

City of Buckley

Planning Commission Minutes

November 16, 2020

Garland called meeting to order at 7:00 PM. The following members were present: Griffin, O'Neill, and Viren. Also in attendance were City Planner Leticia Wallgren and Associate Planner Evan Lewis.

Griffin moved to approve the minutes of the October 19, 2020 Planning Commission meeting. Viren seconded the motion. After roll call vote the motion carried.

Lewis stated he had one addition to the agenda and that is the Design Review for the Chamber of Commerce Sign.

Design Review #1: Design Review for 880 Main St

Lewis gave an overview of the staff report for the Design Review at 880 Main Street for a new business, Oak & Fig Floral Design. Staff is recommending approval with one standard condition that any other changes will have to come back for Design Review. **Griffin moved to approve the Design Review at 880 Main Street subject to conditions of approval. Viren seconded the motion and after roll call vote the motion carried.**

Design Review #2: Design Review for 28004 SR 410 E

Lewis gave an overview of the staff report for the Design Review at 28004 SR 410 E for two additional buildings at Western Self Storage. Staff is recommending approval with two conditions 1) any other changes will have to come back for Design Review and 2) the applicant shall obtain approval from Buckley City Council for a modification from the design guideline roof pitch requirement. There was a brief discussion about the signage. **O'Neill moved to approve the Design Review at 28004 SR 410 E subject to conditions of approval. Viren seconded the motion and after roll call vote the motion carried.**

Design Review #3: Design Review for Buckley Chamber of Commerce Sign.

Leticia apprised the Commission about the sign and what their plans are to update the current sign, there is not a staff report as this came in at the last minute. The conditions are that the wood must be treated from the elements and that sign is lit consistent with Highway 410 guidelines. This is a last-minute request due to the fact that the Chamber can get some Cares Funding to get this done but they are on a tight timeline. Griffin asked who oversees

the maintenance. Walgreen stated the Chamber is in charge of maintenance which is why we need to have the conditions in there about that. **Griffin moved to accept this Design Review for the Chamber of Commerce sign subject to the Conditions of Approval.** O'Neill seconded the motion and after roll call vote the motion carried.

Comprehensive Plan Update

Lewis went through the 2024-2044 Comprehensive Plan Update Work Plan. This is just an initial document that talks about the timeline, public participation plan, etc. This is just planting the seed and there will be many more discussions on this. In simple terms, what do we like and what do we not like in the Buckley Environment that we want to see in the updated comprehensive plan. Lewis stated on the MRSC website there are some other cities public participation plans that can be referred to. Lewis asked the Planning Commission if there are any other stakeholders that are not on the list. Walgreen stated Rainier School is not on the list. Griffin stated the Oddfellows and Scouts are not included. Lewis stated he would like the Planning Commission to start thinking about the strengths and weaknesses of the current Comp Plan and how we would like to see the updated Comprehensive Plan look so it is more accessible for the public and decision makers.

New/Old Business – Updates, Calendar & Deadlines

Lewis stated we have extended out into 2021 adopting the work plan and public participation plan for the Comprehensive Plan; Code anomalies which he would like to send out a list to the planning commission by the end of the year so you can review them and we will then start discussing these after the first of the year and 2021 Annual Comprehensive Plan Update.

Lewis asked if the Planning Commission had any thoughts on whether you want to meet on January 4th or wait until the 18th? The Commission agreed to have it on January 4, 2021 to keep the schedule.

The other thing Lewis wants the Planning Commission to think about is the elections for Chair and Vice Chair the first meeting in January.

The next meeting will be December 7, 2020 at 7:00 PM.

With nothing further, the meeting was adjourned at 8:09 PM.

Mark McPhaul, Chair

Mel Garland, Vice-Chairperson

approved via remote meeting