

**CITY COUNCIL  
STUDY SESSION  
September 2, 2025**

**ATTENDEES:** Council members Green, Bender, Smith, Arsanto, Anderson (Via Zoom) and Bergerson.

Also, in attendance were: Mayor Burkett, City Administrator Brunell, Public Services Director Banks, Senior Planner Farnsworth, Police Records Clerk Burkett, City Clerk Zumek (Via Zoom) and Deputy Clerk Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:00 PM.

**Pump Track Donation:**

This item last came before Council on July 1, 2025, with the draft donation and construction agreement. The City Attorney has reviewed the final version of the agreement between the City of Buckley, Jalen Johansen and the non-profit Pedals for the People.

Council member Bergerson would like to see another location by Miller Park or Elk Heights Park and not located next to the Veterans Memorial and Jefferson Street. Mr. Johansen explained cars will be driving down Highway 410 and will be able to see it and stop and hopefully also bring traffic to the businesses. That is why this location was selected. Council member Green added that he likes the location that has been chosen. Council member Smith and Mayor Burkett both agreed with the chosen location and are thankful for this donation.

Council member Bender asked about the upkeep of the pump track, Mr. Johansen and City Administrator Brunell explained it will be done through our Parks Dept. and that it will be the same amount of upkeep.

Council member Anderson agreed she also likes the chosen location. Council would like to bring this forward to next week's Council meeting to vote on.

**Administrative Policies & Procedures:**

City Clerk Zumek explained that in 2023, the City started revising and updating its Administrative and Personnel Policies and Procedures. This came about because of policies we didn't have or minor updates on existing policies. This can be brought forward at a later time so Council can have time to review it over the next couple of weeks. Ms. Zumek added that if Council has any questions, they can contact her at any time. Most of the policies have been reformatted to make it easier for the City to amend just one policy at a time.

Council asked questions regarding the minor changes and agreed they would like time to review this further.

**Development Code Updates:**

Sarah Lutkin from Frameworks Consulting spoke to Council that several months ago Council reviewed the development code updates regarding ADUs and no changes have been made to this code. Other items that need to be discussed are:

- STEP housing definitions
- Existing and new use table
- Residential Dimensions
- Urban High-Density Workshop
- Middle-Housing Preference Survey

Council discussed each topic and Senior Planner Farnsworth answered their questions. Council discussed storage units, and grandfathering in the ones that are here, but trying to not allow any others.

Ms. Lutkin updated Council on what the opinion of the Planning Commission was and what they discussed on each topic.

**City Council Comments:**

Council member Green thought that this was a productive Study Session.

Mayor Burkett updated that WSDOT had a meeting today with Pierce County and there are still no updates on the White River Bridge and when it will reopen.

With nothing further, the Study Session was adjourned at 7:40 PM.



City Administrator



Mayor

Prepared by: Jessica Clark, Deputy Clerk