

**City Council**  
**January 25, 2011**

Mayor Johnson called the regularly scheduled meeting to order at 7:02 PM.

Upon roll call the following members were present: Reed, Montgomery, Twardoski, Patson, McNally and Montgomery. Council member Boyle Barrett arrived shortly after roll call. Also in attendance was City Administrator Schmidt.

Mayor Johnson asked if anyone had any additions or deletions to the agenda. There were none.

**Finance & Public Safety:** Council member Reed stated they had a committee meeting on January 19<sup>th</sup> and discussed a variety of topics, most of which are on tonight's agenda. One ongoing topic is looking at the City Administrator's contract and adding that position to the employee salary grid. Hopefully they will come up with a recommendation at their next meeting, which will be Thursday, Feb 3 at 7 PM, at City Hall.

**Streets & Utilities:** Council member Montgomery stated they had a meeting on January 17. They spent most of their time discussing the agreement with Meadow Mountain Circle, which is on the agenda tonight. They also spent time discussing how to address the Stormwater Comprehensive Plan and how to address the impact fees. Their next meeting is February 2, at 6:30 PM, at City Hall. We will have two meetings next month.

**Community Services & Recreation:** Council member Patson stated that they met on January 12, and their first discussion item was an exercise reviewing and editing a copy of the format that the City of Port Orchard uses for public event applications. There are a couple of drafts but nothing is finalized yet, but we've made changes to adapt it to suit our needs. Once this form is finalized and approved by the Council, all events will require completion, review and approval. What we would like to do is use the form with one or two events as a pilot to see how it works and whatever kind of bugs we have to work out of it. We have a couple events coming up. On April 10<sup>th</sup> we have the Wheelman Bicycle Club, and they've requested the use of Thunderbird Park as a stop, and on June 4 St. Leo's Food Kitchen is sponsoring a bike ride to raise funds for their hot meal site. These are two events that we may be contacting the facilitators to ask if they would be willing to try this. Council member Montgomery asked Council member Patson if she is proposing that before we adopt this we use some of these events as pilot programs. Council member Patson said she would like to use at least one of them. We are one of the few communities that do not have a public event application and we as a committee feel that this will answer a lot of questions and perhaps minimize some of the issues with parking and traffic flow that large events can sometimes cause. Council member Patson invites all of her contemporaries on the Council to please take a look at it and comment. Council member Patson stated that Art Commissioner Olson came to the meeting and informed us that a new wall is going to be necessary at the Veterans

Monument due to the large number of memorial bricks ordered so far. And, due to the cost of fabricating another wall, he has recommended an increase to \$50 to order the bricks. We agreed and we are bringing this to the Council tonight. City Administrator Schmidt stated that the fee for a brick is in Taxes, Rates & Fees Schedule. It is actually in there already, and we've got a draft version that we've been holding off bringing to the Council because the Utilities Committee is still looking at utility rates. That is the last thing we need to bring an updated version to the Council. Council member McNally commented that Art Commissioner Olson would still like to get water out to the monument site, which is going to be fairly expensive, so I don't know whether we could offset that cost with the price of the bricks or not. Mayor Johnson said we'd have to sell a lot of bricks. Council member Patson said their next meeting will be Wednesday, February 9, at 9:30 AM, at City Hall.

**Community & Economic Development:** Council member McNally stated they have not had a meeting. Their next meeting will be this Thursday, January 27, at 9:30 AM, at City Hall. One committee member can't make it, so Council member Boyle Barrett said she can be there. Council member Montgomery said he may be able to attend as well.

#### **Mayor's Report:**

Mayor Johnson stated that she spent yesterday with the Lake Tapps Task Force. They are doing the Management Plan and since Buckley was a part of that I was wondering what Buckley's role will be in all of this. We are responsible for the property that lies within our City limits; if police or fire is needed, we are the jurisdiction to be called. The only city out of the 4 that really has jurisdiction for part of Lake Tapps is Bonney Lake, and that is because they actually have a City park on Lake Tapps. There are quite a lot of issues so they have asked us all for our input. There will be three meetings before the draft comes out. Mayor Johnson said she won't be able to attend part of next week's meeting, but we will be at the table so our comments will be part of this overall plan. Lake Tapps is very valuable as far as recreation goes to our area.

Mayor Johnson stated that last week she attended Visit Rainier, which is a marketing group that literally markets the small communities around Mt. Rainier, so all the communities were there. Most of those attending were Chamber members and business members, but there were a few city people there also. Ron Callis was unable to go and represent the Chamber, so she was there representing both the City and the Chamber. Visit Rainier is trying to promote getting people to stay in the small communities around Mt. Rainier. Ron and I haven't yet had an opportunity to sit down and discuss what the City's responsibility would be. They have a lot of great marketing tools, but it is very expensive to join. If we were to go with Visit Rainier, our contribution would be 25% of our hotel/motel tax, but individual businesses can join and the Chamber can join, so there are a lot of other ways that we can still get out there and possibly just have a link on their website. Council member Reed asked, what is the amount of that hotel/motel tax? City Administrator Schmidt stated it has dropped over the last two or three years, but we're starting to see it climb back up. For 2010 we budgeted about \$15K and I think we exceeded that, so for 2011 I think we bumped it up a little bit. Council member Reed

said even if our hotel/motel tax is coming in at \$20K, he would have to see the marketing program but that's not outrageous for a good marketing program. City Administrator Schmidt said the one thing is what the City tries to fund out of that small amount of money. Right now that money goes towards the museum and tourist information, and that pretty much takes all of that money. Council member Reed said the other thing we also need to look at is our vacancy rate in the hotels we have, and is there any chance of recouping any of it. Mayor Johnson said there are other ways we could work with the Chamber so it doesn't cost us so much money or them so much money. A lot of our businesses also belong to the Enumclaw Chamber and they are already with Visit Rainier. Council member Boyle Barrett asked if this is something that Community and Economic Development can take a look at. Mayor Johnson said definitely.

### **Staff Reports:**

Chief Arsanto gave everyone a copy of his year-end report and gave a brief review of the statistics in his report. Accidents on Highway 410 are down, as are vehicle thefts, and we had 127 DUIs in Buckley last year, which is absolutely incredible for an agency our size. Our officers are doing a really good job with that.

City Administrator Schmidt said regarding Storm Damage (Water Transmission Main), we've had more storms and significant rainfalls. Staff spent last week inspecting our water line and we have another slide. So, we have another slide in one of the same areas that we've already repaired twice. It has actually blocked one of the culverts, and a huge tree went down on one of the new gabions we put in and caused some damage to it. The guys started making emergency repairs yesterday. We are estimating the cost between \$5K and \$10K and it is entirely unlikely that there will be a Federal declaration on this one because Pierce County didn't receive the damage that King and Snohomish counties did. So, we will probably have to foot the bill for the cost on this one.

City Administrator Schmidt stated that we have had a pre-construction meeting on the sewer intertie with DSHS and the contractor is scheduling the work on February 7<sup>th</sup> and he's only anticipating it taking about a week. So, DSHS should get a sewer bill for Feb.

City Administrator Schmidt said regarding the Pedestrian Crossing Project, we have a pre-construction meeting I believe next Friday, so that project will be moving forward as well.

City Administrator Schmidt stated that the Department of Ecology has reviewed our Mitigation Plan for the realignment project, and although our Critical Areas Regulations require a 1.5 to 1 ratio of wetlands for replacement, DOE is insisting that in order for them to grant a permit we have to do a 2 to 1. So, our consultant had to go back and redesign the plan, so there will be a Change Order coming in at the next Council meeting for his time that he spent making that revision. Hopefully, that will satisfy Ecology and it will be the last thing that we have to do. In order to obligate the Rural Corridors funding, we have to go out to bid by March 1<sup>st</sup>.

## MAIN AGENDA

### **Retail Fireworks Stand Permit – Buckley Kiwanis:**

**Council member Montgomery moved to authorize the issuance of a Retail Fireworks Stand Permit to the Buckley Kiwanis for the period beginning at noon on June 28<sup>th</sup> through midnight on July 4<sup>th</sup>, 2011, and approving the use of City owned property by the Buckley Kiwanis to locate and conduct business from a Retail Fireworks Stand. Council member Twardoski seconded the motion.** A short discussion ensued regarding the number of permits our ordinance allows us to issue in a year, and the question is if that is two or three; it is based on population. **Motion carried.**

### **Retail Fireworks Stand Permit – 2011 White River Girls Basketball Boosters:**

**Council member Reed moved to authorize the issuance of a Retail Fireworks Stand Permit for the White River Girls Basketball Boosters for the period beginning at noon on June 28<sup>th</sup> through midnight on July 4<sup>th</sup>, 2011. Council member Twardoski seconded the motion.** A discussion ensued regarding how many permits we are allowed to issue, and reviewing the City's fireworks ordinance because it has been some time since it has been updated. **Motion carried.**

### **Interim Fire Chief Services - Carbonado:**

**Council member Reed moved to authorize the Mayor to execute an Interlocal Agreement between the City of Buckley and the Town of Carbonado for the provision of Interim Fire Chief Services to the Town of Carbonado. Council member Twardoski seconded the motion.** Council member Montgomery asked what does the City of Buckley get out of this agreement, and asked the Fire Chief if this will negatively effect what he is able to do here in Buckley. Chief Predmore said because this is an interim agreement I have not asked for or proposed any type of a stipend for this. The agreement could last as long as a year, or we could assist them in providing the needs that they have right now and it may not last a year. So, in terms of any revenues generated, it would be revenues to the General Fund. The cost of it is some of my time, which would be committed to working issues that may directly impact Carbonado and not have any impact on Buckley, and some fuel cost for a trip or two a month to Carbonado. In summary, the Town of Carbonado approached us with this need and I had discussions with the Mayor of Carbonado, the Assistant Chief and the currently acting Chief of the Fire Department as well as the command staff that I have within the Fire Department, to talk about and try to define what this was going to be in terms of a time commitment and what their expectations were. When you look at the position description for it, it is a Fire Chief, so just like the Fire Chief is anywhere; you are ultimately responsible for everything. The day-to-day activities of the Fire Department there I think are fairly well in hand with their Assistant Chief, and the person who is presently the acting Chief will take on a Deputy Chief position. So, many of the day-to-day programs and needs of the organization in Carbonado will be handled just as they are right now. I think the biggest role we will have will be helping them out a little bit administratively and helping mentor the leaders that they have within their organization right now. Council member McNally asked if the amount of time estimated is realistic. Chief

Predmore said in the first two months probably not, but I think that it is beyond that. Council member Reed stated that one of the things the Committee discussed was the advantage of our Fire Chief going and replicating the kind of program that Buckley has, as far as training and administrative, in Carbonado. Council member Harple stated that a lot of the concerns of the Committee were if this is going to affect the services and the duties of the Chief here in town. Chief Predmore said if he didn't think we had the capacity to work this in and make it happen he certainly wouldn't have brought it forward as a recommendation for the Council. I do see there being some mutual benefits and opportunities that could arise out of this, and only time is going to tell for sure, but I wouldn't have recommended this if I didn't think that it could be done and if I didn't think that we had the capacity to do it. **Motion carried.**

**Fire Station – GeoDesign GeoTech Special Inspection Services:**

**Council member Montgomery moved to accept the Proposal and Scope of Work presented by GeoDesign, Inc. for geotechnical special inspection services for the new Fire Station Project in the amount of approximately \$14,900. Council member Boyle Barrett seconded the motion.** Chief Predmore said this would be all of the special inspection services related to geotechnical. Throughout the new Fire Station Project there will be a number of special inspection services that will be needed, geotechnical being one area of expertise. The other types of special inspection services are mostly relate to structural, whether it be steel, concrete or welding. We are in the process now of requesting proposals, and I believe we have six or seven of the proposals back and the architect has been in the process of evaluating those proposals. For any of these special inspection services they are not going to give you an exact dollar amount and say that is exactly what it is going to cost because it all depends upon what they find when they're inspecting and how much time it takes, so I anticipate that at the next Council meeting we will probably have that agreement to come forward for another inspection service that would handle all of the other special inspections through one company, except for geotech. A big part of selecting or recommending GeoDesign to do the geotechnical special inspection services is that they are the geotech of record during all of the site evaluation and planning process for the station, so they have already done many borings and core samples, they are very familiar with the site, they already have all the test data for that and their prior experience and knowledge with this site I think will benefit us in more than one way as we move forward with the project. **Motion carried.**

**Meadow Mountain Street Tree Policy:**

**Council member Montgomery moved to approve the Meadow Mountain Circle Street Tree Policy. Council member McNally seconded the motion.** City Administrator Schmidt said this will be the version that was passed out prior to the meeting tonight because there was one sentence added that was discussed at the meeting. It is my understanding that the Homeowners Association from Meadow Mountain and the Committee agreed to the possibility of flowers in the planter strip as well on a case-by-case basis. A short discussion ensued regarding street trees, the width of planting strips and root barriers. **Motion carried.**

**Agreement – Access to Pierce County Information Systems:**

City Administrator Schmidt stated we have actually had access to Pierce County's GIS System, but it was through Bonney Lake's agreement with the County, but Pierce County will no longer allow us to do that. They told us at the end of last year if we want access into their GIS database we will have to pay the annual fee. Kathy James uses this service in the design review process for printing maps. **Council member Reed moved to approve the Agreement for Access to Pierce County's Information Systems. Council member Boyle Barrett seconded the motion.** Discussion ensued regarding what this service is and whether it is necessary. City Administrator Schmidt stated that we could possibly for the first year or even two pay for a portion of some of the cost from our Shorelines Grant. **Motion carried.**

**Personnel Agreement: Justice Retirement:**

**Council member Boyle Barrett moved to approve the Personnel Agreement between the City and John Justice subject to Union approval. Council member Twardoski seconded the motion.** City Administrator Schmidt stated that both the City Attorney and the Union have approved this. Council member Harple asked why would we do this and how does it benefit the taxpayers in the community. It does not coincide with the collective bargaining agreement between the City and the Union, and I am actually surprised that the Union would agree to one of their members working without compensation, and we have contract language that currently stipulates that temporary or casual employees are not eligible for insurance. City Administrator Schmidt said he is not temporary or casual, he is a volunteer. A lengthy discussion ensued. **Motion carried.**

**CONSENT AGENDA**

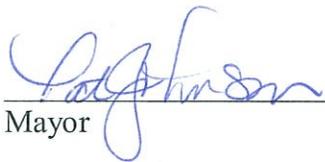
**Council member Reed moved to approve the Consent Agenda. Council member Twardoski seconded the motion. Motion carried.**

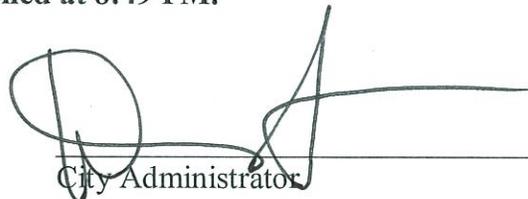
Approve Minutes of January 11, 2011

**Council convened into Executive Session at 8:32 PM to discuss PSE Property Acquisition, for approximately five minutes, with no action to follow.**

**Council reconvened the City Council Meeting at 8:49 PM.**

**With nothing further the meeting was adjourned at 8:49 PM.**

  
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Mayor

  
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City Administrator