

City of Buckley

Planning Commission Minutes

December 2, 2019

McPhail called meeting to order at 7:04 PM. The following members were present: Garland, Griffin, Harris and Rose. Also in attendance were City Planner Leticia Wallgren and Planning Assistant Evan Lewis.

Garland moved to approve the minutes of the November 18, 2019 Planning Commission meeting. Rose seconded the motion and the motion carried.

Tiny and Cottage Homes Design Guidelines work session

Lewis stated at the last meeting it was agreed upon to use Kirkland's Ordinance as our model Ordinance. Lewis also included the City of Buckley current code so you can compare the two. He then briefly went through the code with the Commission. Garland stated when he suggested Kirkland's code he hadn't actually read our code for Cottage housing. He suggests that we use our own code and expand on it and use Kirkland's as a reference to expand ours. Wallgren showed the Commission our one and only cottage housing development in Buckley and discussion ensued. The Commission then went through our current code with the Commission and made changes, deletions and additions as discussed. Wallgren stated before we move any further with restricting tiny homes on wheels that we get the City Attorney's opinion.

Use Table work session to Prep for 12-3-19 Council Study Session

Lewis stated he there was no additional feedback from Council so it's just the one Council member that had questions. In the packet is a table that is a suggestion to simplify this process at the study session to make it move along quickly. Lewis then went through the document with the Planning Commission. It was decided that McPhail and Rose would attend the study session.

New/Old Business

- a) Look ahead topics to likely be addressed in early 2020:
 - i. Tiny homes design guidelines
 - ii. Title 18 Subdivision updates

- iii. Title 20 updates
- iv. Comprehensive Plan updates
- v. Other topics

b) Confirm date of first Planning Commission meeting in January 2020

Lewis stated in addition to continuing the discussion of tiny homes and tiny homes guidelines, we will continue with Title 18 Subdivisions. We will then move onto Title 20 updates and start talking about Comp Plan updates. Wallgren stated we also may have a text amendment update to look at. She is not sure if this will have to do with tiny homes or Residential RV parks.

The commission agreed to have the first meeting in January will be January 13, 2020.

Rose stated this will be her last Planning Commission meeting so she would just like to say thank you to everyone, she really enjoyed working with everyone. Wallgren stated we all appreciate your efforts and contributions to the Planning Commission.

Next meeting agenda items

- a) **Tiny homes design guidelines – continue discussion**
- b) **Title 18 - Subdivisions**

The next meeting will be January 13, 2020 at 7:00 PM.

With nothing further the meeting was adjourned at 8:28 PM.



Mark McPhail, Chairperson