

City of Buckley

Planning Commission Minutes

July 19, 2021

Garland called meeting to order at 7:00 PM. The following members were present: McCollum, McPhail, Mickelson, O'Neill and Viren. Griffin was absent and excused. Also in attendance was Associate Planner Evan Lewis.

McPhail moved to approve the minutes of the July 12, 2021, Planning Commission meeting. Mickelson seconded the motion and the motion carried.

Public Hearing: Food Trucks Pilot Program

Garland opened the Public Hearing at 7:01 PM

There was no public comment

The Public Hearing was closed at 7:03 PM

Lewis then went over the staff report with the Commission as well as some track changes. **McPhail moved to recommend approval to the City Council based on the Findings of Fact and Conclusions of Law with the amendments and track changes as presented. McCollum seconded the motion and the motion carried.**

Downtown Revitalization Strategy

Lewis stated there is a letter before the Commission that is for supporting a grant that would be to pay 75% for and Executive Director of Buckley Downtown Association. This would be a half time position; the city will fund \$10,000 and Chamber will fund \$5,000 and then the grant would cover the rest. The intent for all of this is to implement the downtown revitalization strategies. There were several questions regarding the hiring process for this and how the board will be formed and whether this would be a city position. Discussion ensued. **Mickelson moved that the Planning Commission signs the letter and recommendation for the Washington Main Street Affiliate Capacity Building Grant Program. O'Neill seconded the motion and the motion carried.**

Lewis then went through the strategy action items implementation tracker with the Commission and discussed each item. There will be Public Hearing on the on August 16, 2021.

New/Old Business – Updates, Calendar & Deadlines

There is a possibility of one or two design reviews at the next meeting.

We will finalize the Downtown revitalization strategy to get ready for the Public Hearing on August 16th.

Will begin working again on the Sign Code updates at the next meeting.

Will give an update on the public participation of the Comprehensive Plan.

With nothing further, the meeting was adjourned at 8:05 PM.



Mel Garland, Chairperson