

**CITY OF BUCKLEY, WASHINGTON**

**ORDINANCE NO. 08-23**

**AN ORDINANCE OF THE CITY OF BUCKLEY, WASHINGTON, REPEALING CHAPTERS 2.50 AND 2.54 BMC TO ELIMINATE THE PARKS BOARD AND ECONOMIC DEVELOPMENT BOARD AND CREATING A CITIZEN ADVISORY COMMISSION AND A SENIOR CITIZEN ADVISORY COMMISSION AND FIXING A TIME WHEN THE SAME SHALL BECOME EFFECTIVE.**

---

**WHEREAS**, the Buckley Municipal Code creates a Parks Board and an Economic Development Board and the City has no record of either board ever convening since their creation in 1978 and 1993, respectively; and

**WHEREAS**, the City Council sees merit in acquiring input from citizens via a broadly scoped Citizen Advisory Commission as well as a more narrowly scoped Senior Citizen Advisory Commission

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BUCKLEY, WASHINGTON DO ORDAIN AS FOLLOWS:

**Section 1.** Chapter 2.50 BMC, Park Board, is hereby repealed and replaced with the following:

**Chapter 2.50  
CITIZEN ADVISORY COMMISSION**

Sections:

- 2.50.010 Creation.
- 2.50.020 Commission members.
- 2.50.030 Removal – Vacancies.
- 2.50.040 Purpose/Authority.
- 2.50.050 Meetings, officers, records, and quorum.
- 2.50.060 Expenditures – Budget.
- 2.50.070 Staff assistance.

**2.50.010 Creation.**

There is created a Citizen Advisory Commission.

#### **2.50.020 Commission members.**

(1) The Commission will have seven members. Four of the initial seven members will serve a term of three years. Three members will serve a term of two years. The members serving three-year terms will be chosen by majority from members of the Commission. All future terms shall be for two years.

(2) The members of the Commission shall be selected by the mayor and confirmed by the council. Members of the Commission should be selected from a broad spectrum of community stakeholders designed to reflect the needs and preferences of the Buckley community. The council may also on its own, or from mayor's recommendation, appoint ex officio, nonvoting members that represent organizations and/or interests of the Buckley community, such as members of the city council itself. The term and/or involvement of ex-officio members can be limited on a case-by-case basis as deemed appropriate by the city council.

#### **2.50.030 Removal – Vacancies.**

The mayor may recommend to the city council removal of an appointed member for good cause, such as non-attendance. The city council, by majority vote, may remove any appointed member of the Commission and declare the position vacant. Vacancies occurring otherwise than by expiration of term shall be filled for any unexpired term in the manner used for regular appointments. Unexcused absences by any Commission member from three consecutive meetings shall constitute a ground for removal, and six absences by any Commission member, excused or unexcused, occurring within a 12-month period, shall likewise be a ground for removal. Workshops shall be excluded from the definition of meetings for the purposes of this section.

#### **2.50.040 Purpose/Authority.**

The Citizens Advisory Commission is intended to have broad-based jurisdiction to make recommendations on matters assigned by the city council and/or mayor regarding City of Buckley policies and administration. All issues addressed by the Commission shall be subject to the prior approval of the mayor and/or city council. Unless required by law, recommendations made by the Commission shall not serve as a pre-requisite to city council or mayor action, nor shall the council or mayor be bound by any recommendations made by the Commission.

#### **2.50.050 Meetings, officers, records, and quorum.**

The Commission shall elect its own chairperson and vice-chairperson and create and fill such other offices as it may determine it requires. The Commission shall hold regular meetings at least once during each quarter of each calendar year. It should adopt rules for transaction of business and shall keep a record of its meetings, resolutions, transactions, findings and determinations, which record shall be open to public inspection. Four members of the Commission shall constitute a quorum for the transaction of business.

#### **2.50.060 Expenditures – Budget.**

The expenditures of the Commission, exclusive of donations, shall be limited to appropriations and shall be approved by the mayor.

#### **2.50.070 Staff assistance.**

The staff of the various departments within the city, as assigned by the city administrator, shall provide staff assistance and shall also serve to facilitate communications by the Commission to the city council and/or mayor.

**Section 2.** Chapter 2.54 BMC, Economic Development Board, is hereby repealed and replaced with the following:

### **Chapter 2.54 SENIOR CITIZEN ADVISORY COMMISSION**

#### Sections:

- 2.54.010 Creation.
- 2.54.020 Commission members.
- 2.54.030 Removal – Vacancies.
- 2.54.040 Purpose/Authority.
- 2.54.050 Meetings, officers, records, and quorum.
- 2.54.060 Expenditures – Budget.
- 2.54.070 Staff assistance.

#### **2.54.010 Creation.**

There is hereby created a Senior Citizen Advisory Commission.

#### **2.54.020 Commission members.**

(1) The Commission will have seven members. Three of the initial seven members will serve a term of three years. Four members will serve a term of two years. The members serving three-year terms will be chosen by majority vote from members of the Commission. All future terms shall be for two years.

(2) The members of the Commission shall be selected by the mayor and confirmed by the council. Members of the Commission should represent the interests of the community affected by services and policies pertaining to senior citizens. A majority of the members shall be registered members of the senior center.

#### **2.54.030 Removal – Vacancies.**



The mayor may recommend to the city council removal of an appointed member for good cause, such as non-attendance. The city council, by majority vote, may remove any appointed member of the Commission and declare the position vacant. Vacancies occurring otherwise than by expiration of term shall be filled for any unexpired term in the manner used for regular appointments. Unexcused absences by any Commission member from three consecutive meetings shall constitute a ground for removal, and six absences by any Commission member, excused or unexcused, occurring within a 12-month period, shall likewise be a ground for removal. Workshops shall be excluded from the definition of meetings for the purposes of this section.

#### **2.54.040 Purpose/Authority.**

The Senior Citizen Advisory Commission is created for the purpose of advising the city council and/or mayor in matters pertaining to senior citizen participation in programs and use of facilities provided by the city now or in the future. In particular, the Commission is intended to advise the city council and/or mayor on the senior citizen programs and operations of the senior center. All issues addressed by the Commission shall be subject to the prior approval of the mayor and/or city council. Unless required by law, recommendations made by the Commission shall not serve as a pre-requisite to city council or mayor action, nor shall the council or mayor be bound by any recommendations made by the Commission.

#### **2.54.050 Meetings, officers, records, and quorum.**

The Commission shall elect its own chairperson and vice-chairperson and create and fill such other offices as it may determine it requires. The Commission shall hold regular meetings at least once during each quarter of each calendar year. It should adopt rules for transaction of business and shall keep a record of its meetings, resolutions, transactions, findings and determinations, which record shall be open to public inspection. Four members of the Commission shall constitute a quorum for the transaction of business.

#### **2.54.060 Expenditures – Budget.**

The expenditures of the Commission, exclusive of donations, shall be limited to appropriations and shall be approved by the mayor.

#### **2.54.070 Staff assistance.**

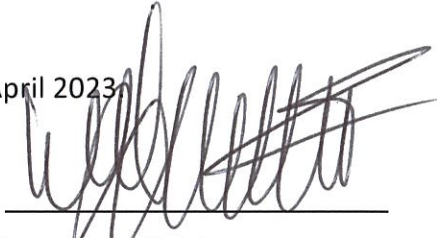
The staff of the various departments within the city, as assigned by the city administrator, shall provide staff assistance and shall also serve to facilitate communications by the Commission to the city council and/or mayor.

**Section 3.** If any sentence, clause, or phrase of the Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance. The City council hereby declares that it would

have passed this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentence, clauses or phrases be declared unconstitutional or otherwise invalid.

**Section 4.** Effective date. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the city, and shall take effect and be in full force five (5) days after publication.

Introduced, passed and approved this 11<sup>th</sup> day of April 2023

  
Beau Burkett, Mayor

ATTEST:



Treva Percival, City Clerk

APPROVED AS TO FORM:



Phil Olbrechts, City Attorney

PUBLISHED: April 19, 2023

EFFECTIVE: April 24, 2023