

CITY OF BUCKLEY, WASHINGTON

RESOLUTION NO. 23-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BUCKLEY, PIERCE COUNTY, WASHINGTON AMENDING SECTIONS 6.02 OF THE “CITY OF BUCKLEY PERSONNEL POLICY AND ADMINISTRATIVE PROCEDURES MANUAL” TO AMEND LEGAL HOLIDAYS

WHEREAS, the City Council adopted the most current version of the “City of Buckley Personnel Policy and Administrative Procedures Manual” on June 25, 2019; and

WHEREAS, Section 6.02 outlines Legal Holidays; and

WHEREAS, on June 17, 2021 Public Law 117-17 was signed proclaiming June 19th as “Juneteenth National Independence day as a Legal Public Holiday;” and,

WHEREAS, the Washington State Legislature adopted SHB 1016 making Juneteenth a paid state holiday, effective July 2021;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Buckley hereby amends the City of Buckley “Personnel Policy and Administrative Procedures Manual” as follows:

6.02 Legal Holidays

6.02.01 All regular status employees are entitled to an ten (10) hour paid holiday on the following days, observed in accordance with the official state calendar:

HOLIDAYS	DATES
New Years Day	January 1st
Martin Luther King Jr's Birthday	Third Monday in January
Presidents Day	Third Monday in February
Memorial Day	Last Monday in May
<u>Juneteenth</u>	<u>June 19th</u>
Independence Day	July 4th
Labor Day	First Monday in September
Veterans' Day	November 11th
Thanksgiving Day and The day after Thanksgiving	Fourth Thursday in November & the day after
Christmas Day	December 25th

6.02.02 For all employees regardless of their work schedule, holidays will be observed in the following manner:

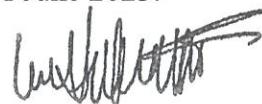
- a) When a holiday falls on a Sunday, the following Monday will be considered the holiday.
- b) When a holiday falls on a Saturday, the preceding Friday will be considered the holiday.

6.02.03 Any employee on vacation or sick leave during a holiday will not be charged vacation or sick leave for that day.

6.02.04 An employee who would otherwise be entitled to a holiday but is on leave without pay or on unpaid family and medical leave will receive compensation for the holiday, provided the employee has satisfied the qualifying payroll period provision outlined in 5.03.03.

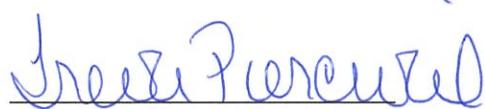
6.02.05 An employee on the payroll for less than a full month is eligible for a paid holiday provided the employee is in pay status a minimum of one working day immediately preceding or immediately following the holiday.

Introduced, passed and approved this this 13th day of June 2023.



Beau Burkett, Mayor

ATTEST:



Treva Percival, City Clerk

APPROVED AS TO FORM:



Phil Olbrechts, City Attorney

POSTED: June 14, 2023