

**City Council**  
**January 8, 2019**

Mayor Johnson called the regularly scheduled meeting to order at 7:01 PM.

Upon roll call the following members were present: Bender, Smith, Leggett, B. Burkett, Wilbanks, Tremblay, and S. Burkett. Also in attendance were City Administrator Schmidt, Police Chief Arsanto, Associate Planner Wallgren, Public Works Director Banks, Community Services Director Caviezel, and City Planner James.

Mayor Johnson asked if there were any additions, deletions, or changes to the agenda.

**Council member Smith moved to approve the agenda as presented. Council member Leggett seconded the motion. Motion carried.**

**CITIZEN PARTICIPATION**

None.

**STAFF REPORTS**

Associate Planner Wallgren introduced the City's new Assistant Planner Evan Lewis. Evan started at the end of December and has hit the ground running. Ms. Wallgren also stated that there was a hearing for the Citizen's Beer Bank and it has been approved. There is a hearing on January 15<sup>th</sup> for Buckley Storage. A public hearing will be held on February 5<sup>th</sup> for a Conditional Use Permit submitted by Wood, Wine, and Whimsy to be able to serve wine, beer, and food at their shop. Two projects have been handed off to our Consultant to make sure we are keeping up with everything. There are two more storage facilities under review. Ms. Wallgren finished by stating that the old IGA store will be converted into something similar to an indoor Farmers' Market.

Police Chief Arsanto stated that Rosalia graduated from the Police Academy last week. The Department has been having some difficulty with recruiting but Chief Arsanto has some ideas he would like to present to the Admin/Finance/PS Committee. Chief Arsanto also brought it to everyone's attention that there has been a local gentleman who has been out prowling, the police are aware and are keeping their eyes out for him. Chief Arsanto also stated that the Police went out and checked on the seniors during the storm to make sure all their generators were working and they were taken care of.

City Administrator Schmidt thanked the Police and Fire staff for all of their work during the storm. There was a fence at the Public Works' yard that was damaged so we will have the fence company back out to fix that. There is a meeting with the Auditor next week. City Administrator Schmidt also announced that Jessica Clark accepted the position of Administrative Assistant at City Hall and will now be there 30 hours a week.

## MAIN AGENDA

### Agreement With Youth Activities Board

Council member Tremblay moved to Approve the Agreement with the Buckley Youth Activities Board. Council member S. Burkett seconded the motion. Motion carried.

### Agreement – TIB Grant Funding – FY 2020 Overlay Project, Naches Street

Council member Smith moved to Approve TIB Grant Funding Agreement for FY 2020 Overlay Project, Naches Street from Park Ave. to Mason Ave. Council member Leggett seconded the motion. Motion carried.

### Agreement – TIB Grant Funding – Cedar Street, Main St. to Jefferson St.

Council member Tremblay moved to Approve TIB Grant Funding Agreement for Cedar Street, Main St. to Jefferson St. Council member Leggett seconded the motion. Motion carried.

### Local 286 Bargaining Unit Revision #2

Council member S. Burkett moved to Approve Revision #2 of the 2018-2020 Collective Bargaining Unit Agreement between the City and Local #286. Council member Tremblay seconded the motion. Motion carried.

### Purchase Bus/Van

Council member Tremblay moved to Tentatively Approve the Purchase of a Used 2017 Passenger Van from Fugate Ford for Youth Center and Fire Department Use for the Purchase price of \$29,662.56 pending legal approval. Council member Leggett seconded the motion. Motion carried.

### Engineering Scope of Work – Spiketon Culvert Additional Permitting

Council member B. Burkett moved to Approve the Engineering Scope of Work – Spiketon Culvert Additional Permitting. Council member Bender seconded the motion. Motion carried.

### 2018 Utilities Project – Change Order No. 7

Council member B. Burkett moved to Approve 2018 Utilities Project Change Order #7. Council member Leggett seconded the motion. Motion carried.

### UGA Discussion

Council member Tremblay moved to Reject the County Staff's recommendation and to send a letter to the County stating that we will only move forward with the request we have already submitted. Council member Smith seconded the motion. Motion carried.

## **CONSENT AGENDA**

**Council Member S. Burkett moved to approve the Consent Agenda. Council member Leggett seconded the motion. Motion carried.**

Approve Minutes of December 11, 2018.

Claim check numbers 59307 through 59340, in the amount of \$102,273.30, for the period of December 12, 2018, through December 24, 2018; Treasurer Check numbers 12130 through 12134, in the amount of \$1,378.37; EFT payments in the amount of \$13,399.98 for the month of December 2018; Payroll check numbers 37648 through 37710, in the amount of \$130,541.62 and ACH/EFT payroll in the amount of \$332,678.40 for the month of December 2018. Claim check numbers 59341, 59345 through 59422, in the amount of \$377,783.58, for the 2018 Open Period and claim check numbers 59343 and 59344 in the amount \$276,294.55 for January 2, 2019, through January 8, 2019, are hereby approved and ordered paid this 8<sup>th</sup> day of January 2019.

## **COMMITTEE REPORTS**

### **Mayor's Report:**

Mayor Johnson stated that she may miss the next Council meeting as she has been asked to attend the AWC Legislative Reception in Olympia and she will be attending the Mayor's Exchange the following day. She also stated that the AWC City Action Days will be February 13 and 14. This is a great time for Council members to meet with representatives and share what the Cities needs are.

### **Administration, Finance & Public Safety:**

Council member Tremblay stated that the Committee met this morning and reviewed the items on tonight's agenda. The Finance department is cleaning up end of year items and the 2018 books will close on January 16, 2019. He also stated that there will be an Urban Studies Forum at University of Washington, Tacoma on February 21, 2019. There is no charge for this forum and he encouraged Council members to attend.

### **Transportation & Utilities:**

Council member B. Burkett stated that their first meeting of the year will be on January 15<sup>th</sup> at City Hall at 7 PM.

### **Community Services:**

Council member S. Burkett stated that their first meeting of the year will be on January 17<sup>th</sup> at 1 PM at City Hall.

**Council Member Comments & Good of the Order:**

None.

**Council member Smith moved to adjourn. Council member B. Burkett seconded the motion. Motion carried.**

**With nothing further the meeting was adjourned at 7:58 PM.**

  
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Mayor

  
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City Administrator