

**City Council**  
**March 24, 2020**

Mayor Johnson called the regularly scheduled meeting to order at 7:01 PM.

Upon roll call the following members were present: Smith, Rose, Burbank, Wilbanks, and Sundstrom. Also present were: City Administrator Schmidt, City Attorney Olbrecht, Fire Chief Predmore, Asst. Fire Chief Skogen, Police Chief Arsanto, Public Works Director Banks, and City Clerk Percival.

Mayor Johnson asked if there were any other additions, deletions, or changes to the agenda.

**Council member Smith moved to approve the amended agenda as presented. Council member Burbank seconded the motion. Motion carried.**

**CITIZEN PARTICIPATION**

None.

**STAFF REPORTS**

Police Chief Arsanto shared that we currently have one gentleman in the academy and they are on a 14-day quarantine so once the academy resumes, he will return.

Fire Chief Predmore gave an in depth update regarding COVID-19 and the Emergency Proclamation that the Mayor signed. Staff will be working to develop an Incident Action Plan.

**Oath of Office – New Council member James Morem**

Mayor Johns administered the Oath of Office to new Council member James Morem after which, he took his place at the table.

**MAIN AGENDA**

**ORD No. 04-20 Adopting a New 2020 Phase II NPDES Stormwater Management Program**

**Council member Wilbanks moved to Approve ORD No. 04-20 Adopting a New 2020 Phase II NPDES Stormwater Management Program. Council member Sundstrom seconded the motion. Upon roll call vote, motion carried 6/0.**

**RES No. 20-08 Ratification of Emergency Proclamation**

Council member Burbank moved to Approve Resolution No. 20-08 Ratification of Emergency Proclamation. Council member Smith seconded the motion. Motion carried.

**RES No. 20-09 Amend the Personnel Policy – Revision #23**

Council member Rose moved to Approve Resolution No. 20-09 Amending the Personnel Policy – Revision #23. Council member Smith seconded the motion. Motion carried.

**Bid Award: 2020 Utilities Project**

Council member Smith moved to Approve Award of Bid Schedules A, B & C of the 2020 Utilities Project to Rodarte Construction, Inc. for the Low Bid Price of \$1,870,464.20. Council member Wilbanks seconded the motion. Motion carried.

**ORD No. 05-20 Amending BMC 2.04.010 Allowing the Change of Location for Council Meetings During Times of Emergency**

Council member Wilbanks moved to Approve Ordinance No. 05-20 Amending BMC 2.04.010 to Authorize the City Council to Change the Location of City Council Meetings as Necessary in Times of Emergency, Temporarily Changing the City Council Meeting Location to the City of Buckley Fire Station. Council member Rose seconded the motion. Upon roll call vote, motion carried 6/0.

**CONSENT AGENDA**

Council Member Smith moved to approve the Consent Agenda. Council member Rose seconded the motion. Motion carried.

Claim check numbers 61214 through 61249 in the amount of \$330,490.72 for the period of March 11, 2020, through March 24, 2020, are hereby approved and ordered paid this 24<sup>th</sup> day of March 2020.

**COMMITTEE REPORTS**

**Mayor's Report:**

Mayor Johnson appointed Alisha Yonan to the Planning Commission. Mayor Johnson also stated that two of the other candidates that were not chosen for the vacant Council seat have expressed an interest in serving on Planning Commission. Currently, we only have one vacant spot left on Planning Commission so we will be looking at amending our Code to allow for an alternate on the Planning Commission.

She also shared that she has been calling seniors in our community on the weekends just to check in and make sure they are doing ok.

Mayor Johnson reported that the Chamber has reached out to the City to get a list of businesses in the City to be able to discuss options with them.

Mayor Johnson recommended to Council that we cancel study sessions until we are out of the pandemic. Council discussed and thought it would be better to take it one month at a time.

**Council member Smith moved to Cancel the Study Session scheduled for April 7, 2020. Council member Wilbanks seconded the motion. Motion carried.**

Mayor Johnson presented City Administrator Schmidt with his retirement plaque and thanked him for all the work he has done for the City over the last 19 years.

**Administration, Finance & Public Safety:**

Council member Smith stated that the Committee met last Wednesday. The Court reported that the judge has closed the court and hearings are currently postponed until after April 23<sup>rd</sup>. The Fire Department shared that they are looking at a waiver of L&I training requirements. City Hall is currently closed to the public. He also reminded everyone to be tracking everything on the Form 214 for any purchases related to the COVID-19 pandemic as these may be reimbursable. The Police Station lobby is closed to the public. They have no further meetings scheduled at this time.

**Transportation & Utilities:**

Council member Wilbanks shared that the Committee met last week and reviewed agenda items 1 – 4 from tonight’s agenda. They also reviewed the Short-Term Telemetry Project. They have no further meetings scheduled at this time.

**Community Services:**

Council member Rose shared that the Committee didn’t meet in March and they have no further meetings scheduled at this time.

**Council Member Comments & Good of the Order:**

Council member Smith shared that in the week leading up to the schools shutting down, the Fire Department came to the schools to help with getting all of the chromebooks ready for students. He said that there were at least 7 volunteers at any given time and

this was not paid time for them, they were just volunteering to help. He wanted to give them a huge Thank You!

Councilmember Wilbanks stated his appreciation to the leaders in the City for caring about our employees and ensuring their safety.

Councilmember Sundstrom shared some remarks regarding the establishment of Council Committees and how he feels that the older system would better suit the needs of the City. He would like this to be an item of discussion at the next Council meeting.

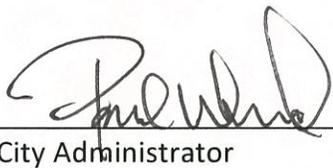
Councilmember Rose stated that she felt that a study session would be a more appropriate place for that discussion. Councilmember Wilbanks and Smith agreed.

This will be an item on the first study session that is held once open public meetings are allowed.

**Council member Smith moved to adjourn. Council member Rose seconded the motion. Motion carried.**

**With nothing further the meeting was adjourned at 8:00 PM.**

  
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Mayor

  
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City Administrator