

## City of Buckley

### Planning Commission Minutes

July 20, 2020

McPhail called meeting to order at 7:02 PM. The following members were present: Garland and Yonan. Griffin was absent and excused, Harris term has expired and she has chosen not to continue. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

**Garland moved to approve the minutes of the July 6, 2020 Planning Commission meeting. Yonan seconded the motion. After roll call vote the motion carried.**

McPhail stated he has chosen to remove both the Hearings from tonight's agenda until we have a full quorum. These hearings will be on August 17, 2020.

#### **Landscaping Code Updates**

Lewis went over the Landscaping Code with the Commission. A brief discussion ensued. Lewis stated he will make the changes and hopefully be able to discuss this further at the next meeting.

#### **New/Old Business – Updates, Calendar & Deadlines**

The multi-family design guidelines and the zoning code text amendment were on the agenda for the last Council meeting; however, they were removed and sent to the Council study session on August 4, 2020. The design review process code updates already went to a study session. The two hearings that were on the agenda for tonight will be moved to August 17, 2020. Garland stated based on recent past we better be planning on a study session for each and everything we push forward to the Council. The Landscaping Code hearing will be on September 21, 2020. Evan stated what he suggest for the more pressing topics would be the sign code updates, get a work plan and public involvement plan to propose to Council for the update process for the next Comprehensive Plan updates, the annual code anomalies updates as there are several, this overlaps with updates for Title 20 and lastly would be getting an early view on what things the Planning Commission wants to put on the docket next year for the annual Comprehensive Plan update. The Sign code we have a draft to bring to the Commission, we will get that out in a memo to the Commission as you are going through

this think of every sign you **don't** want as well as every sign you **do** want. This may or may not be on the agenda for public hearing for September 21, 2020 depending on how it goes.

### Landscaping Code Updates

Lewis went over the rest of the Landscaping code with the Planning Commission. Changes were made to the code as discussion ensued. There was a fairly lengthy discussion regarding the different types of buffers. Lewis asked if adding a grid to the code be useful in determining on when a buffer is required and when it is not. Commission agreed. Staff will look up models and propose something on how to better define compatible versus incompatible based on what other cities are doing. Lewis stated what he will send out to the Planning Commission will include a list of questions. This is not required but if any of the Planning Commission members would like to fill this out or provide some quick thoughts this would be very helpful to answer some remaining holes in our Landscaping Code. We will then discuss this at the next meeting which will enable us to have a clean draft to take to hearing.

The next meeting will be August 3, 2020 at 7:00 PM.

With nothing further the meeting was adjourned at 7:54 PM.

*Mark McPhail*

*Approved via remote meeting*

Mark McPhail, Chairperson