

**City Council  
January 22, 2019**

Mayor Johnson called the regularly scheduled meeting to order at 7:01 PM.

Upon roll call the following members were present: Smith, Leggett, B. Burkett, Wilbanks, Tremblay, and S. Burkett. Also in attendance were City Administrator Schmidt, Asst. Police Chief Northam, and Public Works Director Banks.

**Council member S. Burkett moved to excuse Council member Bender. Council member Leggett seconded the motion. Motion carried.**

Mayor Johnson asked if there were any other additions, deletions, or changes to the agenda.

**Council member Tremblay moved to approve the Amended agenda as presented. Council member B. Burkett seconded the motion. Motion carried.**

**CITIZEN PARTICIPATION**

None.

**STAFF REPORTS**

Public Works Director Banks shared that the 410 signal project has been pushed back again. They should be finished by the end of February now. He also shared that we have taken possession of our new brush cutter.

City Administrator Schmidt stated that he would like the Council to take action to waive all late fees and shut-offs of utilities for furloughed workers during the government shutdown.

**Council member Smith moved to waive all utility late fees and penalties to furloughed workers during the government shutdown. Council member Wilbanks seconded the motion. Motion carried.**

**MAIN AGENDA**

**ORD No. 01-19: Adding New Chapter 19.25A – Regulations for Small Wireless Facilities**

**Council member Tremblay moved to Approve ORD No. 01-19 Adding New Chapter 19.25A – Regulations for Small Wireless Facilities. Council member Leggett seconded the motion. Upon roll call vote, motion carried 6/0.**

**ORD No. 02-19: Amending BMC Chapter 13.35**

**Council member Smith moved to Approve ORD No. 02-19 Amending BMC Chapter 13.35. Council member S. Burkett seconded the motion. Upon roll call vote, motion carried 6/0.**

**ORD No. -19: Agreement with MCImetro Access Transmission Service Corp. –  
1<sup>st</sup> Reading**

**No Action.**

**RES No. 19-01: Purchase of 2017 Ford Transit Wagon**

**Council member Leggett moved to Approve RES No. 19-01 Purchase of a 2017 Ford Transit Wagon and Waiving the Competitive Bidding Requirements due to Special Market Conditions. Council member Smith seconded the motion. Motion carried.**

**Final Acceptance: WWTP Non-Potable Water System Improvements**

**Council member Tremblay moved to Approve Final Acceptance of the WWTP Non-Potable Water System Improvements Project. Council member S. Burkett seconded the motion. Motion carried.**

**Final Acceptance: River Avenue Improvements**

**Council member Leggett moved to Approve Final Acceptance of the River Avenue Improvements Project. Council member Smith seconded the motion. Motion carried.**

**Technical Service Agreement – Town of Carbonado**

**Council member B. Burkett moved to Approve the Technical Service Agreement with the Town of Carbonado. Council member S. Burkett seconded the motion. Motion carried.**

**Employment Agreement – Public Works Director**

**Council member S. Burkett moved the Approve the Employment Agreement for the Public Works Director. Council member Smith seconded the motion. Motion carried.**

**CONSENT AGENDA**

**Council Member S. Burkett moved to approve the Consent Agenda. Council member Smith seconded the motion. Motion carried.**

Approve Minutes of January 8, 2019.

Claim check numbers 59423 through 59476 in the amount of \$177,869.50 for the period of January 9, 2019, through January 22, 2019, are hereby approved and ordered paid this 22<sup>nd</sup> day of January 2019.

## **COMMITTEE REPORTS**

### **Mayor's Report:**

Mayor Johnson stated that she will be in Olympia all day tomorrow for the Mayor's Exchange. She also shared that she had to dismiss an employee for cause today.

### **Administration, Finance & Public Safety:**

Council member Tremblay stated that the Committee met this morning. They reviewed items on tonight's agenda.

He also mentioned that there has been an audit finding; however, it is related to a glitch in our software program so we have taken corrective action. We will get more information during the Audit Exit Conference.

Council member Tremblay also stated that Information Systems Manager Frazier had shared that some of our software is getting to the end of its life so we will need to start planning for that throughout the year.

He also stated that we are looking for a fire training facility as the North Bend one is set to close for approximately a year. If anyone knows of anywhere that is close by and not overly expensive, please let us know.

Council member Tremblay also shared what happened at the PRCR UGA meeting. Our request was tabled and we will maintain our position at the front of the line.

If anyone is interested in serving on the Zoo and Trek Authority, please let Mayor Johnson know.

### **Transportation & Utilities:**

Council member B. Burkett stated that the Committee met on January 15<sup>th</sup>. He stated there will be some utility increases that will come before Council at their next meeting for adoption.

### **Community Services:**

Council member S. Burkett shared that the Committee met on January 17<sup>th</sup> and it was reported that the Youth Activities Center will be hosting a Teen Neon Night at Buckley Hall on February 8<sup>th</sup>. There is a church that would like to use the Multi-Purpose Center on Saturday nights. They reviewed sign designs for Gravity Coffee and the new Buckley Indoor Market. Work will be done on the field behind the Youth Activities Center. Next meeting will be on February 21<sup>st</sup>.

**Council Member Comments & Good of the Order:**

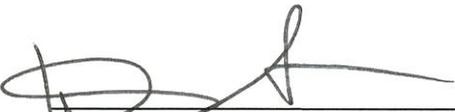
Council member Smith stated that after hearing City Administrators Schmidt's comments regarding a software glitch and Information Systems Manager Frazier's comments regarding software coming to the end of its life, he would like to see us invest in what will best suit the City as we move into the future.

Council member Wilbanks wanted to specifically thank and commend Public Works Director Banks on his commitment to the City.

**Council member Tremblay moved to adjourn. Council member B. Burkett seconded the motion. Motion carried.**

**With nothing further the meeting was adjourned at 7:52 PM.**

  
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Mayor

  
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City Administrator