

City Council
December 13, 2022

Mayor Burkett called the regularly scheduled meeting to order at 6:00 PM.

Upon roll call the following members were present: Smith, Rose, Burbank, Arsanto, Green, Anderson and Sundstrom.

Also present were: City Administrator Brunell, Court Administrator Cash, Police Chief Alfano, Finance Director Hines, Police Records Clerk Burkett, Administrative Asst. Clark, and Senior Center Program Coordinator Mickelson.

Mayor Burkett asked if there were any other additions, deletions, or changes to the agenda.

Council member Burbank moved to approve the agenda as presented. Council member Anderson seconded the motion. Motion carried.

CITIZEN PARTICIPATION

Bubba Johnson – 29393 SR 410 E Suite F, Buckley

The owner of Buckley Foods and explained the store is now 7,800 sq. ft. of groceries and trying to expand as much as they can. The store is still trying to catch up due to COVID-19 but wanted to thank the City of Buckley and the citizens for all their support. Buckley Foods would like to do whatever they can to give back to the community.

COMMITTEE REPORTS

Mayor's Report:

Council member Smith moved to cancel the December 27, 2022, City Council Meeting. Council member Anderson seconded the motion. Motion carried.

Administration, Finance & Public Safety:

Council member Smith let Council know that the committee met yesterday, and all members of the committee were present. He gave an update that City Administrator Brunell spoke to the committee on the timeline on City Hall renovations. This will need to go through planning commission, hearing examiners and city council.

The Council received seven applications for ARPA small business grants, and this will be open until the end of January. For the Finance Department the committee focused on 2022 budget adjustments. As far as the court they gave an update on general 42 which deals with things that are now going to require the City of Buckley HR dept. to handle

contracting of conflicts with public defenders. On January 19th Asst. Police Chief Northam will be providing the court staff with situational awareness training.

Community Services:

Council member Green said that the committee met on December 5th, and they also discussed the small business grant applications. Parks and Recreation dept. talked about the community big block grant that will fund the senior center meal program on Tues. and Thurs. Community services also reviewed the fee waiver for the Buckley Hall rental. Building and Planning have quite a few projects that will be going to the hearing examiner, and quite a few going to design review.

Council member Green went to P.C.R.C. Economic Development District Board and spoke on what topics they discussed and P.C.R.C. was excited to have a representative from Buckley at the meeting.

Council Member Comments & Good to the Order:

Council member Sundstrom let the Council know he voted no on canceling the December 27th Council meeting because he would still like to see the sales tax break out and sewer rates before the end of the year. Council member Sundstrom also gave out a handout for the property tax breakdown for Council to review.

Council member Burbank wanted to update the Council that the tree lighting was very well attended and very well planned. Also, the annual side by side parade was awesome and a fun event. She was happy to see the community and citizens involved.

MAIN AGENDA

ORD No. 20-22: Adopting the 2023 City Employee Salary Scale

Council member Arsanto moved to Approve ORD No. 20-22 Adopting the 2023 City Employee Salary Scale. Council member Smith seconded the motion. Upon roll call vote motion carried.

ORD No. 21-22: Amending the 2022 City Budget

Council member Arsanto moved to Approve ORD No. 21-22 Amending the 2022 City Budget. Council member Rose seconded the motion. Upon roll call vote motion carried.

Agreement to Provide Special Services by Pierce County to the City of Buckley

Council member Smith moved to Approve the Agreement to Provide Special Services by Pierce County to the City of Buckley. Council member Anderson seconded the motion. Motion carried.

TIB Grant Agreement – Main Street Foothills Trail Crossing from Jefferson Ave to SR 410

Council member Rose moved to Approve TIB Grant Funding Agreement for the Main Street Foothills Trail Crossing. Council member Green seconded the motion. Motion carried.

Flood Control Zone District (FCZD) Interlocal Agreement

Council member Burbank moved to Approve the City of Buckley/Flood Control Zone District Interlocal Agreement. Council member Rose seconded the motion. Motion carried.

CONSENT AGENDA

Council Member Smith moved to approve the Consent Agenda. Council member Arsanto seconded the motion. Motion carried.

Approve Minutes of October 11, 2022, City Council Meeting

STAFF REPORTS

Public Safety Report – Chief Alfano

Chief Alfano gave his monthly update to the Council and his public safety report which details some of the calls and police reports the Police Dept. has received.

Strategic Planning in 2023 – City Administrator Brunell

City Administrator Brunell spoke to Council regarding the Council Retreat and that the Council will come up with a vision statement and council goals. She would also like to have a special study session to discuss the retreat and goals.

Council member Smith moved to Approve a Special Council Study Session for February 4, 2023. Council member Green seconded the motion. Motion carried.

Council Schedule First Quarter 2023 – City Administrator Brunell

City Administrator Brunell gave a timeline of what the first quarter schedule looks like for the Council. Finance Director Hines let Council know that the City will have a three year audit coming up.

CITIZEN PARTICIPATION


None.

Council member Smith moved to adjourn. Council member Arsanto seconded the motion. Motion carried.

With nothing further the meeting was adjourned at 7:32 PM.



Mayor



City Administrator

Prepared by: Jessica Clark, Administrative Assistant