

**CITY COUNCIL
STUDY SESSION/PLANNING COMMISSION JOINT MEETING
May 3, 2022**

ATTENDEES: Council members Green, Rose, Sundstrom, Burbank, Arsanto, Smith and Breeden

Also, in attendance were: Mayor Burkett, City Administrator Schmidt, City Clerk Percival, Public Works Director Banks, Permit Tech Boyle, Planning and Building Director Terrell, Administrative Asst. Clark and City Attorney Olbrechts.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:02 PM.

Short Course on Planning

This was a joint meeting between City Council and Planning Commission. City Attorney Olbrechts covered in a power point slide show regarding the Open Public Meetings Act and answered questions and explained in detail rules for the Public Records Act. City Attorney Olbrechts explained to Council and Planning Commission the liability of what can be requested and that there is a retention period for each document.

Planning and Building Director Terrell spoke on relationships between Planning Commission and City Council and how important it is. A well-functioning Planning Commission and City Council are proactive and have ongoing relationships that compliment each other. It requires teamwork, integrity, and respect for all.

Planning Commission Chairperson Mel Garland spoke on what the Planning Commission has been up to the last year. Planning Commission has had 30 site plan reviews, comp plans, food truck pilot program, housekeeping of codes and many other things.

Both City Council and Planning Commission agreed they would like to have other joint meetings together.

With nothing further, the Study Session was adjourned at 7:33 PM.



City Administrator



Mayor

Prepared by: Jessica Clark, Administrative Asst.