

**CITY COUNCIL  
STUDY SESSION  
February 7, 2023**

**ATTENDEES:** Council members Rose, Sundstrom, Anderson, Burbank, Smith, Arsanto, and Green.

Also in attendance were City Administrator Brunell, Director of Parks and Recreation Director Snodgrass, Public Works Director Banks, Police Chief Alfano, Planning and Building Director Terrell, City Attorney Olbrechts and Deputy City Clerk Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:00 PM.

**Enumclaw Pickleball Partnership:**

Ms. Dahlquist from Enumclaw Pickleball Court and she added she was on the 31<sup>st</sup> legislative district for years and her husband was a judge in Buckley for many years. She let the Council know that pickleball and the revenue that they can bring in could be huge and that pickleball will be an Olympic sport in 2028. LeBron James and Tom Brady invested in this and that pickleball started in Bainbridge Island in the 1970's. Director of Parks and Recreation Snodgrass spoke on the different locations and the pros and cons for each one. Council members discussed this further and gave input on what land they thought would work best and which ideas could be potentially developed at the sites that were discussed.

**Parking Code Updates:**

Planning and Building Director Terrell spoke on this topic, and it is regarding the first part of the amendment to the parking code. The ordinance has gone to Planning Commission, and has brought this forward to Council with recommendations of approval.

**Sign Code Update:**

Building and Planning Director Terrell said that they brought this to Council a year ago and Council chose to not vote on it at the time. Planning Commission went back to review the update and add a few minor changes. This will mean according to the code that Planning Department can regulate the height, font, size, etc, but not the content right now.

**Update on Small Business Award Grants:**

City Administrator Brunell spoke to Council on small business grants. Finance Director Hines put together a chart outlining the different awards that we have issued. These grants opened in early December and the deadline is January 31<sup>st</sup>. The City received 14 grant applications and we were able to approve 12 of them and just waiting on more paper work for 13<sup>th</sup> application to approve. The one business that was not approved is because they opened after Covid-19 so were not affected by that according to the rules. \$35,000 will be left over for the City to reallocate and non-profit funds will still stay separate.

**Citizens Advisory Board Introduction:**

City Administrator Brunell and Director of Parks and Recreation Snodgrass brought forth to Council regarding starting a Citizen Advisory Board that we see in other jurisdictions close by. This would be similar to other boards such as the Arts, Parks and Museum Boards. The idea of this would be to repeal some of the code and replacing it with a new board as the Citizen Advisory Board or Council would want to name it. This board would be similar to how we appoint Planning Commission, Lodging Tax Advisory Board, Civil Service Commission, etc. and will be appointed by Mayor and confirmed by Council. Council would meet with this board about once a year.

Director of Parks and Recreation Snodgrass gave an update on Buckley Senior Center Non-Profit Advisory Board and spoke on the audit that was a couple weeks ago for the Non-Profit Advisory Board and the Buckley Senior Center. The two have worked together for decades to help benefit the Senior Center and

to be a voice for the seniors and what they want for the Senior Center. The Senior Advisory Commission would oversee what senior needs are at the Senior Center and throughout the community to make sure their voices are heard. Director Snodgrass said that they are looking to move the non-profit board into a functional memorandum of understanding or an agreement to help keep the two entities separate. This item will be brought back before Council on March 7<sup>th</sup> with a draft.

**Council Committee Review:**

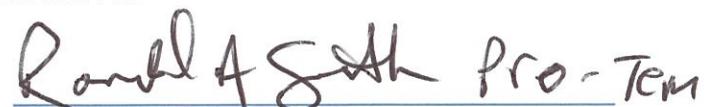
This has been brought up at prior Study Sessions and Council meetings. The Committees right now are Admin/Finance/Public Safety, Community Services and Transportation and Utilities. Each Committee has three Council members and Council member Smith and Rose both serve on two Committees. It has been brought to the attention of Council that some would like to see a fourth Committee and so Council would like to discuss this further. Mayor Burkett agreed that Council has the authority to set these Committees as Council sees fit and if they would like to separate finance into its own Committee. City Administrator Brunell spoke on adding a Council liaison, a few weeks ago, Council received a public comment who suggested a Council liaison for community organizations. Council liaisons would serve on Planning Commission and such like the Citizen Advisory Board if that is approved and then the liaisons would report back to Council. Building and Planning Director Terrell mentioned she would like to see a liaison from Council come to Planning Commission, especially for the big projects for Buckley and the Comprehensive Plan and added this would be beneficial for both Council and Planning Commission. Council member Anderson has full confidence in who is one each committee and with the notes and reporting back to Council that the Committee members present at each meeting. Council member Smith agreed. Council member Sundstrom doesn't agree that a Council member should be at Planning Commission.

**City Council Comments:**

Council member Arsanto would like to add to the next Council Study Session regarding what the code says about why only one beer garden gets the permit.

With nothing further, the Study Session was adjourned at 7:59 PM.

  
Courtney Brunell  
City Administrator

  
Ronald & Seth Pro-Tem  
Mayor

Prepared by: Jessica Clark, Deputy City Clerk