

**CITY COUNCIL
STUDY SESSION
June 6, 2023**

ATTENDEES: Council members Arsanto, Green, Burbank, and Smith.

Also in attendance were Mayor Burkett, City Administrator Brunell, Director of Parks and Recreation Snodgrass, Police Chief Alfano, Planning and Building Director Terrell, Public Works Director Banks, and Deputy City Clerk Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:00 PM.

Update on Citizen Advisory Commission:

City Administrator Brunell updated Council with a memo on the recruitment of volunteers to the Citizen and Senior Citizen Advisory Commissions. As of May 31st, the City has received 7 applications for the Citizen Advisory Commission and 9 applications for the Senior Citizen Advisory Commission.

Jefferson Street and Foothills Trail:

Public Works Director Banks gave a history of Jefferson Street and that the proposed foothills trail parking lot was reviewed by Council in April-May 2021. The motion to approve the design contract including project bid was approved by Council on May 11, 2021. Jefferson Street has been closed since 2022 for construction and the parking lot and restroom concept was proposed in 2021 and includes the option to close Jefferson Street with bollards for special events. On June 13th, 2023, will be the next public hearing and June 27th will be tentative action on Jefferson St. vacation. Council all agreed that option #3 on the memo would be the most effective and that would be to not fully vacate Jefferson and close seasonally from May-October.

Consent Agenda Items:

City Administrator Brunell wanted to discuss further what was brought to Council on Jan. 3, 2023, regarding adding items to the Council consent agenda to save Council and staff time. Ms. Brunell wanted to let Council know that everything that will be added to the consent agenda has already been discussed, reviewed, or approved by Council.

Review of Current Development Projects:

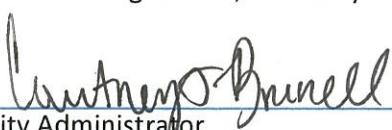
Building and Planning Director Terrell spoke to Council and handed out in the packet a status update regarding permitting, inspections, code enforcement, business licenses, current planning and projects, long range planning, and code development. Building and Planning Department has been very busy and in the memo, Ms. Terrell broke down how many permits have been issued and current and upcoming projects.

Staff Reports:

City Administrator Update:

City Administrator Brunell gave Council a handout for upcoming items for Council meetings and Council study sessions. Council Study Session will be cancelled for July 4, 2023.

With nothing further, the Study Session was adjourned at 7:51 PM.


Courtney Brunell
City Administrator


Mayor

Prepared by: Jessica Clark, Deputy City Clerk