

City of Buckley

Planning Commission Minutes

April 20, 2020

McPhail called meeting to order at 7:00 PM. The following members were present: Garland, Harris and Yonan. Griffin was absent. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

Lewis went through the online protocol to refresh everyone on how this works.

Harris moved to approve the minutes of the March 9, 2020 Planning Commission meeting. Garland seconded the motion. After roll call vote the motion carried.

Subdivision Code

Lewis stated because we spent a majority of the last meeting discussing the multifamily design guidelines, we decided to spend this meeting focusing on the Subdivision Code. There were 24 comments from the City Attorney that we need to discuss. Lewis sent the Commission a worksheet with the 24 items that includes the issue recap, city attorney comment, staff response/notes and any comments from any of the Planning Commission members that sent in comments. Lewis then went through each item with the Commission and they discussed and made decisions on each item. Lewis stated if the Planning Commission is ready we can send this off to the Department of Commerce by the end of the week as a preliminary updated draft and then at the next Planning Commission meeting the Commission can decide if they want to accept the draft and have it chapters and copy edited and formatted. McPhail stated he would like to see the formatting done before we send it to the Department of Commerce because he would like to see it before we send it to them with all the edits. Garland stated passing it onto Commerce doesn't stop the process. Lewis stated this will still come back to the Planning Commission for final approval. McPhail stated he is fine then with sending it onto Commerce now.

New/Old Business – Updates, Calendar & Deadlines

- a) Review Planning Commission calendar for upcoming Planning Commission work and anticipated hearings**

Lewis went over the calendar with the Commission. As discussed and approved by the Planning Commission at the last meeting we pushed out the hearing to June 1st on the Design

Review Process and Administrative Variance. If we find out at the May 4th meeting that we still are not able to hold public hearings, we wouldn't have put the notice in the paper yet but can still do it. The Subdivision Code is currently scheduled for June 15, 2020. There are three public hearings scheduled for July 6, 2020 and they are zoning code text amendment and multifamily design guidelines; 2015 Comprehensive Plan adoption and landscaping code.

Next meeting agenda items (4/20/2020)

- a) Subdivision code updates
- b) Multifamily design guidelines

The next meeting will be May 4, 2020 at 7:00 PM.

With nothing further the meeting was adjourned at 8:08 PM.

Mark McPhail
Approved via remote meeting
Mark McPhail, Chairperson