

City of Buckley

Planning Commission Minutes

January 14, 2019

Chairperson McPhail called meeting to order at 7:03 PM. The following members were present: Harris, Rose, Garland, and Griffin. Also in attendance was City Planner Kathy James.

Harris moved to approve the minutes of the December 3, 2018, 2018 Commission meetings as submitted. Rose seconded the motion and the motion carried.

Election of Officers

Harris nominated McPhail to continue as Chair. McPhail stated he would like to stay on with this. McPhail nominated Garland as Vice Chair. Garland state he would be willing to accept that. **Harris moved to continue with McPhail as Chair and Garland as Vice Chair. Rose seconded the motion and the motion carried.**

Calendar Changes

Thompson stated you have a new calendar for the upcoming year. At the bottom of the calendar there are some ordinances listed. James then explained all the notice and hearing processes. The public hearing for the Shoreline will be February 25, 2019.

Shoreline Master Program

James went over with the Commission all the materials she will have available for the Open House. She has a presentation which she showed the Planning Commission that will just keep going.

Chapters 12.04/08, SEPA

James stated she sent the Planning Commission the general review memo, something on exemptions and something on definitions. James stated what she wants to do is adopt by reference all the SEPA definitions. The ones that she has highlighted in yellow we cannot change, the others she would like to make more readable and useable for this City to use. She then went through all those with the Commission. What she had done in the past is put certain things in the ordinance and she would like permission to include these terms in the ordinance.

Title 20, revision to Chapter 20.01

James stated she wanted to go through this with the Commission because we haven't talked about it for a while. Anything in red is either red-lined and needs to be altered that are already in code. And anything else is new so she just made it red and when the commission is happy with it she will remove it from being red or will remove the red line. She has been instructed by the City Administrator to repeal Chapter 3.81 which deals with fees and add all the fees into Title 20. She has currently removed the fees because it is being reviewed by the City Administrator. James then went through all her changes with the Commission and they made the decision on what to do. There was short discussion regarding quasi-judicial hearings, James will check with the City Attorney on this.

The next meeting will be January 28, 2019 at 7:00 PM.

With nothing further the meeting was adjourned at 8:10 PM.



Mark McPhail, Chairperson