



BUCKLEY CITY COUNCIL MEETING AGENDA

December 8, 2009

Multi-Purpose Center, 811 Main Street

City Council Meeting

Opening 7:00 P.M.

Call to Order
Pledge of Allegiance
Roll Call of Council Members

Next Ordinance #16-09
Next Resolution #09-19
Next Agenda Bill #AB09-113

Special Presentations to Council

DOL Presentation – State Master Business License Program

Committee Reports

- | | |
|---|------------|
| 1. Admin & Finance | Ramsey |
| 2. Public Safety | Barrett |
| 3. Building & Zoning | Twardoski |
| 4. Utilities | McNally |
| 5. Streets, Sidewalks & Storm Drains | Patson |
| 6. Parks & Rec & Cemetery | Montgomery |
| 7. Community Services | Reed |
| 8. Mayor's Report: | Johnson |
| Oath of Office for New Council Members: Harple, Boyle-Barrett, Reed, Patson, McNally | |
| 9. Staff Reports: | |

Citizen Participation

Time Limit of Five Minutes (Must sign up at City Hall by Wednesday prior to the Council Meeting)

10. Bill Boyle, Fire Department Association: Donation to City Arts Project

Main Agenda

11. **Public Hearing: 2009 Budget Amendment**
12. **Public Hearing: Hearing Examiner Roles and Responsibilities**
13. ORD No. ____-09: 2009 Budget Amendment
14. ORD No. ____-09: Adopting 2009 Comprehensive Plan Amendments
15. ORD No. ____-09: Amending Title 20 (Hearing Examiner)
16. RES No. 09-____: Taxes, Rates & Fees Schedule
17. RES No. 09-____: Surplus City Vector Truck
18. Interlocal Agreement: Bonney Lake Planning SVCS
19. Consultant Agreement: Shorelines Update
20. Memorandum of Understanding: Use of Holiday Leave
21. Scope of Work: Addendum for Engineering SVCS Fire Station
22. Engineering Scope: Realignment Project Supplement #3

Council may add and take action on other items not listed on this agenda

23. Bid Review: WTP Master Meter Replacement
24. Lease Agreement: WIC Use of Buckley Hall
25. Employment Contract Addendum: City Administrator
26. Memorandum of Understanding: CLC & City Revision #1

Consent Agenda

27.
 - A. Approve Minutes of November 24, 2009
 - B. Claims
 - C. Transfer Voucher
 - D. Payroll

City Council
December 8, 2009

Mayor Johnson called the regularly scheduled meeting to order at 7:00 P.M.

Upon roll call the following members were present: Boyle Barrett, McNally, Montgomery, Patson, Ramsey, Reed and Twardoski. Also in attendance was City Administrator David Schmidt.

Mayor Johnson stated that the State of Washington Department of Licensing is here tonight to give us a brief presentation on the State Master License Program. It has already been to the Admin/Per/Finance Committee and they felt it would be a good idea to have them present to the entire Council. This helps us streamline our business license application process. John Jacob of the Department of Licensing Master Business License then gave a brief presentation. Following the presentation, Mayor Johnson asked if this is something the Council would like staff to pursue. It was the Council's consensus to move forward with this.

Admin & Finance:

Council member Ramsey stated they had a meeting on December 7, 2009. Items discussed were the Memo of Understanding between the City of Buckley and the International Union of Operating Engineers Local 286. It was committee consensus to approve the Memo. The next item was the Lease agreement between the Women, Infant and Children (WIC) Program and the City which is on the agenda tonight. The last item was the Interlocal Agreement between the City of Buckley and the City of Bonney Lake for Planning Services. This item is also on the agenda tonight. Their next meeting will be January 4, 2010 at 6:30 PM.

Public Safety:

Council member Boyle Barrett stated they had a meeting on December 2, 2009. Chief Arsanto talked to the committee about hiring a part time jailer. Currently they have budgeted \$10,000 for overtime and he would like to hire a part time employee rather than have the other jailers work overtime. **Council member Boyle Barrett moved to allow Chief Arsanto to hire the part time person, not to exceed the \$10,000 overtime as budgeted. Council member Twardoski seconded the motion.** Council member Reed asked how this works with the union contract. Council member Boyle Barrett stated she doesn't believe they have a problem; he hasn't mentioned it to us. **The motion then carried.** Chief Predmore talked to the committee about the EMS Levy which will need to be renewed next year. He also talked about the bond for building the new fire station. We talked about the options and it looks like we will probably put the bond forward in the April or May Election and the EMS Levy in August. Right now the Fire Department is in the selection process for new recruits, they are hoping to bring on 8-10 new recruits. The Firefighter 2 Academy is just finishing up and the next new recruit academy will be starting in January and we will be hosting it. The committee thanked both Chiefs and

their respective departments for the assistance that they have provided the City of Lakewood. Their next meeting will be January 6, 2010 at 5:00 PM

Building & Zoning:

Council member Twardoski stated they have not had a meeting. Their next meeting will be December 14, 2009 at 6:00 PM.

Utilities:

Council member McNally stated they had a meeting on December 1, 2009. We have five new applicants for the gas lead and the process is ongoing for selection. The rest of the information is in his minutes provided in the packets. Their next meeting will be January 5, 2010 at 3:00 PM. Council member McNally will send everyone an e-mail to make sure they are available.

Streets, Sidewalks and Storm Drain:

Council member Patson stated they had a meeting on December 7, 2009. Their first item on the agenda was the realignment project update which is on the agenda for tonight. They reviewed a copy of the update status, list of work to be performed and the cost, item by item. The total cost of \$13,000 increases the budget to \$488,000. At this point, we will be \$470,000 short. This includes additional costs from ENCO for delineation. There will also be additional survey costs for the storm pipe extension to Hinkleman. Watershed is not going to do the mitigation plan. They also discussed the issue of a roundabout versus signal lights at the intersection of SR 165, 112th St., River and Ryan. They did review a conceptual drawing and agreed to have the City Administrator contact Gray & Osborne regarding the feasibility of a roundabout. Administrator Schmidt stated DOT has been the real stumbling block. They are not in favor of the roundabout because of the possibility of backing up traffic because the roundabout has to be so close to Highway 410. If this is something that the Council really wants to consider we can contact DOT again and see if their position has changed on that or not. Council member Reed would like to see the cost difference between the roundabout versus just realigning the road. Council member Patson stated they then talked about the Stormwater Manual which needs to be updated to comply with NPDES. Once that is completed, we will adopt the 2010 Manual. They had an interesting discussion on the Puget Sound Partnership and Rain Garden Grants. They talked about identifying seven or eight potential sites within the City. The last item discussed was South Prairie Creek. They reviewed a letter to the Council addressing a suggestion to move the ditches in SW 14 next to Section 11 to the southern boundary of the City under Sheets Road and tie it into the Elk Meadows drainage. There is potential for cutting down the costs of ditch maintenance. There was also a suggestion to consider wilderness trails in the 80+ acres the City owns and provide wildlife destination experiences. Prior to consideration of the suggestions, the committee needs more information. There are some litigation issues in need of resolution and we need a concrete determination from the Department of Fisheries. Their next meeting will be January 19, 2010 at 9:35 AM.

Parks& Rec & Cemetery:

Council member Montgomery stated there was no meeting. He did attend the Access to Healthy Communities Urban Planning Approaches conference in Tacoma. Brandon Borne was one of the speakers there; he was one of the professors with the University of Washington Planning Department that helped with the visioning process for the Comprehensive Plan. He mentioned Buckley in his presentation and Council member Montgomery approached him after the meeting and told him we didn't have a planner at this time and asked him if they would be willing to come help us again with the Comprehensive Plan updates. He was very excited about the possibility of doing this so Council member Montgomery will be bringing this up at our first Council workshop in January. If we don't use them for the Comprehensive Plan updates, we may be able to use them for the WSU property. He was also approached by a representative from the Recreation Conservation Office who had read the draft Park Plan and said it was the best one of a city our size he has ever seen. He also brought him up to speed on things that are happening at the RCO. Their current proposed level of service standards that the Parks/Rec and Cemetery Committee used in drafting the Park Plan are being reviewed to see whether or not the level of service standards should be recommended by RCO or modified or completely discarded. As a result of that, his recommendation is that the Planning Commission not really work on that until that recommendation comes out. Discussion ensued. Council member Boyle Barrett stated she is confused because the Planning Commission has come here and stated that they thought it was a Cadillac plan and that it didn't fit with the Comprehensive Plan and Buckley. So, they were asked to work on the Park Plan and Council member Montgomery is working in a different direction, and the whole Council hasn't even seen the proposed Park Plan. There was a discussion about the level of service in the Park Plan versus the matrix to determine the level of service. Basically what Council member Montgomery is saying is the pressure is off the Planning Commission to get this document back to us right away. Their next meeting will be January 5, 2010 at 7:30 PM.

Community Services:

Council member Reed stated they had a brief meeting, a year end follow up of stuff going on. They also discussed the census and how census information will get to people. The other item of discussion is that the Recreation Director this month has been applying for grants. Their next meeting will be January 4, 2010 at 7:30 PM. Council member Boyle Barrett stated that Calvary Community Church in Sumner is providing a freezing night's program for those in need of a place to stay.

Mayor's Report:

Mayor Johnson stated that last Thursday, Chief Predmore was awarded the Dan Packer Award from the Pierce County Fire Chief's and Commissioner's. This is for his outstanding service.

Mayor Johnson presented Council member Ramsey a plaque for her years of service.

Administrator Schmidt administered the Oath of Office to Mayor Johnson. Mayor Johnson administered the Oath of Office to Council members Boyle Barrett, Harple, McNally, Patson and Reed.

Staff Report:

Administrator Schmidt stated we have advertised for the Lead Utility Gas Position. We have received five applications, four of which are really strong applicants and we have interviews scheduled for next week.

Mayor Johnson stated that Chief Predmore has been at the Emergency Operations Center for the past week doing a lot of the phone calls and taking care of the families and planning the Memorial Service that took place today. Council member McNally stated they did an outstanding job and it was a very touching and moving day today. Council member McNally personally thanked Chief Predmore for all his hard work.

Citizen Participation:

Bill Boyle, Vice President of the Buckley Firefighter's Association, presented Bob Olson with a check for \$1,000 for the Veteran's Memorial Log. Bob Olson then gave a brief rundown on what has been going on.

MAIN AGENDA

Mayor Johnson recessed the regular meeting at 8:22 PM to hold a Public Hearing on the 2009 Budget Amendment.

Mayor Johnson opened the public hearing at 8:22 P.M.

Administrator Schmidt stated that the 2009 Budget is being amended to propose additional revenues that weren't anticipated when it was originally adopted, and also excess expenditures, primarily the \$130,000 that the Council approved in the transfer for the fire station site property purchase from fund 130 to fund 134. The 2009 Budget Amendment proposes to change the revenue amount from \$23,949,772 to \$24,525,421. The 2009 budget expenditure was \$18,128,151 and the amendment will be \$18,242,077. The budgeted projected end fund balance for 2009 was \$5,821,621 and the amended amount will be \$5,923,566.

John Simons, owner of Light Tech an electrical contractor. They work with Puget Sound Energy. He doesn't know how appropriate a long presentation would be here but they have had the opportunity to look at several of the buildings in Buckley. Mayor Johnson asked if this pertains to the 2009 Budget Amendment. Mr. Simon stated it may. Puget Sound Energy provides money for retrofitting lighting. There is about \$30,000 worth of work and they would provide \$20,000, which would leave the City with about \$10,000, if that is an appropriate item to discuss. Administrator Schmidt stated at this time it is not but the City will be calling him because they have already talked about it.

The Public Hearing was closed at 8:25 P.M.

Ordinance No. 16-09: 2009 Budget Amendment

Council member Ramsey moved to approve Ordinance No. 16-09 amending the 2009 Budget. Council member Patson seconded the motion and the motion carried.

Ordinance No. 17-09: Adopting 2009 Comprehensive Plan Amendments

Administrator Schmidt stated the map legend actually sets the designations as recommended by the Planning Commission. The Future Land Use Map is an overlay on the entire City that sets the long term future plans. Based on this Land Use Map, no zoning underneath the overlay will have to be changed; this has gone before a public hearing. Council member Reed asked how the pending rezone request on the east side of town is affected by this map. Administrator Schmidt stated it would fit under that zoning designation. **Council member Ramsey moved to approve Ordinance No. 17-09 amending the City of Buckley Comprehensive Plan to update the Future Land Use Map (FLUM). Council member Patson seconded the motion.** Council member Montgomery stated there are no public spaces shown on this so he is a little concerned this being the Future Land Use Map. Could the case be made that if the State decides to sell Rainier School and the FLUM map shows residential then we will end up with a lot of homes there? Administrator Schmidt stated it is up to the Council to establish the zones under the FLUM map. If public facilities are allowed under all zones, then it is up to the Council what you want to establish as the public zone. Discussion ensued. **The motion then carried.**

Resolution No. 09-19: Taxes, Rates & Fees Schedule

Administrator Schmidt stated that this makes adjustments to utility and cemetery rates. Cemetery rates will increase by 3%, Stormwater by 3%, Sewer Service 3%, Solid Waste 6.5% and a decrease for Natural Gas of 3%. **Council member Ramsey moved to approve Resolution 09-19 amending the City Taxes, Rates and Fees Schedule. Council member Boyle Barrett seconded the motion.** Council member Ramsey stated she has one concern and that is the sewer rates. She doesn't feel a one person household should be paying the same as a 3-5 person household. Council member McNally stated this has been discussed in committee and will continue to be an ongoing discussion. **The motion then carried.**

Resolution No. 09-20: Surplusing City Vector Truck

Council member McNally moved to approve Resolution 09-20 declaring certain City property as surplus (Vector Truck). Council member Boyle Barrett seconded the motion. Council member McNally stated he has heard rumors that we have someone that wants to buy this and he has also heard a rumor about donating it. He wants to make sure we go through with the bidding process. Administrator Schmidt stated he has been contacted by Mayor Kepka from Wilkeson, but this will still go through the bidding process. **The motion then carried.**

Interlocal Agreement: Bonney Lake Planning Services

Mayor Johnson stated the City of Bonney Lake approached us about six weeks ago concerning planning for the City basically as an on-needed basis which is what this Interlocal Agreement is. They have a planning staff of 3 senior planners and one associate planner and they have GIS capabilities. There is a lot of advantage because they are already attending all the planning meetings on a County level and will give us the information. If we decide to have them work on our Shorelines Management Program, they are already doing theirs with the Watershed Group who will probably be the consultant for ours. This is only on an as-needed basis. **Council member Boyle Barrett moved to approve the Services Agreement between the City and Bonney Lake for on-call planning services. Council member Montgomery seconded the motion.** Council member McNally stated he has concerns about not having the ability to have a planner at committee meetings. There are a lot of committees that really need to have a planner. He doesn't believe this is going to be a fix all. Mayor Johnson stated she doesn't think it is a fix all either, but it gives us some options. She wants to go very slowly. **The motion then carried.**

Consultant Agreement: Shorelines Update

McNally moved to approve the Consultant Scope to have Watershed Co. assist the City with the Shorelines Master Program Updates for a cost of \$48,913. Council member Twardoski seconded the motion. Council member McNally stated they discussed this a little in the Streets/Sidewalk and Storm Committee meeting. There were some questions raised, but the committee picked Watershed Co. out of four other companies. We have had a couple instances with this company so it is going to have to be monitored very closely. **The motion then carried.**

Memorandum of Understanding: Use of Holiday Leave

Council member Ramsey moved to approve the MOU between the City and the Local 286 concerning the use of Holiday Time. Council member Patson seconded the motion. Council member Montgomery asked what cost savings has the City really realized, and is it offsetting the perceived drop in the level of service with going to the four day work week. Administrator Schmidt stated we don't have a figure as far as utility savings, but he does know we have seen a significant amount of savings in overtime for the City Shop. Administrator Schmidt stated in the eleven months we have been doing this we have only had one complaint. **The motion then carried.**

Scope of Work: Addendum for Engineering Services Fire Station

Council member McNally moved to approve the Addendum to the Fire Station Site Engineering Scope for a cost of \$5,700. Council member Patson seconded the motion. Chief Predmore stated both of the land owners who we eventually purchased property from had entered into an agreement with an adjacent land owner regarding resolving a boundary line issue. That became a problem for the City in processing the boundary line agreement, and became an even greater problem when they tried to create all the documents necessary to finalize the purchase of the property because the legal descriptions that were written in the earlier agreement that was filed and recorded by the

County weren't accurate. Neither one of the parties wanted to fix that so the only way we could continue to move forward with the purchase of the property was to resolve those issues for them so we could create the legal lot we would be purchasing. It required a considerable amount of time in terms of resurveying as well as engineering and engineering staff time and surveyor's time. This was an increase over the original scope of work and he did direct the City Engineer to continue moving forward with this because it was necessary to complete the purchase of the property within the amount of time and within the terms of the agreement that we had entered into with them for closing by a certain date. City Administrator Schmidt said in terms of the funding for this, when Chief Predmore brought to the Council the transfer of funds from Fund 130 to Fund 134 it was about the same time we were becoming aware of this issue, so a part of the transfer of funds was \$6,000 estimated for the additional engineering and survey work, and it ended up being \$5,700. **The motion then carried.**

Engineering Scope: Realignment Project Supplement #3

Administrator Schmidt stated supplement #3 is for an additional \$113,000 for the design work to extend the storm water pipeline from the current Ryan road terminus down to Hinkleman Extension. It also includes the additional surveying work for the 2nd wetland delineation. Mayor Johnson stated this is all funded from the original grant that we have for the realignment. Administrator Schmidt stated this is correct, but if the City moves forward with the storm water pipeline extension it will use up all the grant funds available and basically increase the City's local match to \$456,000, so we will have to seek out additional funds to complete Phase II of the project. **Council member Boyle Barrett moved to approve the Engineering Scope Supplement #3 for Design of the Realignment Project. Council member Montgomery seconded the motion and the motion carried.**

Bid Review: WTP Master Meter Replacement

Administrator Schmidt stated that we recently advertised a Master Meter Replacement Small Works project because the meter at the water treatment plant has been reading off for quite some time. The bids received were twice the amount of what the Engineer's estimate was. Staff recommendation right now is to reject the bids and try to look at alternatives to see what we can do. **Council member Boyle Barrett moved to reject all bids for the Water Treatment Plant Master Meter Replacement Project. Council member Montgomery seconded the motion.** Council member Twardoski asked if we pay this much more money, is there a guarantee on the new one working better. Administrator Schmidt stated yes. Council member Reed asked what is the technical expertise needed to install this meter. Administrator Schmidt stated there is quite a bit of electrical wiring involved along with some calibration and electronics. Council member McNally stated one thing he has asked since he has been on Council is that issues should come before committee before it comes to the full Council. The way he reads this is they were aware of this last spring and this has never come up on the Utility Committee Agenda for discussion. Mayor Johnson stated this is for replacement of something that is broken. Council member McNally stated if we reject this tonight he would like to make

sure the Council is aware that the court order basically states we have to read our meters and give DOE an accurate reading. **The motion then carried.**

Lease Agreement: WIC Use of Buckley Hall

Mayor Johnson stated this has not been sent to WIC. We have not charged WIC for use of the Buckley Hall since the late 1980s. As fair compensation, the parties agree that WIC will pay \$200/month for utilities and janitorial. The lease will run month to month and may be terminated by either party for any reason with 30 days advance written notice. **Council member Ramsey moved to approve the Lease agreement between the City and WIC for the use of the Buckley Hall. Council member Patson seconded the motion.** Council member Ramsey stated when they talked about this in committee they realized there were others that use the hall for no charge but they do work for the City in return. **The motion then carried.**

Employment Contract Addendum: City Administrator

Mayor Johnson stated the City Administrator's contract expires at the end of this year. He and the Police Chief are the only employees that are under contract with the City. For City Administrators that is pretty standard. This is still under the amount of money we paid the previous City Administrator. **Council member Boyle Barrett moved to approve the City Administrator Employment Contract Addendum. Council member Ramsey seconded the motion.** Council member McNally stated he was told in a committee meeting that the employee should not be present when we talk about wages and benefits so he didn't know if the Administrator would like to leave or stay here while this is discussed. Administrator Schmidt stated you can discuss wages and benefits. What you cannot discuss is performance unless it is in Executive Session. Council member Montgomery stated he thinks this is a very generous offer, maybe overly generous. If the committee feels this strongly about keeping an employee then it should be equally unattractive for that employee to seek employment elsewhere. He thinks the committee should take another look at this and modify it appropriately. Council member Twardoski stated she appreciates the City Administrator and she thinks he works like a horse. She doubts any of us would put in the time that he puts in and she thinks he is loyal to Buckley. Council member Montgomery stated he doesn't think anyone has anything to say about the amount of work, it is more about the amount of benefits. Council member Boyle Barrett stated she has looked at the salary charts for City Administrators comparable; our City Administrator is quite often wearing three hats and is not even on the charts for cities our size. To not ask for a salary increase knowing what the state of the budget is, is a very generous offer. She also appreciates the work he does and she thinks he is under compensated for it. Council member Ramsey stated this is only a one year contract; would anyone else like to work for a one year contract. Council member Reed stated he is on a daily basis and he really sees no advantage to either Administrator Schmidt or the City for extending the severance package from three months to five months because as long as he keeps this Mayor happy nothing will happen to his job. While there isn't a salary increase as salary, there is an increase and that is because we are being asked to contribute 20% more of our cost of medical insurance in addition to what we are already contributing to the retirement plan. He would like to

know what that dollar amount is. He thinks we have a dollar amount on turning in vacation, and that is something the Admin/Pers/Finance Committee needs to look at on a city-wide basis. We have been running short handed all of our lives here at the City of Buckley, but the reason you authorize vacation is because seniority has earned it or it is a high stress job and they need to step away. Mayor Johnson stated part of that is that the Department Heads all accumulate comp time. Council member Reed asked why, are they exempt employees? Mayor Johnson stated our policy allows them to collect comp time, so they are all massively accumulating comp time, and they are trying to use up comp time so they don't lose it but then they are not taking vacation time. Administrator Schmidt stated it takes a long time to catch up from two weeks vacation and then you are constantly running behind, because we don't have anyone to step in, no one to pick up the deadlines, to keep us out of trouble. Council member McNally stated he agrees that Administrator Schmidt puts in an extraordinary amount of time and he thinks he is very well educated and has a handle on what is going on in the City. As far as the Council is concerned, his understanding when looking at this contract is he agrees with Council member Reed. Others in the City have taken the same contract with no pay increases, but the health benefit, that was a savings the Administrator did for the City as well as himself to get the 80% because he is receiving medical benefits in another form. If we are increasing this by 20%, he is seeing this as a 20% increase in benefits and he would like to know what the dollar figure is on that. As far as the 200 hours vacation, he doesn't know how many hours he has taken on vacation this year but 200 hours is quite a bit. He would like to know what that amounts to as well. Also, he agrees that the severance package from three months to five months, that extra two months, would be another raise if he were to be let go. There was a brief discussion about the other jobs and responsibilities that have been taken on by the City Administrator and the compensation for them. Mayor Johnson stated we signed a contract with Administrator Schmidt four years ago and it has not been amended and he has only taken the increases that the other exempt employees have received so he was wearing all three of those hats four years ago when his contract was signed. Council member Montgomery stated one thing he is embarrassed about is that he did not ask about the Police Chief's contract and what 160 hours equates to in dollars. Mayor Johnson stated when Finance Officer Bazzar returns next week she will ask her to get those figures for Council. Council member Montgomery stated the same applies here. There are some question about how much this is going to cost and where is the money going to come from. We have been hammered all year that we don't have any money and we are laying off staff, and in a sense this is giving bonuses at the end of the year. Mayor Johnson stated her suggestion to the Council is for next year if you don't want to let staff sell back vacation then you do something about that, but then she also requests that you increase their salaries and get them in line with where they are in other jurisdictions so we are no longer low man on the totem pole. Council member McNally stated during budget time he was making that statement all along; he was voting for raises for all our employees because in his opinion all our employees are underpaid compared to most cities. Administrator Schmidt stated that is not true. We do a salary survey for every position in the City before we go into labor contracts so all the positions throughout the labor contracts are right in the comparative survey range for cities our size. Council member Montgomery stated it is

basically a bonus at the end of the year. Council member Boyle Barrett said she doesn't think it is a bonus at the end of the year, it is just that now is when the contract is expiring. In relation to the health benefits, for every exempt employee we pay 100% of their premium and we have been paying Administrator Schmidt at 80% because he wasn't taking advantage of the health care benefits, so by paying him 100% we are not paying any more than any other employee. If the records are going to be presented to the Council, also present the salary charts because he is way out of line of Administrator for cities our size. She thinks this contract is very fair and very generous to the City and she thinks we should approve it. **The motion then carried with a 4-2 vote with one abstaining.**

Memorandum of Understanding: CLC & City Revision #1

Council member Montgomery moved to approve the extension of the Memorandum of Agreement between the City and Cascade Land Conservancy for Land Acquisition Services. Council member Twardoski seconded the motion.


Administrator Schmidt stated our current agreement expires December 31, 2009 and we haven't completed negotiations with PSE yet on the purchase of the 149 acres. In order to give us more time to continue negotiations that is what this for, which takes it out through March 31, 2010. **The motion then carried.**

Council member Ramsey moved to cancel the City Council meeting on December 22, 2009. Council member Twardoski seconded the motion and the motion carried.

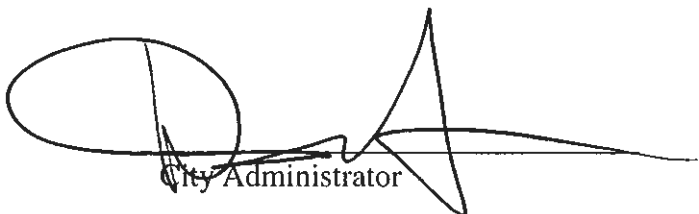
Approve the minutes of the November 24, 2009 City Council meetings.

Claim check numbers 44413 through 44539, in the amount of \$ 352,509.41 for the period of November 25, 2009 through December 8, 2009; Payroll check numbers 30267 through 30382, in the amount of \$ 370,391.61 for the month of November 2009; and Treasurer check numbers 10741 through 10749, plus the automatic check for October's excise tax, in the amount of \$ 30,360.74 are hereby approved and ordered paid this 8th day of December 2009. Approve Transfer Voucher's for the month of November. Approve Treasurer's Receipts for month of November 2009.

With nothing further the meeting was adjourned at 9:38 PM.



Mayor



City Administrator