

**City Council**  
**January 14, 2025**

Mayor Burkett called the regularly scheduled meeting to order at 6:00 PM.

Upon roll call the following members were present: Smith, Anderson, Arsanto, Burbank, Bergerson, Bender (via Zoom) and Green.

Also present were: City Administrator Brunell, Police Chief Alfano, Finance Director Hines, Police Records Clerk Burkett, and City Clerk Zumek.

Mayor Burkett asked if there were any other additions, deletions, or changes to the agenda.

**Council member Arsanto moved to approve the agenda as amended. Council member Anderson seconded the motion. Motion carried.**

**Audit Entrance Conference**

The State Auditor's officer presented the entrance conference to Council. They introduced the team and shared the items that they would be reviewing during this audit. Council was given time to ask questions. The Auditor's Office thanked the Council and shared that they would be back for a exit conference once they had completed their audit.

**Citizen Advisory Commission**

**Council member Anderson moved to approve the Citizen Advisory Commission 2025 Work Plan. Council member Smith seconded the motion. Motion carried.**

**Senior Citizen Advisory Commission**

**Council member Arsanto moved to approve the Senior Citizen Advisory Commission 2025 Work Plan. Council member Burbank seconded the motion. Motion carried.**

**Planning Commission**

**Council member Arsanto moved to approve the Planning Commission 2025 work Plan. Council member Green seconded the motion. Motion carried.**

**Appoint a Mayor Pro Tem**

**Council member Arsanto moved to Appoint Council member Smith as Mayor Pro Tem for a two-year term. Council member Anderson seconded the motion. Motion carried.**

**Appoint Council Committees and Liaisons**

**Council member Burbank moved to confirm the Mayor's Council Committee and Liaisons appointments as follows:**

- Parks & Community Services Committee: Council member Green, Anderson, and Bender.
- Development Services, Utilities & Transportation Committee: Council members Arsanto, Smith, and Bender.
- Admin/Finance/Public Safety Committee: Council members Smith, Bergerson, and Burbank.
- Citizen Advisory Commission: Council Liaison Anderson and Green as alternate.
- Senior Citizen Advisory Commission: Council Liaison Bergerson and Bender as alternate.
- Economic Development: Council Liaison Smith and Arsanto as alternate.
- Pierce County Regional Council: Council Liaison Green and Burbank as alternate.
- Planning Commission: Council member Arsanto and Smith as alternate.

Council member Green seconded the motion. Motion carried.

#### COMMITTEE REPORTS

**Mayor's Report:** Mayor Burkett shared that the City hosted the monthly Soup Supper last Friday. He shared that it was a wonderful event and it was well attended.

#### CONSENT AGENDA

Council Member Green moved to approve the Consent Agenda. Council member Bergerson seconded the motion. Motion carried.

Approve Minutes of September 3, 2024, City Council Study Session  
Approve Minutes of November 12, 2024, City Council Meeting  
Approve Minutes of November 26, 2024, City Council Meeting

#### REGULAR AGENDA

##### ORD No. 01-25: Amending the 2025 City Employee Salary Scale

Council member Arsanto moved to Approve Ordinance No. 01-25 Amending the 2025 City Employee Salary Scale. Council member Smith seconded the motion. Upon roll call vote, motion carried 7/0.

#### STAFF REPORTS

**City Administrator Update:** City Administrator Brunell wanted to thank Pierce County Council member Morrow for the \$5,000 allocation for the Youth Activities Center.

**Council Member Comments & Good of the Order:**

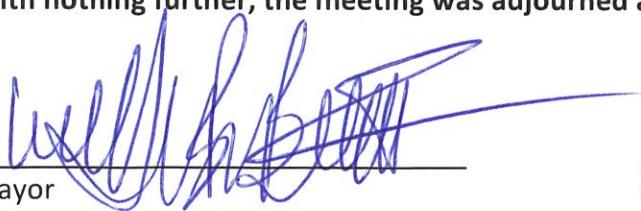
Council member Anderson requested a list of Council, Commission, and Committee meetings for the year.

**Council member Smith moved to adjourn. Council member Anderson seconded the motion. Motion carried.**

**With nothing further, the meeting was adjourned at 6:32 PM.**

---

Mayor



---

City Administrator



Prepared by: Treva Zumeck, City Clerk