

## City of Buckley

### Planning Commission Minutes

May 17, 2021

Garland called meeting to order at 7:00 PM. The following members were present: Griffin, McPhail, O'Neill and Viren. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

**Griffin moved to approve the minutes of the May 3, 2021 Planning Commission meeting. Viren seconded the motion. After roll call vote the motion carried.**

#### **Downtown Revitalization Strategy**

Lewis stated he is going to hand this over to Commissioner O'Neill but provided the Commission with the Downtown Revitalization Strategy, the main changes is there are now Goal and action to implement and achieve those goals. O'Neill gave an overview of what has been discussed at the first two meetings. One of the key issues being tossed around are the permitted uses, get more retail and less office space as well as better signage and beautify it. Also interests on forming a good Farmer's Market. Lengthy discussion ensued with the Planning Commission and Ali Santman owner of Main Street Bistro and the Chamber President.

#### **Food Trucks Code Development**

Lewi stated in the packet is a draft of the food truck code. We have nothing that refers to Food Trucks within our code and have had a lot more interest lately in food trucks. Lewis briefly went over the preliminary code with the Planning Commission. Garland stated this is a good starting spot but may be a little more complex than what we need for Buckley. He does have some concerns about the Police Department issued and should get comments from the Police Chief about this, he would like to be pro-active with this and get his comments sooner rather than later. As we have done with other ordinances, we should take this line by line to form a permanent document. Mc Phail had some issues regarding grease and how this is disposed especially with those that have deep fryers. This will be brought to the next meeting for further discussion.

#### **Visioning Survey for 2024 Comprehensive Plan Update**

Lewis stated this is an outline for the survey. These are some examples from other cities Comp Plan surveys. We want to make sure this can be done online and on paper. Lewis

went over the document with the Commission. Garland stated we need to create a survey that will not require them to write opinions unless they want to. Needs to be something they can do quickly. Lewis stated there will also be a business survey.

### **Senior Housing**

Lewis stated this came about because we had an inquiry from a potential applicant about our senior low-income housing which allows for higher density. We realized our code doesn't currently have a mechanism to enforce that housing remains for only low-income seniors or what the low-income housing standard is. We need to fix this as soon as we can with a zoning code amendment. Discussion ensued. Lewis stated our hope would be to take it to a Public Hearing on June 21<sup>st</sup>. In the interim we will draft more final proposed language and get the City Attorney's feedback and bring the final document back to the June 7<sup>th</sup> meeting. The Planning Commission agreed to that.

### **New/Old Business – Updates, Calendar & Deadlines**

Next meeting, we will come back with more on the Food Truck code development with answers to concerns that were talked about tonight.

Comp Plan public participation will come to the June 7<sup>th</sup> meeting with two draft surveys for review.

Downtown revitalization strategy, we may skip a meeting because we should have another committee meeting before this come back to Planning Commission. McPhail asked for the next meeting if we could get percentages for office space vs retail vs vacant on Main Street.

There will be one design review for the Rainier Creamery.

With nothing further, the meeting was adjourned at 8:30 PM.



Mel Garland, Chairperson