

City of Buckley

Planning Commission Minutes

March 1, 2021

Garland called meeting to order at 7:12 PM. The following members were present: McPhail, O'Neill, Viren and Yonan. Griffin was absent. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

McPhail moved to approve the minutes of the February 1, 2021 Planning Commission meeting. O'Neill seconded the motion. After roll call vote the motion carried.

**Confirm committee volunteers for:
2024 Comprehensive Plan Update Core Team**
Mel volunteered for this committee.

Downtown Revitalization Committee

Richard O'Neill volunteered for this committee. Alisha Yonan stated she was going to volunteer for this but was too late. Lewis stated she could be an alternate on the committee if O'Neill is not able to attend.

Zoning Code Text Amendment request for new single family detached condos housing type and performance standards

Lewis stated Phil Kitzes is here again tonight that gave an overview of the zoning code text amendment he is asking about for new single family detached condo housing and performance standards. This will be a C-1 Legislative process. Phil Kitzes then introduced himself and provided that overview with the Planning Commission. **McPhail moved to have this go to a Council Study Session. O'Neill seconded the motion and after roll call vote the motion carried.** Lewis stated he will put this on the agenda for the next Council Study Session.

Code Anomaly Corrections

Lewis went through the Code Anomaly Ordinance and discussed changes that have been made based on previous discussions. **McPhail moved to forward this for a Public Hearing with the Planning Commission for April 5, 2021. O'Neill seconded the motion and after roll call vote the motion carried.**

Sign Code Updates

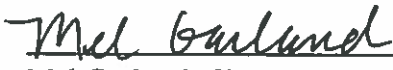
Lewis stated this intended for us to start reviewing this and it will take several meetings to get through this because the sign code can be a pretty controversial topic. This was put on hold last year. Last year the City Attorney reviewed our sign code to put legal side notes on this. The issues we will be dealing with is temporary signs, prohibited signs, wall graphics and window stickers, how sign areas are calculated and incidental signs. Think about signs that improve Buckley's quality of life or detract from the quality of life. Tonight, is more of a brain storming session and ask if the Planning Commission wants staff to doing any research. Wallgren stated we want to involve the business owners and get their feedback, maybe do a workshop or open house. Lewis stated this may overlap with the Downtown Revitalization Committee discussions. Mel stated he would like to schedule a workshop with business owners. Lewis stated if you want to read through this and have any questions, feel free to send any questions to planning staff. The workshop will be scheduled for April 19, 2021.

New/Old Business – Updates, Calendar & Deadlines

Code Anomaly will go to Planning Commission Public Hearing on April 5th and then straight to Council for adoption. The sign code updates we will add the public workshop for April 19th meeting. The zoning code text amendment that was presented tonight will go to the Council study session on April 6, 2021.

The next meeting will be March 15, 2021 at 7:00 PM. This meeting will be remote only as we are getting new recording equipment installed in the room.

With nothing further, the meeting was adjourned at 8:21 PM.



Mel Garland, Chairperson
approved via remote meeting