

**City Council**  
**March 10, 2020**

Mayor Johnson called the regularly scheduled meeting to order at 7:00 PM.

Upon roll call the following members were present: Bender, Smith, Sundstrom, Wilbanks, Burbank, and Rose. Also present were City Administrator Schmidt, Police Chief Arsanto, Asst. Police Chief Northam, Fire Chief Predmore, Police Records Assistant Burkett, Associate Planner Lewis, and City Clerk Percival.

Mayor Johnson asked if there were any other additions, deletions, or changes to the agenda.

**Council member Smith moved to approve the Amended agenda as presented. Council member Rose seconded the motion. Motion carried.**

**CITIZEN PARTICIPATION**

None.

**STAFF REPORTS**

Police Chief Arsanto reported on the COVID-19 precautions the Police Department is making. They have temporarily suspended fingerprinting and CPL's until the end of the month and then they will reevaluate. He also shared that Heritage House is only allowing one visitor at a time and only for an hour at a time.

Fire Chief Predmore shared that COVID-19 has been taking up most of his time. He is updating Department Heads daily with emails and conference calls when needed. If anyone wants to be added to the email list, let him know. The County will fully activate its EOC tomorrow.

Mayor Johnson shared that she has also been on several calls regarding COVID-19.

City Administrator Schmidt stated that the bid opening for the 2020 Utilities Project will be next week. The Cedar Street project will be advertised next Tuesday.

**MAIN AGENDA**

**ORD No. 03-20 Revision of Corporate Boundary**

**Council member Wilbanks moved to Approve ORD No. 03-20 Revising the Corporate Boundary of the City of Buckley. Council member Smith seconded the motion. Upon roll call vote motion carried 6/0.**

**RES No. 20-06 Amend the Fee Waiver Request for Multi-Purpose Center and Youth Activity Center**

Council member Smith moved to Approve RES No. 20-06 Amending the Fee Waiver Policy, Classification III for the Rental of the Youth Activities Center and Multi-Purpose Center. Council member Bender seconded the motion. Motion carried.

**RES No. 20-07 Sole Source Purchase – Used Demo Ambulance**

Council member Smith moved to Approve Resolution No. 20-07 Declaring a Sole Source Supplier for a Used Demo Ambulance and Authorizing the Purchase of Same. Council member Burbank seconded the motion. Motion carried.

**City Administrator Appointment & Employment Agreement**

Council member Rose moved to Approve the Appointment and Employment Agreement between the City of Buckley and Paul Weed for the Position of City Administrator. Council member Smith seconded the motion. Motion carried.

**City Administrator Consultant Support Services Addendum #1**

Council member Smith moved to Approve the First Addendum to the Consultant Services Agreement with Dave Schmidt. Council member Rose seconded the motion.

Council member Sundstrom moved to amend the addendum to strike everything after the December 31, 2020 date and to change that date to June 30, 2020. Council member Bender seconded the amendment. Amendment failed.

Motion passed.

**Interlocal Cooperative Purchasing Agreement – Buckley, Carbonado, Pierce County Fire Districts 25 and 26**

Council member Smith moved to Approve the Interlocal Cooperative Purchasing Agreement between the City of Buckley, Town of Carbonado, Pierce County Fire District 25 and Pierce County Fire District 26. Council member Burbank seconded the motion. Motion carried.

**Consultant Scope of Work – Miller Park Design**

Council member Wilbanks moved to Approve the Consultant Scope of Work with BlueLine Group for Design of Miller Park. Council member Smith seconded the motion. Motion carried.

**Agreement – Facility Use for Fire Dept. Use of Rainier School Building**

Council member Smith moved to Approve the Facility Use Agreement between DSHS/Rainier School and the City of Buckley Fire Department. Council member Wilbanks seconded the motion. Motion carried.

## **CONSENT AGENDA**

**Council Member Wilbanks moved to approve the Consent Agenda. Council member Smith seconded the motion. Motion carried.**

Approve Minutes of February 11, 2020, City Council Meeting  
Approve Minutes of February 25, 2020, City Council Meeting  
Approve Minutes of March 3, 2020, City Council Study Session

Claim check numbers 61139 through 61213 in the amount of \$208,119.10 for the period of February 26, 2020, through March 10, 2020, are hereby approved and ordered paid this 10<sup>th</sup> day of March 2020.

## **COMMITTEE REPORTS**

### **Mayor's Report:**

Mayor Johnson stated that we have three vacancies on the Planning Commission currently and Tommy Marshall, one of the owners of Blue Max Meats has expressed interest in filling one of the vacancies. Our Code allows for us to have one member be a business owner who resides outside of the Buckley city limits, but who owns and operates a business within the city limits for at least one year before appointment to the planning commission and continues to own a business in Buckley while serving as a planning commissioner.

**Council member Smith moved to appoint Tommy Marshall to the Planning Commission. Council member Burbank seconded the motion. Motion carried.**

Mayor Johnson also reminded the Council about the Small Cities Connector being held at the Fire Station on Monday at 5:00 PM.

### **Administration, Finance & Public Safety:**

Council member Smith shared that the Committee met last Wednesday and received a COVID-19 updated from the fire department. They also reviewed the amended City Administrator Consultant Agreement and the City Clerk's job description. Their next meeting is on April 18 at 4:00 PM.

### **Transportation & Utilities:**

Council member Wilbanks shared that their next meeting is on March 17<sup>th</sup> at 4:00 PM.

**Community Services:**

Council member Rose stated that their next meeting is March 19<sup>th</sup> at 1:00 PM.

**Council Member Comments & Good of the Order:**

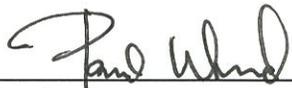
Mayor Johnson reminded the Council that there is a Special meeting being held next week on March 17<sup>th</sup> to interview the candidates for the vacant Council seat.

She also shared that Chief Arsanto is retiring at the end of April and Asst. Chief Northam has been training for the position. Asst. Chief Northam will be interim chief for six months with possible extensions if needed.

**Council member Rose moved to adjourn. Council member Smith seconded the motion. Motion carried.**

**With nothing further the meeting was adjourned at 7:52 PM.**

  
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Mayor

  
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City Administrator

Prepared by: City Clerk Treva Percival, MMC