

City of Buckley

Planning Commission Minutes

June 15, 2020

McPhail called meeting to order at 7:00 PM. The following members were present: Garland, Harris and Yonan. Griffin was absent and excused. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

Garland moved to approve the minutes of the June 1, 2020 Planning Commission meeting. Harris seconded the motion. After roll call vote the motion carried.

Public Hearing – Subdivision Code Updates

Lewis went over the Ordinance and Staff report with the Commission and any audience members that were listening. This document went before the Council at the study session on June 2, 2020. Lewis gave a report summarizing the main changes that have been made. This is a complete repeal and replace for the Subdivision Code.

The Public Hearing was opened at 7:25 PM.

There was no public comment.

The Public Hearing was closed at 7:25 PM.

Lewis then went over the written comments that were submitted. After discussion changes were made as appropriate. **McPhail moved to forward recommendations to City Council for approval of the Subdivision Code as amended. Harris seconded the motion and after a roll call vote the motion carried.**

Multifamily Design Guidelines and Zoning Code Text Amendment for Increased Townhome Density. Lewis stated he just wants to get the Planning Commission's blessing on this so it can go to hearing on July 6, 2020. Lewis went over the Ordinance for the increased density for the Zoning Code text amendment and a new Chapter for the Multifamily Design Guidelines in Title 19.

Garland move to approve the Multifamily Design Guidelines Chapter 19.49 and Zoning Code Text Amendment for Public Hearing on July 6, 2020. Yonan seconded the motion and after roll call the motion carried.

New/Old Business – Updates, Calendar & Deadlines

- a) **Review Planning Commission calendar for upcoming Planning Commission work and anticipated hearings**

Lewis updated the Commission as to why the Design Review Process Code Public Hearing was pulled from the agenda by the Mayor so it can go to a Council Study Session on 7/7/20. Discussion ensued. Wallgren stated she would love to have one or two Planning Commission members there. The new Public Hearing date will be 7/20/20 along with the Public Hearing on Administrative Variance. Tentatively, the Landscaping Code will go to Council study session on 8/4/20 with the Public Hearing on 8/17/20. The next topic will be the Sign Code which will be introduced at the next meeting with a possible Public Hearing on 9/21/20.

Next meeting agenda items (7/6/2020)

- a) **Possible Hearing: Multifamily Design Guidelines and Zoning Code Text Amendment for Increased Townhome Density.**
- b) **Landscaping Code Updates**
- c) **Sign Code Updates**

The next meeting will be July 6, 2020 at 7:00 PM. There will be two public hearings.

With nothing further the meeting was adjourned at 8:22 PM.

Mark McPhail
Approved via remote meeting
Mark McPhail, Chairperson