

# CITY OF BUCKLEY

P.O. Box 1960 ♦ Buckley, WA 98321 ♦ (360) 829-1921 ext. 7801

[www.cityofbuckley.com](http://www.cityofbuckley.com); <http://www.codepublishing.com/WA/Buckley/>



## BOUNDARY LINE ADJUSTMENT (BLA), BMC 18.34

	File Number:	_____
	Parcel Number(s):	_____
	Parcel Number(s):	_____
	Amount Received:	_____
	Date Amount Received:	_____
	Treasurer's Receipt Number:	_____
	Expiration (60 days after approval):	_____ For city signatures
Receipt stamp	Expiration (30 days after signatures):	_____ To record BLA

### NO WORK OR ACTIVITY MAY BE STARTED WITHOUT APPROVAL AND ISSUANCE OF A PERMIT.

**I. General information.** This section of the permit application is to provide basic information about the applicant and the proposal, billing information, and the proposal's location. Please place a check in the square beside the applicant, owner, or agent to indicate the permit's billing address:

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- A. **Applicant/Property Owner:** Phone # \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
- B. **Applicant, if different from property owner:** Phone # \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
- C. **Contractor/Installer/Surveyor:** Phone # \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Contractor Lic. # \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
- D. **Contact Person:** Phone # \_\_\_\_\_  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, state, zip: \_\_\_\_\_  
E-mail address: \_\_\_\_\_
- E. **Project Description/Activity:**  
\_\_\_\_\_  
\_\_\_\_\_
- F. **Project addresses and/or location:** \_\_\_\_\_  
\_\_\_\_\_

II. Specific information. This section of the permit application is to provide specific information about the proposal, and show the details required by code. Failure to present the city with the formal boundary line adjustment on the required form or to record the executed lot/boundary line adjustment with the county auditor within the set time limits shall render the lot/boundary line adjustment approval null and void. No boundary line adjustment shall be deemed completed until such time it is recorded with the county auditor's office and a copy of the recorded map is returned to the city.

**Detailed Project Description/Activity:**

	<i>City Use Only</i>
<p><b>A. Parcel questions.</b></p> <p><b>1. Existing parcel(s) information.</b></p> <p>a. Number of subject lots before BLA: _____</p> <p>Assessor's parcel#: _____ Acreage: _____</p> <p>b. Are any of these lots of nonconforming size?</p> <p style="padding-left: 20px;"><input type="checkbox"/> Yes: Lots: _____ No</p> <p>c. Are parcels in the same zone? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="padding-left: 20px;">Zone(s): _____</p> <p><b>2. Proposed parcel information.</b></p> <p>a. Number of proposed lots after recordation: _____</p> <p>Parcel identifier: _____ (e.g. Lot A) Size in sf: _____</p> <p>Parcel identifier: _____ Size in sf: _____</p> <p>b. Are any of these lots of nonconforming size?</p> <p style="padding-left: 20px;"><input type="checkbox"/> Yes: Lots: _____ No</p> <p><b>3. Critical areas.</b> Within the vicinity of the subject property (about 300 feet), do you know or suspect the existence of the following:</p> <p style="padding-left: 40px;"><b>Streams</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="padding-left: 40px;"><b>drainage course</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="padding-left: 40px;"><b>wetlands</b> <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, please describe how the BLA is designed to avoid possible impacts from subsequent development: _____</p> <p>_____</p> <p>_____</p>	

<p><b>B. BLA criteria.</b></p> <p>1. Is an increase in the number of lots proposed? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>2. Are the resulting lots equal to or larger in area than the smallest of the existing legal lots of record from which the new lots are to be created? <input type="checkbox"/> lots are of larger size <input type="checkbox"/> lots are of smaller size <input type="checkbox"/> Equal size</p> <p>3. Did the council approve the BLA? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>4. Does each resultant lot have the following:</p> <p>a. Adequate drainage? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>b. Access to water supply? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>c. Access sanitary sewer disposal? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>d. Access for vehicles, utilities and fire protection? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>(may be required before approval)</p> <p><input type="checkbox"/> Agreed</p> <p><input type="checkbox"/> Agreed</p> <p><input type="checkbox"/> Agreed</p> <p><input type="checkbox"/> Agreed</p>
<p><b>C. Submittal requirements.</b></p> <p>1. The completed application.</p> <p>2. Fee per adopted city resolution.</p> <p>3. The names, addresses and signatures of all persons having any ownership interest or a lien upon the affected parcel.</p> <p>3a. Authority to Act forms for each parcel not owned by applicant.</p> <p>4. A scale drawing of the affected lots, including the dimensions of the lot before and after the proposed lot/boundary line adjustment.</p> <p>4a. A vicinity map of the parcels involved in the proposed BLA shall be supplied on the proposed BLA drawing.</p> <p>5. A plot plan as appropriate showing the location and dimensions of existing structure(s) in relation to the proposed lot/boundary line adjustment as prepared by a professional land surveyor.</p> <p>5a. The current setbacks effective at the time of application from the proposed lot lines shall be shown in a contrasting line on the plan.</p> <p>6. A title abstract no older than 30 days from a title company authorized to do business in the state of Washington, showing all encumbrances against the property (properties) and the names of the persons in whom title is vested.</p> <p>7. Electronic copy of all submittal documents.</p>	<p><input type="checkbox"/> included</p>
<p><b>D. Standard conditions of approval:</b></p> <p>1. Payment of all fees owed to the city for its services, calculated pursuant to BMC 18.37.020</p> <p>2. Survey and setting of all the corners of the new lot(s) by a licensed land surveyor;</p> <p>3. Execution of deeds and related documents by the affected owners and lienholders, on forms to be provided by the city and recorded by the</p>	<p>Applicant agrees?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>

applicant with the county in order to effectuate the lot/boundary line adjustment, with copies of the recorded documents returned to the city;

- 4. Determination of identity of affected owners by a title report or other documentation satisfactory to the city engineer;
- 5. Such other conditions as may be necessary to protect the public health, safety and public welfare.

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

**III. Certification.**

**I hereby certify that:**

- 1. I have read and examined this application and know the same to be true and correct.
- 2. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.
- 3. The granting of a permit does not provide authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.
- 4. I acknowledge that it is my responsibility to maintain public streets free of dirt and debris.
- 5. I understand and agree to abide by the conditions of approval.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT\***

\_\_\_\_\_  
**DATE**

\* Must be the owner of the property or have a documented legal ownership interest verified by the City