

City Council
January 10, 2023

Mayor Burkett called the regularly scheduled meeting to order at 6:03 PM.

Upon roll call the following members were present: Smith, Rose, Burbank, Green, Arsanto, Sundstrom, and Anderson.

Also present were: City Administrator Brunell, Finance Director Hines, Police Chief Alfano, Police Records Clerk Burkett, Director of Public Works Banks (zoom), Court Administrator Cash (zoom), Senior Center Coordinator Mickelson, City Attorney Olbrechts (zoom), and City Clerk Percival.

Mayor Burkett asked if there were any other additions, deletions, or changes to the agenda.

Council member Arsanto moved to move the Genisis Accessory Buildings Design Review to the beginning of the agenda. Council member Smiths seconded the motion. Motion carried.

Council member Arsanto moved to approve the agenda as amended. Council member Smith seconded the motion. Motion carried.

ANNOUNCEMENTS, APPOINTMENTS AND PRESENTATIONS

The State Auditors Office presented the Entrance Conference to Council.

Mayor Burkett stated that he would like to appoint Kenneth Whitmore, Jimmy Arsanto, and Brian Vansickle to the Civil Service Commission.

Council member Smith moved to approve these appointments and Council member Green seconded the motion. Motion carried. (Council member Arsanto recused himself.)

CITIZEN PARTICIPATION

Melissa Wilcox – Ms. Wilcox proposed special needs training for all staff at the Gordon YMCA. She stated that she has a non-verbal autistic son and the staff is not trained to meet his needs and she hopes someone will show some compassion.

NEW BUSINESS

Genisis Accessory Buildings Design Review

Council member Sundstrom moved to Approve the Finding and Conclusions of the Hearing Examiner for the Design for the Genisis Accessory Buildings and Requested Deviations. Council member Arsanto seconded the motion. Motion carried.

COMMITTEE REPORTS

Mayor's Report – Mayor Burkett reminded Council of the upcoming Council retreat on February 4th from 9:00 AM – 3:00 PM. He also shared that there would be a ground breaking ceremony for the new pedestrian bridge across the river on the 18th at 3:00 PM.

Administration, Finance & Public Safety – Council member Smith shared that the Committee met on January 9th and received updates on the following:

- **Administration:**
 - Recruitment is starting for a Senior Center Assistant.
 - We have received one special event application for August 5, 2023, Run to End Slavery.
 - To date, 11 ARPA Small Business grant applications have been received, two have been approved, five applications require follow-up and four have not been reviewed yet. The application period will be open until the end of January or until the allocated funds have run out.
- **Finance:**
 - The 2019-2021 audit will commence with an entrance conference at the January 10th Council meeting.
- **Public Safety:**
 - An amendment to BMC 10.68 Controlled Substances and Drug Paraphernalia will be coming to Council soon.
 - The police department A/C Heating unit will be replaced on February 7th.
 - The Citizen's Academy starts on February 2, 2023.
 - Public Safety reports will now be coming out quarterly instead of monthly.
 - Fire is working on a replacement of U35 pickup truck, this is a budgeted item in 2023.
 - There is a possibility of a vacancy in the near future for a full-time Firefighter.

Council Member Comments & Good of the Order:

Council member Sundstrom stated that if you want to see what happens when government gets involved with the private sector, take a look at California, it's a mess.

He also stated that he hasn't received the sales tax document he requested.

He will also be dropping off some Committee information that he would like included with the next Council packet.

Council member Smith commended the Buckley Downtown Association Director Amy Boucher for doing an outstanding job.

CONSENT AGENDA

Council Member Smith moved to approve the Consent Agenda. Council member Green seconded the motion. Motion carried.

Approve Minutes of October 25, 2022, City Council meeting.

Payroll check numbers 40128 through 40270 in the amount of \$234,660.10 and ACH Payroll in the amount of \$446,118.87 for December 13th, 2022, through December 26, 2022. Claim check numbers 65370 through 65405 in the amount of \$858,053.75, for December 13, 2022, through December 26, 2022.

Claim check numbers 65407 through 65427 in the amount of \$470,179.81 for December 27, 2022, through January 9, 2023, are hereby approved and ordered paid this 10th day of January 2023.

MAIN AGENDA

ORD No. 01-23: Amending BMC 3.60.010 (Administrative Contract Authority)

Council member Arsanto moved to Approve ORD No. 01-23 to Amend Buckley Municipal Code 3.60.010 Related to Purchasing. Council member Smith seconded the motion.

Council member Burbank moved to Amend the Ordinance to increase Mayor/Administrator approval authority for architectural and engineering contracts and change orders for public works projects consistent with the City Council approval budget to \$30,000. Council member Arsanto seconded the amendment. Motion carried.

Upon roll call vote of the original amended motion, motion carried 7/0.

ORD No. 02-23: Amending BMC to Add Section 2.04.015 (Roberts Rules of Order)

Council member Arsanto moved to Approve ORD No. 02-23 to Amend Buckley Municipal Code to Add a New Section 2.04.015 title Roberts Rules of Order. Council member Rose seconded the motion. Upon roll call vote, motion carried 7/0.

STAFF REPORTS

City Administrator Brunell provided an update on the following items:

- She shared that a new general rule has been mandated to all cities regarding municipal court oversight with public defenders and conflict public defenders.
- She also shared that retreat information will be out soon.

CITIZEN PARTICIPATION

Ali Santman – Ms. Santman stated that she is the President of the Buckley Chamber of Commerce and wanted to suggest that there be Council liaisons for the Chamber and the Buckley Downtown Association. She asks that the Council consider this request as Council then would have direct access to the businesses.

Council member Green proposed that this be explored and asked them to attend the next Community Services Committee meeting to discuss this further.

Council member Sundstrom stated that he supports this idea.

Council member Smith moved to adjourn. Council member Arsanto seconded the motion. Motion carried.

With nothing further, the meeting was adjourned at 7:40 PM.



Mayor



City Administrator

Prepared by: Treva Percival, City Clerk