

**City Council  
January 14, 2020**

Mayor Johnson called the regularly scheduled meeting to order at 7:00 PM.

Upon roll call the following members were present: Bender, Smith, Rose, Wilbanks, Sundstrom, and Burbank. Also present were City Administrator Schmidt, Police Chief Arsanto, Asst. Police Chief Northam, Officer Fetter, Officer Garrett, Officer Vanhoof, City Planner Wallgren, Associate Planner Lewis, Police Records Clerk VanWieringen, Asst. Police Records Clerk Burkett, and City Clerk Percival.

Mayor Johnson asked if there were any other additions, deletions, or changes to the agenda.

Mayor Johnson swore in new Police Officer Bennon Vanhoof.

**Council member Smith moved to approve the Amended agenda as presented. Council member Rose seconded the motion. Motion carried.**

**CITIZEN PARTICIPATION**

None.

**STAFF REPORTS**

City Administrator Schmidt stated that the City has received a request from Crystal Mountain to place a highway message board along Highway 410 in Buckley to let folks know that they are at capacity for the day.

**Council member Wilbanks moved to allow Crystal Mountain to place a reader board along Highway 410 to announce that the parking lot is closed. Council member Bender seconded the motion. Motion carried.**

**MAIN AGENDA**

**Resolution No. 20-01 Amending Personnel Policy – Revision #21**

**Council member Wilbanks moved to Approve Resolution No. 20-01 Amending Personnel Policy & Procedures Manual, Revision #21. Council member Smith seconded the motion. Motion carried.**

**The Blueline Group LLC Consultant Agreement**

Council member Smith moved to Approve the Consultant Services Contract between the City of Buckley and Blueline Group LLC Consultants. Council member seconded the motion. Motion carried.

**Supplement 2 for Design Phase – Cedar Street Improvements**

Council member Smith moved to Approve the Consultant Agreement Supplement #2 for Design Phase of the Cedar Street Improvements. Council member Wilbanks seconded the motion. Motion carried.

**Engineering Services Proposal for Design and Construction Management of 2020 Utilities Project**

Council member Wilbanks moved to Approve the Engineering Services Proposal for Design and Construction Management of the 2020 Utilities Project. Council member Smith seconded the motion. Motion carried.

**Interagency Agreement – Washington State Traffic Safety Commission**

Council member Wilbanks moved to Approve the Interagency Agreement with the Washington State Traffic Safety Commission. Council member Smith seconded the motion. Motion carried.

**Rejection of Short-Term Telemetry Improvement Bids**

Council member Smith moved to Reject all Bids Received for the Short-Term Telemetry Improvement Project. Council member Bender seconded the motion. Motion carried.

**Design Review Amendment – Stevenson Properties**

Council member Smith moved to Approve the Amendment of the Design Review, as Conditioned, for Stevenson Properties. Council member Rose seconded the motion. Motion carried.

**Declaring City Council Seat Vacancy and Approval of Vacancy Advertisement**

Council member Smith moved to Declare Council Position #7 as Vacant and Direct City Staff to begin the Council member Appointment Process per the Adopted Policy. Council member Wilbanks seconded the motion. Motion carried.

**CONSENT AGENDA**

Council Member Smith moved to approve the Consent Agenda. Council member Wilbanks seconded the motion. Motion carried.

Approve Minutes of November 12, 2019, Council Meeting

Approve Minutes of November 26, 2019, Council Meeting

Approve Minutes of December 10, 2019, Council Meeting

Claim check numbers 60730 through 60836 in the amount of \$477,398.44 for the period of November 27, 2019, through December 10, 2019, are hereby approved and ordered paid this 14<sup>th</sup> day of January 2020.

## **COMMITTEE REPORTS**

### **Mayor's Report:**

Mayor Johnson reported that she had been contacted by Congresswoman Schrier's office regarding holding a town hall in Buckley. The event will be on Saturday, January 25<sup>th</sup> from 11:15 am – 12:15 pm at the Multi-Purpose Center.

### **Appointment of Mayor Pro Tem**

Mayor Johnson stated that she has always made a recommendation for Mayor Pro Tem and then it is the Council's decision to confirm her decision or choose their own. She has spoken with Council member Smith and he is interested in serving in this position.

**Council member Sundstrom moved to appoint Council member Smith as Mayor Pro Tem. Council member Bender seconded the motion. Motion carried.**

### **Council Standing Committee Appointments (temporary)**

Mayor Johnson stated that her recommendations for Council Committees are temporary at this time until we have a full Council. At this time, she is recommending the following:

Admin/Finance/Public Safety: Council members Smith, Burbank, and Rose

Transportation & Utilities: Council members Wilbanks, Smith, and Sundstrom

Community Services: Council members Bender and Rose

**Council member Smith moved to accept the temporary Committees as presented. Council member Wilbanks seconded the motion. Motion carried.**

### **Renew Mark McPhail Appointment to Planning Commission**

**Council member Wilbanks moved to reappoint Mark McPhail to the Planning Commission. Council member Smith seconded the motion. Motion carried.**

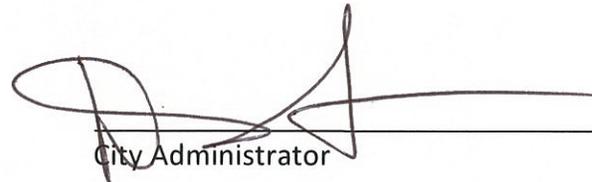
### **Council Member Comments & Good of the Order:**

Council member Smith wanted to share his thanks and appreciation to the Public Works department for the great job clearing the streets from the snow.

**Council member Wilbanks moved to adjourn. Council member Smith seconded the motion. Motion carried.**

**With nothing further the meeting was adjourned at 7:58 PM.**

  
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Mayor

  
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City Administrator

Prepared by: Treva Percival, City Clerk