



CITY OF BUCKLEY ♦ PO BOX 1960 ♦ BUCKLEY, WA 98321
360-829-1921 ♦ Fax 360-829-2659 ♦ www.cityofbuckley.com

CITY OF BUCKLEY
MASTER LAND USE APPLICATION

File # _____

Check all that apply:

REZONE
 ZONING CODE AMEND
 CRITICAL AREAS PERMIT

VARIANCE
 SITE PLAN
 OTHER:

Please print or type a response to each question as thoroughly as possible. If you need further information, please contact the City at 360-829-1921. A preliminary meeting with staff, prior to application, is recommended.

No application shall be examined or considered by the city until the following intake fees and deposit fees have been paid in full by the applicant.

1. Applicant/Property Owner: _____ **E-Mail:** _____

Phone # _____ **Address:** _____

2. Applicant (if other than property owner) : _____ **E-Mail:** _____

Phone # _____ **Address:** _____

3. Surveyor/Engineer: _____ **E-Mail:** _____

Phone # _____ **Address:** _____

4. Location/Address of Project: _____ **PC Assessor's Parcel No(s):** _____

5. Legal description (attach additional sheets if necessary): _____

6. If rezone or zoning code amendment; Description of requested change (attach additional sheets if necessary): _____

7. Project Description/Activity: _____

8. Provide site plan and project design specifications: check

9. Provide a complete environmental checklist for SEPA review*: check

***(if required by the City)**

10. Provide completed application checklist: check

11. *If clearing, grading and/or filling:

Revised 08/10; 03/13; 20140722; 20160405

Estimate number of cubic yards: _____ if over 500 cubic yards, attach SEPA checklist.

() Regraged () Removed from site () Imported to site () Other

Maximum height of fill _____ Maximum depth of cut _____.

Square footage of area to be covered with impervious surface _____.

12. Describe and identify on site plan any streams, drainage course or wetlands known or suspected within 200 feet of the property and indicate whether or not the project will effect or impact any of these as well as alter the flow of stormwater across the property: _____

13. Identify whether or not the project will effect or impact the flow of stormwater across the property. If the project will impact a flow please indicate on the site plan the current drainage pattern and how the project will effect the flow: _____

Note: Please refer to the current Taxes, Rates and Fee Schedule for the total fee associated with this permit for which the applicant is responsible.

SIGNATURE OF APPLICANT*

DATE

- (Must be the owner of the property or have a documented legal ownership interest verified by the City)

Agency Use Only:

Application fees/deposits:

Amount Received:

<input type="checkbox"/> Subdivision (Full/Short)	_____	Date received _____
<input type="checkbox"/> Boundary Line Adjustment	_____	Date received _____
<input type="checkbox"/> Binding Site Plan	_____	Date received _____
<input type="checkbox"/> SEPA Review (checklist)	_____	Date received _____
<input type="checkbox"/> Rezone	_____	Date received _____
<input type="checkbox"/> Variance	_____	Date received _____
<input type="checkbox"/> Conditional Use Permit	_____	Date received _____
<input type="checkbox"/> Zoning Code Amend	_____	Date received _____
<input type="checkbox"/> Site Plan	_____	Date received _____
<input type="checkbox"/> Critical Areas Permit	_____	Date received _____

Application packet materials (check if received):

Completed application checklist

MASTER LAND USE APPLICATION CHECK LIST*

A. Completed application form	_____	14. Existing structures and conditions delineated (w/note indicating whether structures are to be removed)	_____
B. Ownership and consent statement	_____	15. Natural drainways and water courses, including drainage ditches.	_____
C. Site Plan Map (consisting of):		16. Proposed restrictive covenants or appropriate limitations and conditions for the use of the land	_____
1 - reproducible tracing	_____	17. Number of gross and net lots per/acre, amount of land and total area of each lot	_____
8 - prints of proposed	_____	18. Lots numbered consecutively from 1,2,....	_____
2 - 11" x 17" reductions or 1 - Electronic PDF of all Maps	_____	19. Conceptual Utilities Plan, identifying both existing and proposed (water, sanitary sewer, gas, stormwater, etc.)	_____
1 - transparency of plan/vicinity maps	_____	20. Legal description of original and *proposed	_____
Note* reproducible prints shall be 18" X 24" and allow 3" border, left side (prepared by engineer or land surveyor)			
Map Contents:			
1. Vicinity sketch (w/ N arrow) (all adj. subdivisions, major structures, watercourses, drainage, etc.)	_____	21. Identification and delineation of critical areas (w/type & buffer if applicable)	_____
2. Names, addresses, phone numbers of subdivider and Surveyor/Engineer	_____	22. Title Report or Plat Certificate (no older than 30 days)	_____
3. Names and owners of property within 300 ft.	_____	23. Building setback line on all proposed lots indicated by a dashed line	_____
4. Boundary lines to scale of tract to be subdivided.	_____	24. Proposed landscaping plans	_____
5. Location, width and names of existing streets, right-of-ways, within or adjacent to, perm buildings, watercourses, power lines, railroads, section lines.	_____	D. Critical Areas Report (if required by the City)	_____
6. Existing contours (Solid) proposed contours (dotted) at intervals of 1 ft.(unless otherwise approved by the City), contours are to extend 100 ft beyond	_____	Provide details of all work waterward of the Ordinary High Water Mark (OHWM = that area where the presence and action of waters are so common and usual, as to mark upon the soil a distinct characteristic...more information on this definition is available)	
7. Profiles/grades of streets	_____	Provide details of any Sensitive/Critical Areas studies including information for all potential impacts to any waterways, wetlands or critical areas. Identify any actions to avoid or minimize impacts.	
8. Parcels for dedication/reserved for public or deeded for common use with purpose, conditions, or limitations	_____	E. Traffic Impact Analysis (May be required by the City for projects generating >25 vehicle trips/day)	_____
9. Existing and proposed easements	_____	F. Stormwater Drainage Report	_____
10. Date, scale, north arrow and meridian	_____	G. Environmental Checklist (completed and signed)	_____
11. Source of water supply (letter of water availability)	_____	H. 4 (four) sets self addressed, self sealing, stamped envelopes with names and addresses of all property owners within 300 feet of the project boundary and a property listing from Pierce County or a title company.	_____
12. Method of sewage disposal (letter of sewer availability)	_____	I. Profiles showing existing grade and proposed street grades, include typical cross sections of proposed grade, roadway and sidewalks. (Include completed plans, drawings and engineer specifications)	_____
13. Zoning of existing and proposed	_____		