

**City of Buckley**  
**Planning Commission Minutes**

**November 16, 2015**

Chairperson Helmer called meeting to order at 7:00 PM. The following members were present: Beatty, Harris, and McPhail. Hall was absent. Also in attendance was City Planner Thompson.

**Harris moved to approve the minutes of the November 2, 2015 Commission meeting and excused absence of Jim Hall. Beatty seconded the motion and the motion carried.**

**Conversion Ordinance from BOA to HE**

Thompson stated in the packet you have the ordinance. Helmer stated anything that is highlighted in yellow changes that are proposed to be made. All of the items that have been discussed at previous meeting have been included in this document. Helmer asked everyone if they had anything further to add. Everyone was comfortable that the issues had been dealt with. Beatty said there is one section that language needs to be added because we have crossed out Board of Adjustment but didn't replace it with anything. The public hearing will be on January 11, 2016.

**E-7, Capital Facilities goals and policies**

Helmer asked if anyone had any other comments on this. It was the commission's decision to send this off to the Engineers for them to incorporate it into their document.

Helmer asked if anything has been done with Elements 1-4 of the Comprehensive Plan at City Council. Thompson stated the City Council is preparing to adopt them in December and they will adopt Element 5 the Park Plan.

**Anomaly Ordinance – code corrections and clarifications**

Thompson stated she has included some pictures with this to help clarify the town houses and duplexes. There needs to be language added in the code to clarify the difference between a townhouse and a duplex. Discussion ensued. The commission then agreed upon the language that needs to be changed to clarify the difference. There was a correction in the lot size for duplexes under Section 19.20.060 so that it is consistent with the rest of the Municipal Code. Helmer stated there are a couple words that need to be changed under definitions and that is the word "Councilmen" should be changed to "Councilmember". Thompson stated we can have the hearing on what you have done so far at the same time that we have hearing for the Hearing Examiner ordinance.

Thompson stated the legislative rezone will be at the December Council meeting.

**New/Old Business**

Mark McPhail was formally introduced as the newest Planning Commission member. McPhail gave a brief background of himself and each of the Planning Commission members gave a brief background of themselves.

**The next meeting will be December 7, 2015 at 7:00 PM and this will be a public hearing.**

**Beatty moved to adjourn the meeting. McPhail seconded the motion and the motion carried.**

With nothing further the meeting was adjourned at 7:45 PM.

A handwritten signature in black ink, appearing to read "Chuck Helmer", written over a horizontal line.

Chuck Helmer, Chairperson