the calendar with the Commission. The Landscaping Code will go to Public Hearing on October 19, 2020. Regarding the Sign Code, this is not something that needs to be done right away and because we have some more important things to deal with, we will put this on the back burner until next year. We need to solidify the 2024 Comp Plan Update Work Plan by the end of the year. We also need to start discussion and addressing the Code Anomalies as there is a pretty good list.

The next meeting will be October 5, 2020 at 7:00 PM.

With nothing further, the meeting was adjourned at 8:30 PM.

Mel Garland
Approved via remote meeting

Mel Garland, Vice Chairperson