

**CITY COUNCIL  
STUDY SESSION  
November 7, 2023**

**ATTENDEES:** Council members Anderson, Rose, Arsanto, Smith, Burbank and Green.

Also in attendance were Mayor Burkett, City Administrator Brunell, Finance Director Hines, Director of Parks and Recreation Snodgrass, Court Administrator Cash (Via Zoom), Senior Center Program Coordinator Mickelson and Deputy City Clerk Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:00 PM.

**2024 Preliminary Budget:**

Finance Director Hines shared a PowerPoint presentation on the 2024 Preliminary Budget that includes:

- Vision Statement: The City of Buckley is a natural heritage community committed to meeting the needs of its citizens through preserving and enhancing the quality of life.
- Mission Statement: The City of Buckley will provide quality services in an efficient, accountable manner that strives to balance vitality and preservation of our rural character and natural surroundings.
- Guiding Principles:  
    Livable and Healthy Community  
    Safe Community  
    Vibrant Economy  
    Sustainable Governmental Excell
- Top Goals:  
    Be Financially Stable  
    Improve Traffic on Hwy 410  
    Revitalize Main Street  
    Public Safety  
    Preserve Buckley's Identity
- Budget Topics:  
    2024 Key Projects – new permitting, financial and recreation rental software programs, community newsletter, streamline special event registration, adopt PROS plan, biennial budget process, comp plan update, progress on general and utility capital projects, City Hall addition, and EMS levy lift ballot measure.  
    General Fund Overview – Revenue, Fund Balance Analysis, Expenditures and Personnel  
    Other Funds Overview - Special Revenue, Capital, Utilities

**PROS Plan:**

Director of Parks and Recreation Snodgrass shared a PowerPoint presentation regarding the PROS plan that has been updated since the community survey results and have added into finalizing the plan with the four main areas to review.

1. Review potential park spaces North of Hwy. 410
2. Foothills Trail agreement
3. Miller Park programming
4. Collins Road Property

Ms. Snodgrass added that she would like some direction from Council whether to develop the park on Collins and to keep this plan that has been in the long-range plan since 2015 and if Council does decide how they would like to move forward with this park, or if Council would like to take it in another direction.

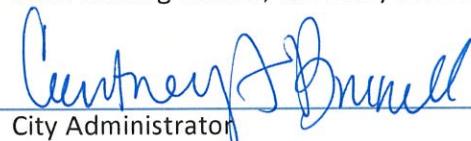
Mayor Burkett wanted to thank staff for all the hard work that has been done with the budget and to address the deficit. Mr. Burkett wanted to remind Council that there are still structural issues that Ms. Hines touched on. The structural issues will need to be addressed this year.

City Administrator Brunell updated Council with a memo for them to review on different initiatives that are Legislative priorities that have been identified by AWC and Pierce County.

Council member Green wanted to thank all the veterans before Veterans Day and wish all the Marine Corps a Happy Birthday.

Council member Smith was approached by a citizen that has been having issues with new addresses in City limits that are the same number as theirs with a different street or direction. Mr. Smith is not sure what the solution is, and Ms. Brunell added that there is a solution, and we can start the process of looking into it.

With nothing further, the Study Session was adjourned at 7:25 PM.

  
Courtney A. Brunell  
City Administrator

  
Mayor

Prepared by: Jessica Clark, Deputy City Clerk