

**CITY COUNCIL
STUDY SESSION
September 3, 2024**

ATTENDEES: Council members Smith, Arsanto, Burbank, Bergerson and Bender (via Zoom).

Also in attendance were Mayor Burkett, City Administrator Brunell, Fire Chief Skogen, Finance Director Hines, Senior Planner Farnsworth, and Deputy City Clerk Clark.

Mayor Pro Tem Smith called the regularly scheduled meeting to order at 6:00 PM.

DISCUSSION ITEMS

Doc Tait Pavillion:

Shayla Miles (via Zoom) from the Rails to Trails Coalition updated the Council on the Doc Tait Pavilion and stated that they are hoping to have bids go out by the end of the year and have construction by early spring of 2025.

City Administrator Brunell explained to the Council that this project was originally approved in November 2021 to be located near the Foothills Museum. The pavilion's location was relocated to the Foothills Trail Parking lot to create a formal trailhead after community input. The Coalition has actively been fundraising for the project and has currently secured over 90% of the necessary funding.

The MOU ensures that the City Council will review the final design before construction begins and that is expected to happen in 2025. Council member Bergerson asked about the cost of signage that was displayed in handout and City Administrator Brunell answered that the cost is still to be determined. Council member Burbank likes the part about the railroad being added that is shown on the map in the packet that will be stamped in the concrete. Mayor Pro Tem Smith finds it encouraging that the coalition is at 90% funding for the pavilion. Lastly Ms. Miles added that for the sign package the coalition is leaning towards the most enduring and easy-to-maintain option.

Fire Department RFP:

Chief Skogen and Captain Medical Services Operator Riggsby spoke to the Council regarding paramedic ambulance services. The Request for Proposal (RFP) closed on August 12, 2024. The Fire Department received quotes from our current provider AMR and a quote from Olympic Ambulance. Fire Chief Skogen explained that staff recommend no action be taken at this time pending additional information. From a financial standpoint the AMR requires a subsidy which is what brought forth the RFP.

Comp Plan Open House Community Feedback Report:

City Planner Farnsworth gave a general overview for the round table discussion regarding the Comp Plan open house. We had great attendance and positive feedback. If the Council has any feedback or comments Mr. Farnsworth would love to hear it.

City Administrator Brunell explained to the Council what all is considered in the Comp Plan such as historical factors, housing data broken down on race and identifying housing needs. Steps to be taken are engagement of the community, gather and analyze data, evaluate policies and review and update regulations. The Council discussed the pros and cons of what they would prefer.


Updated Budget Forecast:

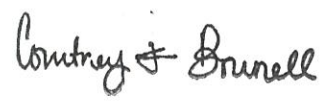
Finance Director Hines presented a 6-year forecast for 2025-2030 that was brought before the Council in April 2024 for a baseline forecast for the upcoming 2025-2026 biennial budget. Now that the process is


underway for the first 2025-2026 biennial budget, an updated 6-year financial forecast is presented to keep the Council informed and to allow any feedback. In the Council packet is an updated forecast using the preliminary revenue and expenditure projections developed by staff.

Next steps will be further discussion at committee meetings regarding the budget and there will be Special Council Study Sessions on October 15, 2024, and November 19, 2024.

With nothing further, the Study Session was adjourned at 6:58 PM.


City Administrator


Courtney Brunell
Mayor



Prepared by: Jessica Clark, Deputy City Clerk