

City of Buckley

Planning Commission Minutes

June 21, 2021

Griffin called meeting to order at 7:00 PM. The following members were present: O'Neill and Viren. Garland and McPhail were absent and excused. Also in attendance were Associate Planner Evan Lewis and City Administrator Weed.

O'Neill moved to approve the minutes of the June 7, 2021, Planning Commission meeting. Viren seconded the motion. After roll call vote the motion carried.

Design Review for sign at 28002 Highway #410

Lewis gave an overview on the Lost Woods Brewery for one wall mounted sign at 28002 Highway #410 in the new Buckley Storage Facility. This sign does meet all the design guidelines. O'Neill asked how many lumens this will be. Lewis stated that was not included, however, there is a stipulation lights cannot illuminate off site. **O'Neill moved to approve the Lost Wood Brewery design review based on staff recommendation and conditions of approval. Viren seconded the motion and after roll call vote the motion carried.**

Foot Trucks Pilot Program Development

Lewis stated this is a hybrid between Burien, Puyallup and what is wanted in Buckley. The next steps for this will be I will be incorporate feedback from Planning Commission, run it by legal with the City Attorney, necessary staff review and comments and then take it to the it to the City Council Study Session. Based on Council's review we could then take it to the July 19, 2021 for Public Hearing. The Commission then went through the Guidelines and had discussion on several items such as fees, application process, hours of operation, etc. The pilot program will be in place for 1 year with a review done at 9 months. Griffin stated a Council member stated there was going to be a parking spot by the Youth Center for food trucks. Administrator Weed gave an explanation to the Commission regarding that. It is something the city is looking into in the very near future. Lewis will make changes as discussed and bring it back to the July 12, 2021 meeting.

Draft Visioning Survey for 2024 Comprehensive Plan Update

Lewis went over the draft visioning survey with the Commission and made additions and deletions as discussed. Lewis stated he would be sending this link out to the Planning Commission tomorrow so if you want to give a final thought on anything my email that would be great. This survey was looked at by the Comprehensive Plan core team. Lewis stated he would like the Planning Commission to fill out the survey by Friday so he can review and make sure it is working properly. This survey will be out on June 30th for everyone to take.

Downtown Revitalization Strategy – Status Update

O'Neill stated we have been talking about the same things as before and were pushing toward adopting an official strategy to bring to the Planning Commission and will hopefully have this finalized at the next meeting.

New/Old Business – Updates, Calendar & Deadlines

Lewis stated for the Council tomorrow they have the zoning code text amendment and code anomalies, both are still up in the air.

The public hearing for food trucks will be on July 19, 2021.

Comp Plan public participation, we will be launching the survey and will also need to have an open house sometime in the fall.

There will be a major design review at one of the meetings in July.

Reminder that there will be a meeting on July 12, 2021.

With nothing further, the meeting was adjourned at 8:16 PM.



David Griffin, Vice-Chairperson