

City of Buckley

Planning Commission Minutes

June 7, 2021

Garland called meeting to order at 7:00 PM. The following members were present: Griffin, McPhail, O'Neill and Viren. Also in attendance were Associate Planner Evan Lewis and City Administrator Weed.

O'Neill moved to approve the minutes of the May 17, 2021, Planning Commission meeting. Griffin seconded the motion. After roll call vote the motion carried.

Leticia was on the line to tell the Planning Commission goodbye and thanked them for all their hard work. Garland asked what the plan is in replacing Leticia. Lewis stated we have a good transition plan, right now there is bridge the gap moment until there is a new senior planner on board. We do have Planning Consultant support. We will need to prioritize until a senior planner is on board. Weed stated we are going to be in an active recruitment real soon and we have brought on two Land Planning Consultants on board.

Evan presented a very minor design review for the repainting of the building at 832 Main Street. They are wanting to know what color the Planning Commission wanted. This has happened because we have been doing more code enforcement on Main Street. The Planning Commission was happy with any of the colors. Lewis asked how the Planning Commission felt about handling these in the future. The Commission agreed that these could be done administratively unless there is a gray area.

Design Review for Food Retail Establishment at 287 Highway #410

Lewis gave an overview of the staff report to the Commission. This application is for a retail food establishment called Rainier Creamery. The proposal involves redevelopment of a former gas station. This proposal requires both sign code and Highway 410 Design Review District guidelines review. There was brief discussion about the pole sign which would be a permanent fixture. Staff is recommending approval with a recommendation for approval to the City Council with the addition of the pole sign. **McPhail moved to approve and forward to City Council with the recommended conditions of approval with the addition of the**

pole sign permanent fixture. O'Neill seconded the motion and after roll call vote the motion carried.

Food Trucks Code Development

This was sent to the Police Department as requested by the Planning Commission. They didn't have any concerns. There was a short discussion about how the review with the Police Department may be a little too harsh. Garland stated couldn't we do this with a sworn statement from the applicant rather than having the applicant have the requirement of doing a background check. Lewis also provided the Commission with a Resolution from the City of Burien for a pilot program they did for Food Trucks. After discussion, it was decided by the Planning Commission and staff to do a pilot program like the City of Burien. Lewis will look for other examples from other cities and bring a pilot program as a recommendation to look at for the next meeting to discuss and hopefully make a recommendation to Council.

Visioning Survey for 2024 Comprehensive Plan Update

Lewis stated there are two copies, one is a word document so we can make changes as necessary and there is also a pdf for the link that will go out, but he didn't want to have a link out there before we are actually ready for it to be live. Lewis gave an update to the Commission regarding the growth management for Buckley. McPhail stated this survey turned out much better than he thought it would. Garland stated the only thing he had was on question 7, and that is have them rank the three and have a blank space for them add more comments. Discussion ensued on how and when this survey will go out. There will also be a business survey that will go out. There was also a discussion about the Downtown Revitalization Committee and how this could relate to the business survey. There was also a discussion regarding the committee asking for offices to be eliminated from the use code in the downtown district.

New/Old Business – Updates, Calendar & Deadlines

Code Anomalies did not pass on the May 11th meeting and will be sent to the Council study session tomorrow night. The Planning Commission will likely see this again.

Zoning Code Amendment will be going back to a third Council study session tomorrow night.

Senior housing, the problem is bigger than we thought so this will require more discussion from the Planning Commission.

There was discussion about a second meeting in July. Due to the Holiday, there will not be one on July 5, 2021. After discussion the Commission agreed to tentatively have a second meeting on July 12, 2021.

With nothing further, the meeting was adjourned at 8:23 PM.

A handwritten signature in cursive script that reads "Mel Garland".

Mel Garland, Chairperson