

City of Buckley

Planning Commission Minutes

October 21, 2019

McPhail called meeting to order at 7:00 PM. The following members were present: Garland, Griffin, Harris and Rose. Also in attendance were Associate Planner Leticia Wallgren and Planning Assistant Evan Lewis.

Rose moved to approve the minutes of the October 7, 2019 Planning Commission meeting. Harris seconded the motion and the motion carried.

Title 18, Subdivisions

Purpose and Applicability – Drawing and Survey Requirements

Garland stated we reviewed the General requirements at the last meeting but we need to go over the general survey requirements. Garland asked Wallgren if she found anything out about the deadline. Wallgren stated she spoke with our Planning Consultant and she believes this may be an arbitrary deadline but not an official deadline. Garland asked for 5 minutes for all the members to read the general survey requirements which are basically technical requirements. The Commission discussed a few typo changes. The Commission then read through the remainder of the document and made changes as discussed.

New/Old Business

Title 20 Updates – Appeals, Reconsideration & Remand

Wallgren stated we will be looking at Title 20 again in 2020. Until then we will be looking at and deferring to the State Code.

Shoreline Master Program status update

Wallgren stated she got the conditional approval last Friday and she has 30 days to get Council approval on this. The changes that the State required were five issues and she doesn't know former City Planner James went over these five issues with the Commission or not. They were very minor changes. We implemented the required changes and the optional changes. Wallgren stated she will be taking it to Council on November 12th.

Comprehensive Plan – Timing for revisiting this

Wallgren stated Administrator Schmidt really wants to get the current updates done which we are out of compliance on. He doesn't want us to start anything on another update until we have finished the current updates.

Permitted Use Table – Timing for revisiting this

Wallgren stated she met with Administrator Schmidt and Councilmember Sandy Burkett and they talked about it was the Council's understanding to take this to a study session, however, Administrator Schmidt thought that a couple Planning Commission members could come to a meeting to answer a few questions. The Council does want this to go to the study session. They would like at least a couple PC members there. Wallgren stated she will find out when this meeting will be and give plenty of warning as to when the meeting will be. It is a great possibility that it will be in January.

Next meeting agenda items

Title 18 – Subdivisions

Tiny Homes – Presentation and Discussion

The next meeting will be November 4, 2019 at 7:00 PM.

With nothing further the meeting was adjourned at 7:45 PM.



Mark McPhail, Chairperson