

**CITY COUNCIL
STUDY SESSION
September 20, 2022**

ATTENDEES: Council members Sundstrom, Burbank, Arsanto, Green, Breeden, Rose and Smith.

Also in attendance were Interim City Administrator Schmidt, Public Works Director Banks, Planning and Building Director Terrell, Finance Director Hines, City Engineer Miller, and Administrative Asst. Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:02 PM.

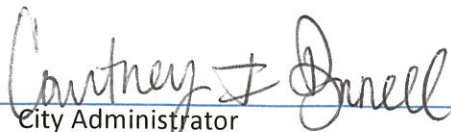
City Hall Remodel Project:

City Engineer Miller and the architect Trent Hart from Tovani & Hart gave a presentation for the City Hall addition and modernization project. Last time Council was aware of this project was when they authorized the professional design contract for conceptual design with Tovani & Hart and Gray & Osborne. Trent has prepared a schedule for design, big phase, and construction for Council. It will be the existing City Hall that is proposed to be added onto and modernized. Mayor Pro Tem Smith asked why gutting the inside of City Hall just came up and he was curious about that and asked what will happen with staff for all the City functions? Trent will be able to explain more when he comes back with four different options for this.

Interim City Administrator Schmidt explained that him and department heads met with Trent to figure out a plan for a population of 8300 citizens so that the City will not have to worry about expanding City Hall again as the City grows for work stations and personnel to handle that population. City Hall right now is a 119-year-old building and so that needed to be taken into account with HVAC, electrical, and plumbing to all be kept up to code. Council member Arsanto asked what will be done during the construction phase for City Hall staff. Interim City Administrator Schmidt answered that if Council decides to move forward with this project, then staff will need to present Council with a work plan to keep everything functioning. City Engineer Miller let the Council know that it is not just staff coming up with a plan, but consultants will be also. Council member Green asked what the percentage of staff is available to work from home. Interim City Administrator Schmidt stated that will be a good question for the new City Administrator because she has dealt with that at her previous job. Trent let Council know that they have interviewed staff from City Hall and that they are taking into account that the current City Hall floorplan does not have enough office space for all employees and that the file room, passport room, conference table and bathroom are all in the same area.

Also, the windows and roof were discussed and the difference of a metal roof vs. a composition roof. The vinyl siding is also a concern to see what is underneath. Council member Sundstrom would like to know how this is going to be financed, Finance Director Hines will put something into writing to present this to Council.

With nothing further, the Study Session was adjourned at 7:36 PM.



City Administrator



Mayor

Prepared by: Jessica Clark, Administrative Assistant