

City of Buckley

Planning Commission Minutes

October 7, 2019

McPhail called meeting to order at 7:00 PM. The following members were present: Garland, Griffin, Harris and Rose. Also in attendance were Associate Planner Leticia Wallgren and Planning Assistant Evan Lewis.

Harris moved to approve the minutes of the September 9, 2019 Planning Commission meetings. Garland seconded the motion and the motion carried.

Design Review – Buckley Plaza

Wallgren stated with all the changes to Title 20 and Title 19, the Planning Commission will now get minor design reviews. The major design reviews will go to City Council. How this process works is the Planning Commission will get a recommendation from the Design Review Committee. Sometimes the committee will attach conditions. If the Planning Commission doesn't agree with the conditions you don't have to approve them because the Planning Commission has the final say.

This is a Design review application for repainting of the building at the Buckley Plaza, paint colors were passed around to the Commission. Wallgren stated this has already been done; she had to go out to them and let them know this was in the Design Review District and that they needed a permit so this is why this is coming before you. **Garland moved to approve the Design Review recommendation for the Buckley Plaza DR-19-0008. Rose seconded the motion and the motion carried.**

Title 18, Subdivisions

Purpose and Applicability – Drawing and Survey Requirements

Garland went through the documents with the Planning Commission on the Purpose and Applicability section 18.04. One thing that has changed in the applicability is that the short plat has been changed from four or fewer lots to six or fewer lots. Garland stated the next section is an entire new section that he has been working on and that is the drawing and

survey requirements. He then went through the entire chapter with the Commission because it is brand new and made changes as discussed. Garland stated we will hold off on Final Plats because he hasn't completed this section yet.

New/Old Business

Shoreline Master Program status update

Wallgren stated apparently there were some changes required by the Department of Ecology that were never added so the City Council adopted a version of the SMP that does not meet the requirements of the Department of Ecology. We opted to do is to make sure we have to install the changes within 30 days of getting the approval. She hasn't received the approval as of yet so as soon as we get this we will have to jump on getting these changes in here. She is not sure that this will need to come back to the Commission or not. There some required changes and some optional changes. Garland asked if the optional changes will come back to the Commission, obviously the required changes are required. Wallgren stated she can bring the optional changes back to the Commission, just need to know we are on a very tight timeline.

Comprehensive Plan E-7 & E-8 Ordinance Council action

Wallgren stated the Council is trying to push Element 6 through and she spoke with City Administrator Schmidt and because we are already so far out of compliance with the update that if we wait until after the first of the year it won't make much of a difference. After talking to City Administrator Schmidt, we will probably be dealing with this after the first of the year.

Permitted Use Table

Wallgren stated she is sorry to tell the Planning Commission that the City Council wants to take this to a study session and would like at least two Planning Commission members there. There is a City Council member that wants to see some changes on this document. It was discussed to have the study session in December. McPhail stated December is rather busy. Wallgren stated we could push it off until January if necessary.

Next meeting agenda items

Subdivisions – Garland stated there is a statement that Subdivision corrections are due to State of Washington Department of Commerce by December 31, 2019. Wallgren stated that is a deadline that Kathy gave us but she can't find what that is based on so she isn't sure if that was just a goal.

Comprehensive Plan – Wallgren stated once Elements 7 & 8 are done we will then start working again on the other Comprehensive Plan updates.

The next meeting will be October 21, 2019 at 7:00 PM.

With nothing further the meeting was adjourned at 8:10 PM.



Mark McPhail, Chairperson