

CITY OF BUCKLEY

ORDINANCE NO. 13-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BUCKLEY, PIERCE COUNTY, WASHINGTON, RELATING TO BUDGETS AND FINANCE, REVISING THE 2022 BUDGET BY AMENDING SECTION 2 OF ORDINANCE 16-21.

WHEREAS, the Buckley City Council adopted the 2022 annual budget pursuant to Ordinance No. 16-21 on November 23, 2021; and

WHEREAS, the City is prohibited from over expending its appropriated budget as set forth in Ordinance No. 16-21; and

WHEREAS, certain revisions to the 2022 budget are now necessary; and

WHEREAS, the City Council did meet to consider the matter of the 2022 Mid-year Budget Amendment in a public meeting on June 28, 2022.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BUCKLEY, PIERCE COUNTY, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The 2022 budget, as adopted in Ordinance No. 16-21, is hereby amended as set forth in Exhibit "A".

Section 2. The explanations of the amendments are listed in Exhibit "B".

Section 3. This Ordinance shall be in full force and take effect five (5) days after its publication according to law.

Section 4. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Introduced, passed, and approved this 28th day of June 2022.

 Pro-Tem
Beau Burkett, Mayor

ATTEST:


Treva Percival, City Clerk

APPROVED AS TO FORM:


Phil Olbrechts, City Attorney

Published: 7-6-2022
Effective: 7-11-2022

CITY OF BUCKLEY
2022 Budget Appropriation Adjustment Summary
Exhibit "A"

FUND	REVENUES AND OTHER SOURCES				EXPENDITURES AND OTHER USES				ENDING FUND	
	Current Budget	Adjustment	Revised Budget		Current Budget	Adjustment	Revised Budget		BALANCE	
General Funds										
001 General	\$ 8,059,639	\$ (22,035)	\$ 8,037,604	\$ 6,394,440	\$ 483,322	\$ 6,877,762	\$ 1,159,842			
002 Contingency	308,465	1	308,466	-	-	-	308,466			
003 Cumulative Reserve	5,506,298	(494,700)	5,011,598	700	700	700	5,010,898			
004 Cemetery Operating	16,432	(391)	16,041	3,001	3,001	3,001	13,040			
007 Police Equipment Reserve	423,610	8,220	431,830	152,000	3,162	155,162	276,668			
008 Railroad ROW	174,065	(7,367)	166,698	25,732	28,043	53,775	112,923			
030 Fire Equipment Reserve	629,829	1,107	630,936	89,500		89,500	541,436			
035 Park Construction	670,480	(18,671)	651,809	321,194		321,194	330,615			
Subtotal General Funds	15,788,819	(533,836)	15,254,983	6,986,567	514,527	7,501,094	7,753,888			
Special Revenue Funds										
101 Street Operating	306,430	39,263	345,693	292,809	(1,441)	291,368	54,325			
102 Arterial	1,415,250	86,919	1,502,169	1,165,778	166,855	1,332,633	169,536			
103 Transportation Benefit District	128,030	(4,138)	123,892	110,300		110,300	13,592			
105 EMS	609,572	33,281	642,853	435,347	13,299	448,646	194,207			
109 Criminal Justice	375,133	(265)	374,868	86,000		86,000	288,868			
134 Fire Construction	219,859	1,445	221,304	7,575		7,575	213,729			
136 Visitor Promotion	238,482	7,620	246,102	15,199		15,199	230,903			
Subtotal Special Revenue Funds	3,292,756	164,125	3,456,881	2,113,008	178,713	2,291,721	1,165,160			
Debt Service Funds										
202 Fire Station Bonds	351,145	678	351,823	280,570		280,570	71,253			
Subtotal Debt Service Funds	351,145	678	351,823	280,570	-	280,570	71,253			
Capital Improvement Funds										
307 Capital Improvements	1,533,654	(18,622)	1,515,032	430,119	1,500	431,619	1,083,413			
308 Comp Plan Capital Improvements	703,154	(41,700)	661,454	-		-	661,454			
Subtotal Capital Improvement Fund	2,236,808	(60,322)	2,176,486	430,119	1,500	431,619	1,744,867			
Enterprise Funds										
401 Natural Gas Operating	5,176	(424)	4,752	700		700	4,052			
402 Water/Sewer Operating	4,167,893	124,189	4,292,082	3,498,103	(6,437)	3,491,666	800,416			
403 Solid Waste Operating	35,871	16,968	52,839	24,870		24,870	27,969			
405 Sewer Construction	2,855,891	(267,770)	2,588,121	1,943,386		1,943,386	644,735			
406 Water Construction	1,677,782	(247,513)	1,430,269	890,187	45,336	935,523	494,746			
407 Stormwater Operating	911,720	(4,919)	906,801	771,713	(6,100)	765,613	141,188			
408 Stormwater Construction	1,964,708	(132,134)	1,832,574	877,282	9,250	886,532	946,042			
430 Equipment Reserve	355,744	(4,068)	351,676	5,125		5,125	346,551			
Subtotal Enterprise Funds	11,974,785	(515,671)	11,459,114	8,011,366	42,049	8,053,415	3,405,699			
Fiduciary Funds										
631 Municipal Court Trust	261,617	11,878	273,495	260,500		260,500	12,995			
632 Custodial Activities	140,862	15,530	156,392	123,350		123,350	33,042			
Subtotal Fiduciary Fund	402,479	27,408	429,887	383,850	-	383,850	46,037			
Trust Fund										
701 Cemetery Improvements	212,052	(17)	212,035	1,400		1,400	210,635			
Subtotal Trust Fund	212,052	(17)	212,035	1,400	-	1,400	210,635			
Total Budget	\$ 34,258,844	\$ (917,635)	\$ 33,341,209	\$ 18,206,880	\$ 736,789	\$ 18,943,669	\$ 14,397,540			

CITY OF BUCKLEY

2022 Budget Appropriation Adjustment Detail

Exhibit "B"

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES	
Description	Amount	Description	Amount
General Fund (001)		General Fund (001)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (278,764)	Increase Machinery & Equipment budget for backup server in IT Dept.	\$ 48,830
Increase Building Permits revenue due to increased activity	10,000	Increase Building division Prof. Svcs for contracted inspection svcs	10,000
Increase Planning Permits revenue due to increased activity	165,000	Increase Planning division Prof. Svcs for contracted planning svcs	165,000
Increase Planning Permits revenue due to increased activity	3,500	Increase Planning division Subscriptions for GIS expense	3,500
Recognize Pierce County grant for Learning Lab at Youth Center	25,000	Increase Minor Equipment for Learning Lab program equipment	25,000
Recognize Pierce County Marijuana Prevention Grant	10,000	Recognize Pierce County Marijuana Prev. grant-Youth Center Salaries	5,950
Increase YAB contribution for increased Yth Violence Prev. Grant	9,009	Recognize Pierce County Marijuana Prev. grant-Youth Center Benefits	550
Recognize Increased SEEK Grant Funding from Pierce County	34,220	Recognize Pierce County Marijuana Prev. grant-Youth Cntr Supplies	1,650
		Recognize Pierce County Marijuana Prev. grant-Youth Cntr Fuel	100
		Recognize Pierce County Marijuana Prev. grant-Yth Ctr Prof. Services	1,750
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Salaries	3,825
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Benefits	342
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Supplies	3,000
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Prof Svcs	842
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Travel	500
		Recognize Increased Youth Violence Prev. Funding - Youth Ctr Training	500
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Salaries	8,700
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Benefits	775
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Supplies	2,090
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Fuel	750
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Prof. Svcs	12,075
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Rentals	400
		Recognize Increased SEEK Program Grant Funding - Youth Ctr Fees	3,280
		Recognize Increased SEEK Pgm Grant Funding - Parks Maint. Prof Svcs	6,150
		Add Software Subscriptions budget for citywide software expenses	5,000
		Increase Machinery & Equipment budget for body cameras	78,000
		Increase Misc for County services 2021 invoices rec'd in 2022	772
		Increase Insurance budget for greater than planned increase	11,000
		Add part time Property Custodian Salaries to Police Department	2,400
		Add part time Property Custodian Benefits to Police Department	302
		Increase Police Dept. Salaries for Police Records Clerk FTE increase	5,741
		Increase Police Dept. Benefits for Police Records Clerk FTE increase	30,524
		Increase Fire Dept. Salaries for Fire Chief salary range increase	6,838
		Increase Fire Dept. Benefits for Fire Chief salary range increase	1,040
		Increase Fire Dept. Salaries for Asst. Fire Chief salary range increase	538
		Increase Fire Dept. Benefits for Asst. Fire Chief salary range increase	82
		Increase Fire Dept. Salaries for reclass of FF/EMT to FF/Fire Marshal	2,604
		Increase Fire Dept. Benefits for reclass of FF/EMT to FF/Fire Marshal	397

CITY OF BUCKLEY

2022 Budget Appropriation Adjustment Detail

Exhibit "B"

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES	
Description	Amount	Description	Amount
		Increase Court Salaries for 0.10 increase in Court Administrator FTE	5,772
		Increase Court Benefits for 0.10 increase in Court Administrator FTE	1,082
		Add Salaries to Planning for temporary Planning Assistant Intern	6,500
		Add Benefits to Planning for temporary Planning Assistant Intern	1,221
		General Fund portion of Custodian position salary increase (salaries)	3,058
		General Fund portion of Custodian position salary increase (benefits)	616
		GF portion-Conversion of Facil. Maint. position to Parks Maint. I-Salaries	5,688
		GF portion-Conversion of Facil. Maint. position to Parks Maint. I-Benefits	6,457
		Gen. Fund portion of Parks Maint. I reclass to Parks Maint. II-Salaries	1,773
		Gen. Fund portion of Parks Maint. I reclass to Parks Maint. II-Benefits	358
Total General Fund Adjustment	\$ (22,035)	Total General Fund Adjustment	\$ 483,322
Contingency Fund (002)		Contingency Fund (002)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 1		\$ -
Total Contingency Fund Adjustment	\$ 1	Total Contingency Fund Adjustment	\$ -
Cumulative Reserve Fund (003)		Cumulative Reserve Fund (003)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (494,700)		\$ -
Total Cumulative Reserve Fund Adjustment	\$ (494,700)	Total Cumulative Reserve Fund Adjustment	\$ -
Cemetery Operating Fund (004)		Cemetery Operating Fund (004)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (391)		\$ -
Total Cemetery Operating Fund Adjustment	\$ (391)	Total Cemetery Operating Fund Adjustment	\$ -
Police Equipment Reserve (007)		Police Equipment Reserve (007)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 5,823	Add Equipment budget for purchase of radars	\$ 3,162
Recognize Radar Grant received from WASPC	2,397		
Total Police Equipment Reserve Fund Adjustment	\$ 8,220	Total Police Equipment Reserve Fund Adjustment	\$ 3,162
Railroad ROW (008)		Railroad ROW (008)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (7,367)	RR ROW portion-Conversion of Facil. Maint. position to Parks Maint. I-Salaries	\$ 15,948
		RR ROW portion-Conversion of Facil. Maint. position to Parks Maint. I-Benefits	11,182
		RR ROW portion of Parks Maint. I reclass to Parks Maint. II-Salaries	760
		RR ROW portion of Parks Maint. I reclass to Parks Maint. II-Benefits	153
Total Railroad ROW Fund Adjustment	\$ (7,367)	Total Railroad ROW Fund Adjustment	\$ 28,043
Fire Equipment Reserve (030)		Fire Equipment Reserve (030)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 1,107		\$ -
Total Fire Equipment Reserve Fund Adjustment	\$ 1,107	Total Fire Equipment Reserve Fund Adjustment	\$ -

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2022 Budget Appropriation Adjustment Detail

Exhibit "B"

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES	
Description	Amount	Description	Amount
Park Construction (035)		Park Construction (035)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (8,671)		\$ -
Correct amount of RCO Grant for Sport Court	(10,000)		
Total Park Construction Fund Adjustment	\$ (18,671)	Total Park Construction Fund Adjustment	\$ -
Street Fund (101)		Street Fund (101)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 39,263	Street Fund portion of Custodian position salary increase (salaries)	\$ 3,058
		Street Fund portion of Custodian position salary increase (benefits)	616
		Street portion-Conversion of Facil. Maint. position to Parks Maint. I-Salaries	(3,152)
		Street portion-Conversion of Facil. Maint. position to Parks Maint. I-Benefits	(1,963)
Total Street Fund Adjustment	\$ 39,263	Total Street Fund Adjustment	\$ (1,441)
Arterial Street Fund (102)		Arterial Street Fund (102)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 86,919	2020 Pierce County invoice for Naches Street Repaving proj. pd in 2022	\$ 166,855
Total Arterial Street Fund Adjustment	\$ 86,919	Total Arterial Street Fund Adjustment	\$ 166,855
Transportation Benefit District Fund (103)		Transportation Benefit District Fund (103)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (4,138)		\$ -
Total Transportation Benefit District Fund Adjustment	\$ (4,138)	Total Transportation Benefit District Fund Adjustment	\$ -
EMS Fund (105)		EMS Fund (105)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 24,099	Increase Fire Dept. Salaries for Fire Chief salary range increase	\$ 2,279
Recognize L&I FIIRE Grant for equipment	9,182	Increase Fire Dept. Benefits for Fire Chief salary range increase	347
		Increase Fire Dept. Salaries for reclass of FF/EMT to FF/Fire Marshal	1,116
		Increase Fire Dept. Benefits for reclass of FF/EMT to FF/Fire Marshal	170
		Increase Fire Dept. Salaries for Asst. Fire Chief salary range increase	179
		Increase Fire Dept. Benefits for Asst. Fire Chief salary range increase	26
		Add Capital expense of patient loading system funded by grant	9,182
Total EMS Fund Adjustment	\$ 33,281	Total EMS Fund Adjustment	\$ 13,299
Criminal Justice Fund (109)		Criminal Justice Fund (109)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (265)		\$ -
Total Criminal Justice Fund Adjustment	\$ (265)	Total Criminal Justice Fund Adjustment	\$ -
Fire Construction Fund (134)		Fire Construction Fund (134)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 1,445		\$ -
Total Fire Construction Fund Adjustment	\$ 1,445	Total Fire Construction Fund Adjustment	\$ -
Visitor Promotion Fund (136)		Visitor Promotion Fund (136)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 7,620		\$ -
Total Visitor Promotion Fund Adjustment	\$ 7,620	Total Visitor Promotion Fund Adjustment	\$ -

CITY OF BUCKLEY

2022 Budget Appropriation Adjustment Detail

Exhibit "B"

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES	
Description	Amount	Description	Amount
Fire Station Bond Fund (202)		Fire Station Bond Fund (202)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 678		\$ -
Total Fire Station Bond Fund Adjustment	\$ 678	Total Fire Station Bond Fund Adjustment	\$ -
Capital Improvements (307)		Capital Improvements (307)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (18,622)	Add Prof. Services related to City Hall Remodel	\$ 1,500
Total Capital Improvements Fund Adjustment	\$ (18,622)	Total Capital Improvements Fund Adjustment	\$ 1,500
Comp Plan Capital Improvements Fund (308)		Comp Plan Capital Improvements Fund (308)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (41,700)		\$ -
Total Comp Plan Capital Improvements Fund Adjustment	\$ (41,700)	Total Comp Plan Capital Improvements Fund Adjustment	\$ -
Natural Gas Operating Fund (401)		Natural Gas Operating Fund (401)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (424)		\$ -
Total Natural Gas Operating Fund Adjustment	\$ (424)	Total Natural Gas Operating Fund Adjustment	\$ -
Water/Sewer Operating Fund (402)		Water/Sewer Operating Fund (402)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 124,189	Increase Repair & Maintenance for brush cutter repair	\$ 18,000
		Increase Salaries for Conversion of Utility Worker position to a Lead	4,591
		Increase Benefits for Conversion of Utility Worker position to a Lead	926
		Water/Sewer portion of Custodian position salary increase (salaries)	612
		Water/Sewer portion of Custodian position salary increase (benefits)	126
		Wtr/Swr portion-Conversion of Facil. Maint. position to Parks Maint. I-Salaries	(18,914)
		Wtr/Swr portion-Conversion of Facil. Maint. position to Parks Maint. I-Benefits	(11,778)
Total Water/Sewer Operating Fund Adjustment	\$ 124,189	Total Water/Sewer Operating Fund Adjustment	\$ (6,437)
Solid Waste Fund (403)		Solid Waste Fund (403)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 16,968		\$ -
Total Solid Waste Fund Adjustment	\$ 16,968	Total Solid Waste Fund Adjustment	\$ -
Sewer Construction Fund (405)		Sewer Construction Fund (405)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (267,770)		\$ -
Total Sewer Construction Fund Adjustment	\$ (267,770)	Total Sewer Construction Fund Adjustment	\$ -
Water Construction Fund (406)		Water Construction Fund (406)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (247,513)	2020-21 Invoices for Short Term Telemetry project paid in 2022	\$ 45,336
Total Water Construction Fund Adjustment	\$ (247,513)	Total Water Construction Fund Adjustment	\$ 45,336

CITY OF BUCKLEY

2022 Budget Appropriation Adjustment Detail

Exhibit "B"

REVENUES & OTHER SOURCES		EXPENDITURES & OTHER USES	
Description	Amount	Description	Amount
Stormwater Operating Fund (407)		Stormwater Operating Fund (407)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (4,919)	Increase Repair & Maintenance for brush cutter repair	\$ 9,000
		Stormwater portion of Custodian position salary increase-Salaries	204
		Stormwater portion of Custodian position salary increase-Benefits	42
		Stormwater portion-Conversion of Facil. Maint. position to Parks Maint. I-Salaries	(9,457)
		Stormwater portion-Conversion of Facil. Maint. position to Parks Maint. I-Benefits	(5,889)
Total Stormwater Operating Fund Adjustment	\$ (4,919)	Total Stormwater Operating Fund Adjustment	\$ (6,100)
Stormwater Capital Projects Fund (408)		Stormwater Capital Projects Fund (408)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (132,134)	Increase Equipment budget for unplanned paint sprayer purchase	\$ 9,250
Total Stormwater Capital Projects Fund Adjustments	\$ (132,134)	Total Stormwater Capital Projects Fund Adjustments	\$ 9,250
Equipment Reserve Fund (430)		Equipment Reserve Fund (430)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (4,068)		\$ -
Total Equipment Reserve Fund Adjustment	\$ (4,068)	Total Equipment Reserve Fund Adjustment	\$ -
Municipal Court Trust Fund (631)		Municipal Court Trust Fund (631)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 11,878		\$ -
Total Municipal Court Trust Fund Adjustment	\$ 11,878	Total Municipal Court Trust Fund Adjustment	\$ -
Custodial Activities Fund (632)		Custodial Activities Fund (632)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ 15,530		\$ -
Total Custodial Activities Fund Adjustment	\$ 15,530	Total Custodial Activities Fund Adjustment	\$ -
Cemetery Improvements Fund (701)		Cemetery Improvements Fund (701)	
Adjust Budgeted Beginning Fund Balance to 2022 Actual Resources	\$ (17)		\$ -
Total Cemetery Improvements Fund Adjustment	\$ (17)	Total Cemetery Improvements Fund Adjustment	\$ -
GRAND TOTAL - REVENUE ADJUSTMENTS	\$ (917,635)	GRAND TOTAL - EXPENDITURE ADJUSTMENTS	\$ 736,789