

CITY COUNCIL WORKSHOP

DECEMBER 7, 2010

Mayor Johnson called the workshop to order at 6:40 PM.

In attendance were Council members Boyle Barrett, McNally, Twardoski, Montgomery and Patson. Mayor Pro Tem Reed arrived at 6:55 PM. Council member Harple was absent. Also in attendance was City Administrator Schmidt.

Prior to beginning discussions, Council member Montgomery scheduled a Streets & Utilities Committee meeting for Monday, December 13, 2010, at 6:30 PM, at City Hall.

AGENDA

Taylor Property

City Administrator Schmidt stated that the drawings provided this evening were prepared by Gray & Osborne based on direction provided by the Council at the last workshop. This design makes every attempt to minimize infrastructure improvement costs during a short plat process. A lengthy discussion ensued regarding each option presented, right-of-way versus easement, adequate access, etc. In conclusion, the Council favored Option #7 – short plat with right-of-way on the cul-de-sac. City Administrator Schmidt will direct Gray & Osborne to prepare an Engineering Proposal for the first Council meeting in January, and he will begin putting together the packet for the short plat. City Administrator Schmidt stated he believes this will be exempt from SEPA and it does not require a Public Hearing. He also advised the Council that they can approve the short plat process and defer improvements for up to two years. City Administrator Schmidt stated that the Council may be able to process the rezone at the same time as we begin work on the short plat so that both processes are completed simultaneously.

PSE Property

City Administrator Schmidt announced that negotiations with PSE are completed and all conditions requested by the Council have been met, including that we are not responsible for any legal costs other than our own. The goal is to close on the property by December 31, 2010.

City Council Rules & Procedures

Mayor Johnson stated that she and Council members Reed and Montgomery attended an AWC workshop regarding the responsibilities of elected officials. They were encouraged not to use Robert's Rules as a parliamentary authority because it is far too complicated. They said if we follow it, don't codify it. All cities were encouraged to adopt a set of rules and procedures. A lengthy discussion ensued and the Council agreed that the best way to prepare a rules & procedures document is to break it into approximately four segments and discuss each segment at a workshop, with the goal of having a document adopted by June 1st.

Mayor Pro Tem Reed said their next workshop will be Tuesday, January 4, 2011, at 6:30 PM. Agenda items will be: (1) Council Rules & Procedures; and (2) Impact Fees.

Mayor Pro Tem Reed said he would like to see our Council Retreat held closer to the beginning of budget time and suggested that the Council Retreat begin July 5, 2011.

With nothing further, the workshop was adjourned at 8:36 PM.



City Administrator



Mayor