

**City Council**  
**November 14, 2023**

Mayor Burkett called the regularly scheduled meeting to order at 6:00 PM.

Upon roll call the following members were present: Smith, Rose, Burbank, Green, and Anderson

Also present were: City Administrator Brunell, Finance Director Hines, Fire Chief Skogen, Asst. Fire Chief Olson, Court Administrator Cash, Senior Center Coordinator Mickelson, Police Records Clerk Burkett, Police Chief Alfano, City Engineer Miller, and City Clerk Percival.

Council member Green moved to excuse Council member Arsanto and Council member Tremblay. Council member Smith seconded the motion. Motion carried.

Mayor Burkett asked if there were any other additions, deletions, or changes to the agenda.

**Council member Smith moved to approve the agenda as presented. Council member Green seconded the motion. Motion carried.**

**ANNOUNCEMENTS, APPOINTMENTS, AND PRESENTATIONS**

**East Pierce Interlocal Coalition for Emergency Management** – Fire Chief Skogen introduced Pad Donovan from the East Pierce Interlocal Coalition for Emergency Management. Mr. Donovan provided some brief updates and stated that the emergency management plan is being worked on right now and will be submitted to the State by December 31<sup>st</sup>.

**CITIZEN PARTICIPATION**

None.

**COMMITTEE REPORTS**

**Mayor's Report:**

Mayor Burkett shared that annual tree lighting is being held on November 25<sup>th</sup>. He also shared that Gene Rawson had been chosen as the 2024 Bull of the Woods for the log show so be sure to congratulate him if you see him.

### **Administration, Finance & Public Safety:**

Council member Smith shared that the Committee met on November 13<sup>th</sup>. He shared that the City is facing a 21.2% increase in insurance. Management is working with Local 302 to develop a one-year contract extension. The police department will be getting a lateral hire at the beginning of December. The City currently contracts with South Sound 911 and they are proposing a three times increase to access the system through the radio. The City of Buckley is currently the last City in Pierce County that has a contract with AMR and they are proposing double what is currently charged. Chief Skogen shared that they are exploring other options.

### **Community Services:**

Council member Green shared that the Committee met on November 6<sup>th</sup> via Zoom. They had Meagan Rhodes present to discuss the Hometown market feedback. She shared that they are considering moving it to Tuesday nights. They also received a parks update from Director Snodgrass and a Building and Planning update from City Administrator Brunell.

### **CONSENT AGENDA**

**Council Member Burbank moved to approve the Consent Agenda. Council member Rose seconded the motion. Motion carried.**

- a. Adopt Senior Advisory Commission workplan
- b. Adopt Citizen Advisory Commission workplan
- c. Interpreter Reimbursement Grant Contract with AOC
- d. Approve Minutes of June 13, 2023, City Council Meeting
- e. Claims and Payroll

Payroll check numbers 40577 through 40603 in the amount of \$120,273.80 and ACH Payroll in the amount of \$412,112.72 for October 10, 2023, through October 23, 2023. Claim check numbers 66762 through 66809 in the amount of \$120,255.12 for October 10, 2023, through October 23, 2023. Claim check numbers 66810 through 66953 in the amount of \$634,567.68 for October 24, 2023, through November 13, 2023 are hereby approved and ordered paid this 14<sup>th</sup> day of November 2023.

### **REGULAR AGENDA**

#### **2024 Preliminary Budget Public Hearing**

**Mayor Burkett convened the Public Hearing at 6:21 PM.**

**Finance Director Hines gave a brief presentation on the 2024 Preliminary Budget.**

Upon no public comment, Mayor Burkett closed the Public Hearing and reconvened the Council meeting at 6:32 PM.

**Interlocal Agreement with Central Pierce Fire and Rescue for EMT School Services**

Council member Burbank moved to Approve the Interlocal Agreement with Central Pierce Fire and Rescue for EMT School Services. Council member Green seconded the motion. Motion carried.

**STAFF REPORTS**

**City Administrator Update** – City Administrator Brunell shared that staff wants to share more information on the 2024 budget.

Chief Skogen shared that the changes with AMR are unfortunate, and our goal is to not have any loss in ambulance service so we will do whatever is most cost-effective for the citizens. They are looking at options and will share that information with Council.

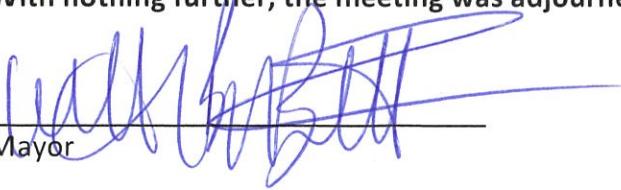
Finance Director Hines gave a brief presentation on additional potential revenue options. She shared that there is \$140,000-145,000 that could be reallocated to the general fund. City Administrator Brunell asked Council if they would like to have a Study Session to discuss this further. Council agreed they would like to have a Study Session next week to discuss.

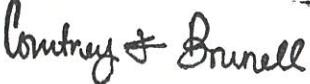
**CITIZEN PARTICIPATION**

None.

**Council member Rose moved to adjourn. Council member Green seconded the motion. Motion carried.**

With nothing further, the meeting was adjourned at 6:44 PM.

  
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Mayor

  
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City Administrator

Prepared by: Treva Percival, City Clerk