



P.O. Box 1960
 Buckley, WA, 98321
 360-829-6534
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 eboyd@cityofbuckley.com

FEE WAIVER REQUEST

Event Date: _____ Type of Event: _____ Hours of Event: _____

Contact Name: _____ Phone: _____

Organization: _____ Mailing Address: _____

Email Address: _____ City of Buckley Resident: yes no How long: _____

Please Describe the activity and explain how the activity meets one of the fee waiver classifications set forth Below: _____

The Youth Activity Center is owned and operated by the City of Buckley in accordance with the Buckley Municipal Code Chapter 10.84. The Youth Activity Center is available at a reduced fee for those applicants who agree to the terms and conditions set forth on the rental application and whose proposed use of the Building satisfies one of the following criteria. The fee waiver request must be completed and submitted to Ellen Boyd, the Recreation Services Director before the 1st of the month prior to the event date.

_____ Signature _____ Date _____

CLASSIFICATION FEE DESCRIPTION SPECIFIC QUALIFICATIONS

Classification I	100% of all Fees Waived	Meetings or activities sponsored by the City of Buckley
Classification II	Up to 100% waiver of rental and damage deposit fees, with a \$25.00 cleaning fee to be paid.	Events for individuals/groups engaged in promoting activities of benefit to the community. The event shall be open free of charge to the public.
Classification III	Up to 50% waiver of rental fee, with damage deposit and \$25.00 cleaning fee to be paid in full.	Events for organizations whose membership is open to the public but who operate for the benefit of their membership. The event shall be open free of charge to the public. For example: dance clubs, neighborhood associations.
Classification IV	No Waiver	Private events not open to the general public. For example: weddings, receptions, parties, commercial activities.