



BUCKLEY CITY COUNCIL AGENDA

Tuesday, July 22, 2025, at 6:00 P.M.

Multi-Purpose Center, 811 Main Street

Next Ordinance #04-25, Next Resolution #25-06, Next Agenda Bill #25-035

Or Via Zoom:

<https://us02web.zoom.us/j/83366597529?pwd=N2hMTmh5eEZ4TGpJd2dpbFp0cnkvdz09>

Call-in Number: 253-215-8782

Meeting ID: 833 6659 7529 Meeting Passcode: 863441

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll call
3. Agenda Modifications
4. Announcements, Appointments and Presentations

B. PUBLIC COMMENTS - *Time Limit of Three Minutes* (Citizens wishing to speak are Encouraged to sign up at City Hall by Wednesday prior to the Council Meeting)

C. COMMITTEE REPORTS

- | | |
|------------------------|---------|
| 1. Mayor's Report | Burkett |
| 2. Planning Commission | Arsanto |

D. REGULAR AGENDA

1. NEW BUSINESS

- a. Installation of a Cooling System for the IT/Server Room Located at the Fire Station

E. STAFF REPORTS

1. 2nd Quarter Public Safety Report
2. Park Impact Fees
3. City Administrator Update

F. PUBLIC COMMENTS - *Time Limit of Three Minutes*

G. COUNCIL MEMBER COMMENTS & GOOD OF THE ORDER

H. ADJOURNMENT

B. PUBLIC COMMENTS

C. COMMITTEE REPORTS

D. REGULAR AGENDA



CITY COUNCIL AGENDA BILL

City of Buckley
PO Box 1960
Buckley, WA 98321

ITEM INFORMATION			
SUBJECT: Authorization to expend up to \$20,000 for the installation of a cooling system for the IT/Server Room located at the Fire Station. Fiscal Impact: Not to exceed \$20,000.00 Fund Source: 15% from 134, 58% from 001, 18% from 402 and 9% from 407 Timeline: Upon approval	Agenda Date: July 22, 2025		AB25-035
	Department/Committee/Individual	Created	Reviewed
	Mayor		X
	City Administrator		X
	City Attorney		X
	City Engineer		
	City Clerk		X
	Finance Dept		
	Building Official		
	Fire Dept	X	
	Community Services		
	Planning Dept		
	Police Dept		
	Municipal Court		
	PW/Utilities		
Staff Contact: Eric Skogen			
Attachments: Staff memo and Estimates			
SUMMARY STATEMENT: Based on BMC 3.60.030.3 : <i>Purchases in excess of \$15,000 require prior authorization by the City Council unless specifically authorized as a capital item in the City budget.</i> Staff has currently received two bids (see attached) and is seeking a third. Due to the continued high heat, staff felt it was important to get Council approval as soon as possible so that they can move quickly once we have received a third bid.			
COMMITTEE REVIEW AND RECOMMENDATION: Not Reviewed by Committee			
RECOMMENDED ACTION: Move to Authorize the City Administrator to enter into a contract with the lowest bidder to Install a Cooling System in the Server Room at the Fire Station not to exceed \$20,000.			
RECORD OF COUNCIL ACTION			
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>	



CITY OF BUCKLEY FIRE DEPARTMENT STAFF REPORT



To: Mayor and City Council
Fr: Eric Skogen, Fire Chief
Cc: Courtney Brunell, City Administrator
Re: Climate Control in the Server Room

The Fire Station includes a 200 square foot room on the mezzanine level that is dedicated to the IT Server Room. This room contains racks of hardware for the City-Wide phone system, and houses internet servers utilized throughout the City. According to IT Director Frazier, this sensitive equipment is designed to operate between 68-70 degrees. During the last heat wave, this room was found to be 92 degrees. Potential meltdown temperature can occur from 85 to 90 degrees.

When the Fire Station was built, this room only contained an exhaust fan and was not served by central cooling. Over the years, Fire Department staff have purchased portable air conditioners, and cut a hole in the wall to install a window air conditioning unit, which became problematic with condensation drainage. Portable air conditioners continue to be temporary solutions to a long-term problem. The Fire Department has recently replaced an additional portable air conditioning unit which is maintaining 72 degrees when the ambient temperature stays below roughly 80 degrees. This unit struggles to maintain constant cooling above this threshold.

IT Director Frazier and Fire Chief Skogen have recommended pursuing a more permanent solution. We have received site visits and estimates from Code Mechanical (\$19,619) and Hawks Heating and Air Conditioning (\$15,667) to install a mini-split air conditioning system.

While this would result in an unbudgeted expense, we wish to inform the Council of the urgent necessity to prevent a loss of data and interruption in City IT services. Portable cooling units have nearly become disposable, and the length and duration of our high heat weather events has increased.

Based on BMC 3.60.030.3 : Purchases in excess of \$15,000 require prior authorization by the city council unless specifically authorized as a capital item in the city budget.

The Fire Department Maintenance and Capital Facility Fund would be utilized for this expense, with Staff collaboration on a proportionate cost-sharing between other departments.

Hawk's Heating and Air LLC
P.O. Box 2041
Buckley, WA 98321



PROPOSAL

Presented to:
Buckley Fire Station
611 S Division St
Buckley, WA 98321

Job # 1985
Proposal # P-1985-1
Technician Brandon Froemke
Issue Date Jul 09 2025

Customer Contact:
M: (253) 261-6356
E: eskogan@cityofbuckley.com

Service Location:
611 S Division St
Buckley, WA 98321

Price: \$15,667.80

Description

MITSUBISHI 24K MINI SPLIT SYSTEM



MITSUBISHI MHP MUZGX24NL OUTDOOR UNIT
MITSUBISHI MHP MSZGX24NL WALL MOUNTED INDOOR UNIT
MITSUBISHI WIRELESS THERMOSTAT

ELECTRICAL

ELECTRICIAN TO PROVIDE A 2 POLE 40 AMP CIRCUIT FROM ELECTRICAL PANEL TO HEAT PUMP LOCATION.
INCLUDES CONTROL CABLE FROM INDOOR TO OUTDOOR UNIT, BREAKER, DISCONNECT, WHIP AND FUSES

LABOR AND MATERIAL

LABOR AND MATERIAL NEEDED TO PROVIDE END USER WITH A TURN-KEY MINI SPLIT SYSTEM

PERMITS

ELECTRICAL AND MECHANICAL PERMITS NEEDED FOR PROJECT

Price *includes tax

\$15,667.80

Review and Sign

Proposal Notes:

INSTALLATION OF A NEW MITSUBISHI 24K MINI SPLIT OUTDOOR UNIT WITH MATCHING MITSUBISHI WALL MOUNTED INDOOR UNIT TO SERVE EXISTING SERVER ROOM ON UPPER LEVEL OF FIRE STATION. WORK TO INCLUDE REFRIGERANT PIPING, CONDENSATE LINE, ELECTRICAL, MITSUBISHI WIRELESS THERMOSTAT, CONDENSER PAD/ BRACKET, LINE HIDE TO COVER EXTERIOR PIPING, ELECTRICAL AND MECHANICAL PERMITS, 10 YEAR FACTORY WARRANTY ON MITSUBISHI EQUIPMENT, SYSTEM START-UP AND CHECKOUT AND OWNER TRAINING ON NEW SYSTEM.

Customer Approval:

☐ I accept this proposal and agree to the terms and conditions.

Contractor Warranties:

1-year Labor Warranty:

1 year warranty on labor

Contract Terms:

By signing you are agreeing to terms on contract to Hawk's Heating and Air LLC. Estimates are good for 14 days.

I have authority to order work outlined above which has been satisfactorily completed. I agree that Seller retains title to equipment/material furnished until payment is made. If payment is not made as agreed, Seller can remove said equipment/material at Seller's expense and/or impose a 2% liquidation fee on the entire amount contained in the Seller/Buyer transaction. Any damage resulting from said removal shall not be the responsibility of Seller.

Limited Warranty: All material, parts, and equipment are warranted by the manufacturers' or suppliers' written warranty only. All labor performed by Hawk's Heating and Air is warranted for 30 days or as otherwise indicated in writing. Hawk's Heating and Air makes no other warranties, express or implied, and its agents or technicians are not authorized to make any such warranties on behalf of Hawk's Heating and Air.

Payment Terms: 50% down to secure equipment, 50% due on day of installation cash or check. If payment is made with a debit/credit card a 4% fee will apply.

HVAC Disclaimer:

By requesting and receiving services from Hawk's Heating and Air LLC, you acknowledge and agree to the following terms:

1. Customer Responsibility for Safety - It is the customer's sole responsibility to have properly functioning carbon monoxide detectors installed in their home or business. Hawk's Heating and Air LLC is not liable for any harm or damages resulting from the absence or failure of such detectors.
2. Ongoing Maintenance - The customer is responsible for performing or scheduling regular maintenance on all HVAC equipment, including but not limited to gas and propane fireplaces, furnaces, heat pumps, and mini splits. Failure to properly maintain equipment can lead to malfunctions, safety hazards, or system failure.
3. No Warranty on Pre-Existing Conditions - Hawk's Heating and Air LLC is not responsible for any future breakdowns, leaks, or failures of equipment due to age, wear and tear, pre-existing issues, or lack of maintenance. HVAC systems naturally degrade over time, and any repairs or services performed do not guarantee the future performance or longevity of the equipment.
4. Limited Liability - While we take every precaution to ensure quality service, Hawk's Heating and Air LLC is not liable for damages, injuries, or system failures arising after service due to age, lack of maintenance, or unforeseen mechanical issues. Any warranties on parts or labor will be provided in writing and are subject to their stated terms.

By allowing Hawk's Heating and Air LLC to perform service, you acknowledge that you have read and understood this disclaimer and accept full responsibility for the maintenance and safety of your HVAC equipment.

Hawk's Heating and Air LLC

Contractors Lic # HAWKSHA803PF



Code Mechanical Inc.

PROPOSAL FORM

8619 17th Ave E
Tacoma, WA 98445
Phone: 253-377-2787
253-310-6052 (Acct)
Email: josh@codemechanicalinc.com

Date: 7/4/2025
Estimate #: 51452
P.O. #:
Work Order #:

Bill To: Buckley Fire Station
611 S Division St
Buckley, WA 98321

Job Site: Buckley Fire Station
611 S Division St
Buckley, WA 98321

			Terms	
			Due Upon Receipt	
Qty	Name	Description	Rate	Amount
1	Daikin 24k Mini Split	Daikin 24k Wall Mount FTXf24BVJU9		
		Daikin 24k ODU RKF24BVJU9		
		Condensate Management		
		Control Wiring		
		Hand Held Remote		
		Refrigerant Lines	\$18,133.00	\$18,133.00
		Wall Bracket or Pad for ODU		
		Mechanical Permit		
		Electrical		
		4" Line Hide		
		Labor		
			Subtotal	\$18,133.00
			Total	\$19,619.91

Estimate Notes:

This estimate is to install a new 24k wall mount mini split that would serve the server room. We would mount the indoor unit above the door and run the line set outside close to the other condensing units. This would be turn key, including electrical, controls and condensate piping.

This estimate includes some overtime work due to our busy schedule and the needing to get this done asap. I can adjust this price if we want to wait to get this project started.

NOTES AND ASSUMPTIONS:

Price as stated is good for 15 days

Signature

Date

Thank you for your business!

E. STAFF REPORTS

2025



2nd Quarter 2025 Public Safety Report

Buckley Police Department

April - June 2025

CITY OF BUCKLEY | 146 S Cedar St., Buckley, WA 98321

PATROL ACTIVITY***April 2025* 04/30/2025, 12:55 PM - Attempt to Elude and DUI Arrest - State Route 410 E / Cemetery Rd**

While on patrol, Buckley Officers saw a 2013 black Mazda hatchback speeding, going 48 MPH in a posted 35 MPH zone on SR 410 near Cemetery Rd. The driver also crossed the shoulder line and was suspected of DUI. Officers realized it was the same vehicle that had fled from another agency a short time earlier. When the Officers tried to stop the Mazda with their lights and sirens activated, it fled again, driving recklessly through Enumclaw and eventually drove back toward Buckley. A Buckley Officer re-located the car driving westbound on Park Avenue near 3rd Street in Buckley and attempted another stop. The pursuit continued into Bonney Lake, where the vehicle was stopped with help from Pierce County Sheriff's Office, WSP, and Bonney Lake PD using a tire deflation device and a PIT. The 24-year-old male driver, the only occupant, was taken into custody. Officers saw alcohol and marijuana inside the car and determined the 24-year-old male was driving while intoxicated. The vehicle was impounded. The male was medically cleared, and a DUI blood draw search warrant was served. He was booked into Pierce County Jail for two counts of Eluding and DUI.

04/20/2025, 6:24 PM Warrant Arrest State Route 410 / Cemetery Rd - While on patrol, an officer stopped a red sedan for going 48 MPH in a 35 MPH zone. The 39-year-old male driver had no insurance and had a \$5,100 warrant out of Buckley Municipal Court for Malicious Mischief 3rd Degree. He was cited for speeding and no insurance and booked into Issaquah Jail.

***May 2025* - 05/21/2025, 8:36 PM Bench Warrant 200 block of Mason Ave** - Officers had knowledge of a 59-year-old male with a warrant for his arrest for failing to appear in court related to a prior anti-harassment protection order arrest. Officers located the male and placed him under arrest. He was booked into SCORE Jail.

05/21/2025, 5:58 PM Driving While License Suspended, Possession of Methamphetamine, and a Bench Warrant 300 Church Street, Wilkeson - While on patrol, an officer observed a white and orange 1997 Ford F-350 truck without a front license plate. The officer conducted a traffic stop and identified the 38-year-old male driver. The driver advised that his license was suspended and that he had a warrant for his arrest out of Kent PD. The officer confirmed the driver had a suspended license and two active warrants, one from Buckley and one from Kent, for failing to appear in court. The driver was arrested, and during a search incident to arrest, methamphetamine was located in his pocket. The driver admitted it was meth, and a field test confirmed it. He was cited for possession of a controlled substance and driving on a suspended license. He was booked into Enumclaw Jail for the Buckley warrant.

05/17/2025, 11:44 PM DUI Arrest SR 410 / Cemetery Rd - While on patrol, an officer observed a 53-year-old male driving a 2019 black GMC Acadia at 51 MPH in a posted 35 MPH zone. The officer conducted a traffic stop and contacted the driver. The officer smelled intoxicants and observed signs of impairment. A DUI investigation was completed, and the male was determined to be impaired. He was placed under arrest and refused to provide a breath sample. He was booked into Issaquah Jail for DUI.

05/11/2025, 9:45 PM DUI Arrest SR 410/ Jefferson Ave - While on patrol, an officer observed a 38-year-old male driving a 2014 black Subaru Outback without headlights during hours of darkness. The officer conducted a traffic stop and contacted the driver. The officer smelled intoxicants and observed signs of impairment. A DUI investigation was completed, and the male was determined to be impaired. He was placed under arrest and provided a breath sample with a blood alcohol concentration of 0.216. Subject was booked into jail for DUI.

PUBLIC SAFETY REPORT

PATROL ACTIVITY Cont.

June 2025 : 06/09/2025, 11:37 PM Driving While License Suspended SR410/Cemetery Rd - An officer ran a registration check on an Acura and found the registered owner had a suspended license. The 30-year-old male driver was confirmed as the registered owner and was cited criminally for DWLS 3rd and an infraction for driving without insurance.

06/09/2025, 9:42 PM Driving While License Suspended 300 N River Ave - A Toyota Camry was stopped after a check showed the RO had a suspended license. The 38-year-old female driver was confirmed as the registered owner and issued a criminal citation for DWLS 3rd.

06/03/2025, 11:25 PM Driving While License Suspended / Narcan Administered 29200 blk SR410 - During a traffic stop for DWLS, a 34-year-old male was found to be driving on a suspended license. SFSTs were conducted, and DUI was ruled out. Credit cards and a driver's license were located and did not belong to the driver. The driver was placed under arrest. While being transported to jail, the male began showing seizure-like symptoms and was in and out of consciousness and responsiveness. Medics responded, and Narcan was administered. He was cleared at the hospital and booked into SCORE Jail.

06/03/2025, 9:36 PM Theft (Recovered) 29200 blk SR410 - A caller reported their elderly father-in-law lost his phone at the Chevron. The phone's location later pinged to a residence in Algona. Algona PD attempted contact at the home with no response. A Buckley officer located a phone number for a resident at the Algona address. A female agreed to place the phone on the front porch for pickup. The phone was recovered and returned to the owner.

BUCKLEY LOGSHOW WEEKEND

All Buckley Officers were on hand all weekend for the festivities. We started the day with the parade, and once again it went very smoothly. A lot of patrons were on hand to enjoy the trucks, emergency vehicles, and walking participants. Officers were able to direct all large trucks to the Log Show Grounds without too much traffic delay on State Route 410.

The Log Show itself began and it proved to be a very successful two-day event. Officers were assigned to the beer garden and foot patrols throughout the grounds and the street fair along Rive Avenue. As Saturday turned into the evening hours we ramped up our DUI patrols with the help from officers from the Washington State Patrol, Tacoma PD, Puyallup PD. A total of five subjects were arrested for DUI. Only one subject was related to the evening activities.

Officers from Buckley, Enumclaw and Orting were assigned to cover the beer garden/dance in the north parking lot. The Firehouse Pub put on the event and paid for all officers working the event. It was nice to see that we had zero incidents inside the event and everyone left without incident once the music stopped.

We had several calls for service not related to the Log Show. One subject was arrested for felony assault 3rd degree. The subject was involved in a family dispute over money at a residence on A Street. The subject turned his aggression toward responding officers and after a brief struggle was taken into custody. The subject was booked into the Pierce County Jail for two counts of felony assault and was subsequently charged. One officer was taken to the hospital for minor cuts from being pushed through the front porch window by the arrested subject.

By the Numbers

TRAFFIC ENFORCEMENT / CALLS FOR SERVICE

2024/2025

Traffic Stops	576/869
DUI's	3/19
Traffic Complaints / Motor Vehicle Collisions	43/39 - 39/28
Criminal Traffic Arrests	35/60
Infractions Issued	251 / 337
Felony Arrests	2
Misdemeanor Arrests	9
Patrol Follow Ups	97
Officer Initiated Contacts	1090 / 968
CAD Calls for Service	2018 / 2075
Formal Reports Taken	158



TO: Mayor and City Councilmembers
FROM: Erin Snodgrass, Parks & Recreation Director
THROUGH: Courtney Brunell, City Administrator
DATE: July 22, 2025
SUBJECT: Parks Impact Fee

Purpose

The purpose of this report is to provide a final overview of the proposed Parks Impact Fee rate options. Options include two variations with the associated capital project list and two options for percentage of the City's financial obligation for each scenario, whether covered through grants, City resources, or other funding sources. Also included in this report is the updated proposed Parks Impact Fee Ordinance amending Buckley Municipal Code (BMC) Section 3.50.040.

Background

Buckley's Parks Impact Fee was last updated in 2016 (Ordinance 02-16). Since that time, both construction costs and the City's population have increased, creating a need to reevaluate the fee structure to ensure new development contributes equitably to park expansion and improvements. At the same time RCW have changed and now require fees based on size of development.

Through previous work sessions the council directed the development of size band tiers, and the inclusion of fees for ADUs and DADUs as required by new regulations.

Creating a clear and transparent path for how the calculation was developed has been a priority throughout this process. Two proportionate share options were created to illustrate the City's share of project costs when using Parks Impact Fees. One scenario uses a 29% share, based on historical city data from past projects, while the second uses a 20% share, which reduces the City's investment while still supporting project viability. Within each proportionate share scenario, the PROS Plan was used with two differently sized scope lists to provide flexible options within each percentage range. While these percentages are used to calculate impact fee rates, they do not limit the City's actual contribution to project funding. The City may choose to contribute a higher share as

needed, using a combination of general fund dollars, grants, and other funding sources to meet its proportionate share. The difference between the 20% and 29% scenarios also reflects the rising cost of projects compared to when previous rates were established.

Recommendation

After working with the Council through study sessions and presenting all scenarios to the Citizens Advisory Commission, we are recommending that the City focus on two options, both using a 20 percent City proportionate share. Each of the proposed fee structures includes a list of projects that the rate is based on; however, this project list can be modified at any time by the Council. The inclusion of a project list provides a clear basis for how the rate is formulated, increasing transparency and accountability. This stands in contrast to our current rate, which does not have a known or documented formula behind it. Through the process of working with Council and the commissions the original project list in Option A have been reduced to reflect feedback and current grant awards.

Our Current Rate:

Type	Impact Fee
Single Family Residential	\$ 1,624.70
Multiple Family Residential	\$ 1,331.52

Option A:

Square Footage	Primary Housing Unit	ADU/DADU Rate
Up to 749		\$ 325.00
750 to 1,249	\$ 1,082.00	\$ 541.00
1,250 to 1,749	\$ 1,515.00	\$ 758.00
1,750 to 2,249	\$ 1,949.00	
2,250 to 2,749	\$ 2,380.00	
2,750 to 3,249	\$ 2,810.00	
3,250 to 3,749	\$ 3,241.00	
Greater than 3,750	\$ 3,671.00	

Project List Total: 3,200,000

Flum-Adjacent River Nature Trail and Park, Phase 1	\$ 245,000
Flum-Adjacent River Nature Trail and Park, Phase 2	\$ 400,000
Miller Park Phase I	\$ 55,000
Miller Park Phase II	\$ 1,700,000
White River Park and Trail	\$ 800,000

Option B:

Square Footage	Primary Housing Unit	ADU/DADU Rate
Up to 749		\$ 285.00
750 to 1,249	\$ 950.00	\$ 475.00
1,250 to 1,749	\$ 1,330.00	\$ 665.00
1,750 to 2,249	\$ 1,710.00	
2,250 to 2,749	\$ 2,090.00	
2,750 to 3,249	\$ 2,470.00	
3,250 to 3,749	\$ 2,850.00	
Greater than 3750	\$ 3,230.00	

Project List Total: 2,800,000

Flum-Adjacent River Nature Trail and Park, Phase 1	\$ 245,000
Miller Park Phase I	\$ 55,000
Miller Park Phase II	\$ 1,700,000
White River Park and Trail	\$ 800,000

Proposed Ordinance Summary

The updated Parks Impact Fee Ordinance includes:

- A tiered fee schedule based on square footage of residential units.
- Inclusion of fees for ADUs and DADUs.
- Annual inflation adjustments using the ENR Seattle Index.
- Assessment and collection of fees in accordance with BMC 3.50.035.

Fees will be adopted based on the recommended scenario selected by Council. A final table of impact fees by square footage will be included upon Council's determination.

Next Steps

- Council to provide feedback on moving forward with one of the two recommended 20% proportionate share and bring the ordinance forward for adoption.
- Final adoption of the ordinance with incorporated fee table.

Attachments: Parks Impact Fee Ordinance 3.50.040 DRAFT

CITY OF BUCKLEY, WASHINGTON

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL, OF THE CITY OF BUCKLEY, PIERCE COUNTY, WASHINGTON, AMENDING SECTION 3.50.040 OF THE BUCKLEY MUNICIPAL CODE TO REFLECT UPDATED PARK IMPACT FEES CORRESPONDING WITH THE CAPITAL FACILITIES LIST IN THE 2044 COMPREHENSIVE PLAN PARK ELEMENT.

WHEREAS, The City of Buckley is a growing community and the needs for parks and park facilities will continue to increase; and,

WHEREAS, The City Council of the City of Buckley has identified parks and park facilities as a high-priority for the community; and,

WHEREAS, The City of Buckley last adopted updates to Section 3.50.040 outlining Park Impact Fee with ordinance 02-16 in 2016; and,

WHEREAS, The City updated its Capital Facilities Project List and Parks Element as part of the 2044 Comprehensive Plan Update and to implement the Parks, Recreation, and Open Space plan adopted in February 2024; and,

WHEREAS, The City has conducted a Parks Impact Fee Rate Study to evaluate the costs associated with expanding its park system to accommodate population growth anticipated to occur over the next 20 years;

NOW, THEREFORE, The City Council of Buckley, Washington does hereby ordain as follows:

Section 1. Chapter 3.50.040 of the Buckley Municipal Code entitled "Impact fee for parks and recreation facilities." is hereby amended to read as follows:

3.50.040 Impact fee for parks and recreation facilities.

The park and recreation impact fee imposed on residential development is based on the assumptions found in the Park Impact Fee Rate Study Technical Memo, 2025, attached hereto and by this reference fully incorporated herein. ~~the cost of capital projects listed in the parks, recreation and open space element of the comprehensive plan. The parks and recreation impact fee imposed shall be that which is set forth in the parks impact fee calculation identified in the comprehensive plan. The fees shall be assessed and collected pursuant to BMC 3.50.035.~~

(1) Park and recreation impact fee shall be assessed to all new residential construction as follows:

Square Footage	Primary Housing Unit	ADU/DADU Rate
Up to 749		\$ X
750 to 1,249	\$ X	\$ X
1,250 to 1,749	\$ X	\$ X
1,750 to 2,249	\$ X	
2,250 to 2,749	\$ X	
2,750 to 3,249	\$ X	
3,250 to 3,749	\$ X	
Greater than 3750	\$ X	

(2) The park and recreation impact fees in subsection (1) of this section ~~may~~ shall be reviewed annually to consider adjustments using the following procedure: ~~to the fees to account for increased costs of labor, construction materials and real property.~~ The city council intends that ~~such~~

(a) The City Administrator shall use the average of the Building Cost Index and Construction Cost Index for Seattle published by the Engineering News Record to calculate annual inflation adjustments from June to the following June in the impact fee rates. The parks impact fees shall not be adjusted for inflation should the index remain unchanged or show negative growth.

(b) The indexed impact fee rates shall be effective January 1st.

This review ~~should~~ shall occur concurrently with the annual review of the capital facilities ~~plan~~ element of the City's comprehensive plan. (Ord. 02-16 § 1, 2016; Ord. 25-06 § 1, 2006; Ord. 16-04 § 1, 2004; Ord. 15-97 § 1, 1997).