

City Council
September 12, 2023

Mayor Burkett called the regularly scheduled meeting to order at 6:01 PM.

Upon roll call the following members were present: Smith, Burbank, Arsanto, and Tremblay

Also present were: City Administrator Brunell, Finance Director Hines, Director of Parks & Recreation Snodgrass, Director of Building & Planning Terrell (via Zoom), Public Works Director Banks (via Zoom), Asst. Fire Chief Olson, Police Records Clerk Burkett, Firefighter Smith, City Attorney Olbrechts (via Zoom), and City Clerk Percival

Council member Burbank moved to excuse Council members Green, Anderson, and Rose. Council member Arsanto seconded the motion. Motion carried.

Mayor Burkett asked if there were any other additions, deletions, or changes to the Amended agenda.

Council member Arsanto moved to approve the agenda as Amended. Council member Tremblay seconded the motion. Motion carried.

ANNOUNCEMENTS, APPOINTMENTS, AND PRESENTATIONS

Mayor Burkett administered the Oath of Office to Firefighter Connor Smith.

Mayor Burkett stated that we would like to take a moment to thank a dedicated group of behind-the-scenes volunteers that for over the past decade and a half have guided, fundraised, and supported our Youth Center. Tonight the City Council is set to review an MOU to dissolve the agreement with the Board and committing to including the Youth Center in the yearly work plan of the Citizens Advisory Commission. The Board has stated in the agreement that they intend to donate the balance of their funds to the City to be used for ongoing support at the Buckley Youth Center.

COMMITTEE REPORTS

Administration, Finance & Public Safety:

Council member Smith share that the Committee met on September 11th and discussed the following topics:

- Recruitment update
- 2024 Budget presentations from Police, Fire, Court, Finance, Administration and IT.

CONSENT AGENDA

Council Member Arsanto moved to approve the Consent Agenda. Council member Burbank seconded the motion. Motion carried.

1. Approve Minutes of March 28, 2023, City Council Minutes
2. Approve Minutes of June 27, 2023, City Council Minutes
3. Claim check numbers 66541 through 66614 in the amount of \$174,964.08 for August 22, 2023, through September 11, 2023.

REGULAR AGENDA

MOU to Dissolve the Current Agreement with Buckley Youth Activities Board

Council member Smith moved to Approve the Memorandum of Understanding between the City of Buckley and Buckley Youth Activities. Council member Arsanto seconded the motion. Motion carried.

STAFF REPORTS

Housing Action Plan Review

Director of Building and Planning Terrell shared that the HAPI grant was awarded by Commerce and Council adopted a Resolution in June; which was necessary to get this grant. She shared what we currently have and what we need for the plan.

Council member Tremblay stated that he would like to see it be more Buckley specific rather than boilerplate. He also shared that we would have to make changes to lot sizes to get affordable housing. He also shared that if it is taking 15-18 months to get a permit is unacceptable.

Mayor Burkett stated that this plan will be revised many times.

Parks & Recreation

Director Snodgrass gave an update about Beautify Buckley, she shared that Amy Molen had said they had over 150 people show up and over 500 hours of service such as gardening and painting. She thanked the different organizations that supported this event and shared that they had volunteers from toddlers to seniors.

CITIZEN PARTICIPATION

Jay Hambly – Mr. Hambly wanted to share his thanks for recognizing the Youth Board and had them all introduce themselves. He then presented the City with a check from the Youth Board for \$50,059.11 and shared that he feels very comfortable about the Youth Activities Center future with Erin's leadership.

Mayor Burkett announced that Council would hold a closed session immediately following Council once all public had left chambers.

Council member Tremblay moved to adjourn. Council member Arsanto seconded the motion. Motion carried.

With nothing further, the meeting was adjourned at 6:26 PM.



Handwritten signature in blue ink, appearing to read "Walter Burkett", written over a horizontal line.

Mayor



Handwritten signature in blue ink, appearing to read "Courtney J. Brunel", written over a horizontal line.

City Administrator

Prepared by: Treva Percival, City Clerk