



CITY OF BUCKLEY ♦ PO BOX 1960 ♦ BUCKLEY, WA 98321  
360-829-1921 ♦ Fax 360-829-2659 ♦ www.cityofbuckley.com

**CITY OF BUCKLEY**  
**GENERAL USE APPLICATION**

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|--|--|
| <input type="checkbox"/> LAND DISTURBING PERMIT  | <input type="checkbox"/> SIGN PERMIT   |
| <input type="checkbox"/> RIGHT-OF-WAY USE PERMIT | <input type="checkbox"/> DESIGN REVIEW |
| <input type="checkbox"/> CRITICAL AREAS PERMIT   |  |

(Check all that apply)

**NO WORK OR ACTIVITY MAY BE STARTED WITHOUT APPROVAL AND ISSUANCE OF A PERMIT.**

1. Applicant/Property Owner: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

2. Contractor/Installer: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contractor Lic. # \_\_\_\_\_

E-Mail address: \_\_\_\_\_

3. Project Location: \_\_\_\_\_

\_\_\_\_\_

4. Project Description/Activity: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. **Provide site plan and project design specifications**  check

6. **Provide a complete environmental checklist for SEPA review\***:  check

\*(if required by the City)

7. **\*If clearing, grading and/or filling:**

Estimate number of cubic yards: \_\_\_\_\_ if over 500 cubic yards, attach SEPA checklist.

( ) Regraded ( ) Removed from site ( ) Imported to site ( ) Other

Maximum height of fill \_\_\_\_\_ Maximum depth of cut \_\_\_\_\_.

Square footage of area to be covered with impervious surface \_\_\_\_\_.

**8. \* If sign and/or fence:**

Setback distance from property line \_\_\_\_\_ Proposed height of structure (sign or fence) \_\_\_\_\_.

Application is for: Monument Sign  Wall Mounted Sign  Other

**Note:** Sign must be designed for 90 mph wind and seismic zone 3: Exposure B  Exposure C

**9. Describe and identify on site plan any streams, drainage course or wetlands known or suspected within 200 feet of the property:**

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**10. Identify whether or not the project will effect or impact the flow of stormwater across the property. If the project will impact a flow please indicate on the site plan the current drainage pattern and how the project will effect the flow:**

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**11. GENERAL CONDITIONS: Applicant shall;**

- a. Comply with all applicable city ordinances, City design and construction standards, specifications, policies and administrative procedures.
- b. Agree to defend, indemnify and hold harmless the City of Buckley, its officers, employees and agents, from any and all suits, claims, causes of action or liabilities caused by or arising out of any activities conducted by the permittee resulting from issuance of the permit.
- c. Agree to maintain ingress and egress for vehicles and persons to abutting property at all times, unless written consent for an alternative plan is obtained from the City and impacted business or property owner.
- d. Agree to be responsible for providing adequate work zone safety controls for the protection of public pedestrians and vehicular traffic in and around the site.
- e. Agree to be responsible for restoration and clean-up of the street, sidewalk, curb and gutter and adjacent property to original or better condition immediately upon completion of the project.
- f. Agree to be responsible for providing a safe work environment for its employees according to OSHA and WISHA standards.
- g. Agree to be responsible for all site security during non-construction hours including providing adequate warning devices and barriers to hazardous conditions.
- h. Agree to be responsible for the protection of all foundations, buildings, fences, walls or other property likely to be damaged during the progress of the project, and agree to be responsible for the repair of any damaged items.
- i. Agree to be responsible for the security and protection of any unguarded machinery, equipment, materials or other device having the characteristic of an attractive nuisance likely to attract children and hazardous to their safety.
- j. Agree to be responsible for the location of all public and private utilities prior to any excavation work. **CALL FOR UTILITY LOCATES 1-800-424-5555 2 DAYS PRIOR TO DIGGING.**
- k. Agree to be responsible for protecting all public and private utilities from damage while excavation work is being done.
- l. Agree to be responsible for damage to private property due to damage to utilities, such as water pipes, sewer, gas pipe, electric conduit or other utility.
- m. Agree that he/she has read and understood the City's Stormwater Sedimentation and Erosion Control Guidelines and agrees to comply with the provisions as outlined.

- n. Agree to obtain all other required local, State and/or Federal permits or licenses associated with this work.
- o. Traffic controls, signs, road obstructions, barricades, and traffic control plans shall be in accordance with Part VI of the Manual on Uniform Traffic Control devices.
- p. Be aware the City may require a performance bond to conduct work within the public right-of-way.
- q. Failure to comply with these conditions may result in a posting of a **Stop Work Order**, which will remain in-place until the issue(s) resulting in the posting of a **Stop Work Order** are resolved to the satisfaction of the Public Works and/or Building Department.

**Note:** The total fee associated with this permit for which the applicant is responsible shall be the amount of the actual costs incurred by the city during the permit review process (see BMC 20.01.265).

**I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not provide authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. I also acknowledge that it is my responsibility to maintain public streets free of dirt and debris.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT\*

\_\_\_\_\_  
DATE

\* (Must be the owner of the property or have a documented legal ownership interest verified by the City)

**WORK AUTHORIZED BY THIS PERMIT MUST BE COMMENCED WITHIN 120 DAYS OF THE DATE OF ISSUANCE OR APPROVAL. THIS PERMIT EXPIRES 18 MONTHS AFTER ISSUANCE.**

<b>Agency Use Only:</b>		
SPECIAL CONDITIONS: _____		
_____		
Payment of permit fee of \$ _____ Receipt # _____		
_____	_____	
<b>City Administrator</b>	<b>Date</b>	
_____	_____	
<b>Public Works Supervisor</b>	<b>Date</b>	
_____	_____	
<b>City Planner</b>	<b>Date</b>	
_____	_____	
<b>City Building Official</b>	<b>Date</b>	<b>Permit Expiration Date</b>
_____	_____	_____
<b>This permit is issued in conjunction with one or more of the following:</b>		
<input type="checkbox"/> Valid building permit	<input type="checkbox"/> Utility extension	<input type="checkbox"/> Property access road
<input type="checkbox"/> Conditional use permit	<input type="checkbox"/> Approved short plat	<input type="checkbox"/> SEPA approval
<input type="checkbox"/> Approved street, water, storm and sanitary sewer construction drawings for a preliminary plat or site plan;		