

## City of Buckley

### Planning Commission Minutes

March 15, 2021

Garland called meeting to order at 7:00 PM. The following members were present: McPhail, O'Neill, and Viren. Griffin was absent and excused. Yonan joined in at 7:05 PM. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

**O'Neill moved to approve the minutes of the March 1, 2021 Planning Commission meeting. McPhail seconded the motion. After roll call vote the motion carried.**

#### **Code Anomaly Corrections**

Lewis stated this is scheduled for a Public Hearing on April 5, 2021. There were a few updates from the last meeting. Lewis went over those items with the Commission.

#### **Public Participation Plan for Comprehensive Plan Update**

Lewis stated this Public Participation Plan (PPP) expands on the work plan that was previously adopted. Lewis went over the PPP with the Commission. The timelines on here are open to change. He would love to hear feedback from the Commissioners about this. Garland stated it appears to be doable. McPhail stated this looks much more detailed than what we have seen in the past with the Comp Plan updates so it looks doable to him as well. Lewis stated if there are any comments on this please send them his way as this is a working document. O'Neill stated on thing he would like added for public outreach would be with the Senior Center meal delivery program as that would reach quite a few people.

#### **Sign Code Updates**

Lewis stated we are hoping to put a notice out to the business owners for the April 19<sup>th</sup> workshop some time this week and asked the Commission for any thoughts on the format. Garland stated he thinks a round table discussion will generate more ideas and suggestions. A more informal setting will hopefully allow people to provide more discussion. Lewis asked if sending out the survey beforehand would be a good idea. The Commission agreed that it would be.

#### **New/Old Business – Updates, Calendar & Deadlines**

Lewis stated April 5<sup>th</sup> will be the Public Hearing for the Code Anomaly Ordinance. May 3<sup>rd</sup> will be the Public Hearing for the Comprehensive Plan Public Participation Plan. April 19<sup>th</sup>

will be the workshop with the business owners on the sign code. April 6th is the City Council study session for the Zoning Code Text Amendment and depending on Council's comments we will tentatively schedule the Public Hearing for this on May 3<sup>rd</sup>.

The next meeting will be April 5, 2021 at 7:00 PM. There will be a Public Hearing on the Code Anomaly Ordinance.

With nothing further, the meeting was adjourned at 7:36 PM.

A handwritten signature in cursive script, appearing to read "Mel Garland", written over a horizontal line.

Mel Garland, Chairperson